



C O U N C I L S U M M O N S

To all Members of Council

You are hereby summoned to attend a

MEETING OF THE COUNCIL

*to be held at *10.30 am on*

***WEDNESDAY 7 September 2016**

in the

COUNCIL CHAMBER - PORT TALBOT

****Please note the time and date of this meeting***

Prayers will be said by the Mayor's Chaplain prior to the commencement of the meeting.

--- A G E N D A ---

PART A

1. *Mayor's Announcements.*
2. *To receive any declarations of interest from Members.*
3. *To receive and, if thought fit, confirm the Minutes of the previous meeting of Council:*

PART B

4. *Report of the Director of Social Services, Health and Housing re Western Bay Youth Justice and Early Intervention Annual Plan 2016-2017 (Pages 11 - 50)*
5. *Report of the Corporate Directors' Group re Budget Guideline Changes 2016/17 (Pages 51 - 56)*
6. *Report of the Head of Financial Services re Capital Budget Monitoring 2016/17 (Pages 57 - 62)*
7. *Report of the Head of Corporate Strategy and Democratic Services re a. Neath Port Talbot Working in Partnership The Single Integrated Plan Annual Report 2015-2016 and b. Outside Body Representation (Pages 63 - 126)*

PART C

8. *To receive the following-and any questions raised by Members, or any matters to be raised by Cabinet Members:-*

Record of Executive Decisions of the Cabinet and Cabinet Boards.

PART D

9. *To receive any questions from Members, with Notice, under Rule 9.2 of the Council's Procedure Rules.*
10. *Any urgent items (whether public or exempt) at the discretion of the Mayor pursuant to Section 100B (4) (b) of the Local Government Act 1972.*

Sam P...

Chief Executive

COUNCIL

(Civic Centre, Port Talbot)

Members Present:

6 July, 2016

The Mayor: Councillor Mrs.S.M.Penry

The Deputy Mayor: Councillor Mrs.J.Dudley

Councillors: Mrs.P.Bebell, Mrs.A.Chaves, Ms.C.Clement-Williams, M.Crowley, A.P.H.Davies, D.W.Davies, Mrs.R.Davies, I.B.James, H.N.James, Mrs.L.H.James, M.L.James, A.Jenkins, E.E.Jones, Mrs.D.Jones, R.G.Jones, Mrs.K.Lloyd, A.R.Lockyer, J.Miller, Mrs.S.Miller, J.D.Morgan, Ms.C.Morgans, Mrs.S.Paddison, Mrs.K.Pearson, D.M.Peters, R.Phillips, M.Protheroe, L.M.Purcell, S.Rahaman, P.A.Rees, A.J.Taylor, A.H.Thomas, J.Warman, D.Whitelock, Mrs.L.G.Williams and A.N.Woolcock

Officers in Attendance: S.Phillips, A.Evans, H.Jenkins, G.Nutt, D.Michael, R.George, Mrs.J.Woodman-Ralph and Ms.L.Steel.

Representatives of the Translation Service: Present

1. **MAYOR'S ANNOUNCEMENTS.**

It was with deep regret that the Mayor advised Council of the death of Mr.D.Matthews who was a former Councillor of Neath Port Talbot County Borough Council and was current Vice Chair of the Older Persons' Council.

As a mark of respect Members stood for a minute's silence.

The Mayor extended Council's congratulations to Mrs.B.Clegg from Neath Port Talbot who has been awarded the British Empire Medal in the Queen's Birthday Honours for services to the elderly.

2. MINUTES OF COUNCIL MEETINGS 2016

RESOLVED: That the Minutes of the following meetings of Council be confirmed:

Council	11 May 2016
Council	20 May 2016
Council	25 May 2016

Council received an update in regard to the progress on the Cefn Coed Museum as highlighted in the Minutes of Council of the 11 May 2016. Work was ongoing to move the Head Gear and to re-open the site as soon as possible and discussions were taking place with the Welsh Government advising of the Council's intention to re-open the site.

3. ANNUAL IMPROVEMENT REPORT

Members received a presentation from Mr. Steve Barry, Audit Manager, Wales Audit Office, on the Wales Audit Office's Annual Improvement Report 2015-16, as detailed in Appendix 1 to the circulated report.

Members were advised that the Auditor General had concluded that the Council had continued to improve in its priority areas, financial management was sound and its arrangements were likely to support future progress.

Mr. Barry also confirmed that the Authority's financial management and governance arrangements were sound but that savings plans for the medium term needed to be developed and more fully integrated with the corporate planning process.

Also, in regard to performance in Education the rate of improvement in younger children's education was below the Welsh average whilst results for those in secondary schools were much higher than in similar authorities. School attendance was now in line with the Welsh average.

Members also noted that the Authority had made positive changes to its scrutiny arrangements and was continuing in a positive direction. Performance Management Training had taken place with Members by Mr. Barry. Evaluation/Feedback reports on the training would be submitted to Members for consideration.

It was also highlighted that work had continued to improve the implementation of the Authority's Risk Management Policy and the development of a risk register. Members would receive further update reports in the future.

Following the presentation Members raised the following points:-

- Members asked if the Authority had put in place any measures to understand the impact that the Discretionary Housing Payments was having on families affected by the Welfare Reform Act 2012 and how it affected the Council wide Policy. The Director of Finance and Corporate Services explained that additional monies had been made available in 14/15 and 15/16 budgets to mitigate the impact on families most affected by the "bedroom tax". In addition work was taking place with the Department of Work and Pensions, NPT Homes, a number of Housing Associations, Welsh Government and the 3rd Sector to provide support to families affected by the Act. Reports would be brought to future meetings of Council to keep Members updated;
- Members also asked whether the Authority had put in place a dedicated post to answer the Welsh Language switchboard Line? The Chief Executive said that a report detailing our assessment on the Welsh Language Standards was being considered by the Policy and Resource Scrutiny Committee and Cabinet Board on the 14 July, 2016 prior to the Authority's response being submitted to the Commissioner by the 15 July, 2016. Our assessment highlights that some of the proposals were not practicable and that in the current economic climate financial resources were not available and in Neath Port Talbot the demand was very low. Members also noted that the new Welsh Language Centre in Pontardawe hub formally opens on the 7 July 2016;
- Members felt that although the statistics showed that only a small number of users selected access to the welsh speaking option on the telephone, this would increase if more people knew it was available and it would encourage users to speak in the medium of Welsh;
- Members highlighted that the Performance Management Training had been very well received by Members and asked

whether any other authorities were using report cards and the effectiveness of them. Mr. Barry explained that Neath Port Talbot was further advanced than other local authorities and that the report cards implementation was very positive, with the next stage linking them to financial aspects;

- Members asked that officers give assurances that measures had been put in place to ensure senior managers would discharge their responsibilities effectively in regard to the new Corporate Risk Management Policy. The Chief Executive confirmed that the issues identified in the Auditor's report had been addressed;
- Members asked whether name/role cards had been rolled out to all Committees? Officers would confirm.

The Chief Executive then summed up and stressed that this report was very important and demonstrated the Authority's strengths and weaknesses. It also highlighted that since the report was written there had been many changes and impacts on the Authority and the scale of the financial challenges ahead needed to align with policies and strategies.

The Mayor then thanked Mr. Barry for his presentation and attendance at today's meeting.

4. **TREASURY MANAGEMENT UPDATE - DOWNGRADING OF UK SOVEREIGN RATING**

The Director of Finance and Corporate Services advised Members that since the European Referendum on the 23 June 2016, the three main credit rating agencies had taken a decision to downgrade the credit rating of the UK from AA+ to AA which had possible implications to the Authority's investments. At present the situation was being monitored and a further report would be presented to the Policy and Resources Scrutiny Committee, Cabinet Board and Audit Committee as part of the monitoring process.

Members then raised the following points:-

- Concern at the additional challenges that Authority faced in the current situation. Also, the implications if the European Union

Funding ceased and the importance of raising this with the Welsh Government and Central Government.

The Deputy Leader expressed concern at emails being received by Council Members in regard to hate crimes and the incidences that had taken place in other local authority areas. It was confirmed that Neath Port Talbot had had no reported incidences of hate crimes and would not tolerate any. In addition the Authority had a number of policies in place regarding discrimination and harassment which were available on the website to Members of the Public.

Members were also referred to the recent press release issued by the Welsh Local Government Association on the 1 July which stated:

“Welsh Councils are proud to celebrate the diversity of all our communities from Butetown to Bangor. We also have an historic tradition of tolerance which has been at the heart of Welsh civil society based on our firm foundation as a bi-lingual nation”.

“Councils have been at the forefront of welcoming asylum seekers and refugees from all parts of the world for many years. We value the contribution they have made and continue to make to society and we are proud of how Welsh communities have welcomed those who have been driven from their homes in situations of unimaginable crisis. Indeed, council workforces, especially in areas like social care, have been enriched by the presence of people from countries across the EU providing essential support to our communities.”

“Whilst it is pleasing to report from the police that despite a few isolated incidents there had been no noticeable spike in reports of hate crime across Wales, the National Police Chiefs’ Council has said 331 hate crime incidents have been reported to a national online reporting site. It is therefore important that we continue to monitor the situation in Wales and ready ourselves against any rise in hate crimes or abuse by those who might use last week’s referendum as cover to seek to divide our communities. Welsh councils, working with all our public sector colleagues, remain fully committed to supporting integration and promoting tolerance among and within our communities across Wales”.

5. **OUTSIDE BODY REPRESENTATION**

RESOLVED: that Councillor P.A.Rees be removed as the Authority's representatives on the National Institute of Adult Continuing Education (NIACE) Dysgu Cymru Management Group as Council's representation thereon was no longer required.

6. **EXECUTIVE DECISIONS OF CABINET AND CABINET BOARDS 2016 (FOR INFORMATION)**

RESOLVED: that the undermentioned Minutes be noted:-

Cabinet	27.04.2016
Children, Young People and Education Cabinet Board	28.04.2016
Social Care, Health and Housing Cabinet Board	12.05.2016
Policy and Resources Cabinet Board	19.05.2016

CHAIRPERSON

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Council

7th September 2016

Report of the Director of Social Services Health and Housing– Nick Jarman

Wards Affected:

All wards

Western Bay Youth Justice and Early Intervention Annual Plan 2016-2017

1. Purpose of the Report

1.1 The report has been considered by the Children Young People Cabinet Board/ Scrutiny Committee on 28th July 2016. They were supportive of the proposal to commend to council for approval.

1.2 The report is seeking Council approval for the Western Bay Youth Justice and Early Intervention draft annual Youth Justice Plan 2016/17 to be commended to Council. After approval the WBYJ&EIS Management Board will sign off the plan prior to submission to the Youth Justice Board.

2. Executive Summary

2.1 The production of a Youth Justice Plan is a statutory duty of the Local Authority under Part 3, Section 40 of the Crime and Disorder Act 1998.

The plan sets out:

- how youth justice services are to be provided and funded, and
- how the Youth Offending Service established by the Local Authority is to be composed and funded, how it will operate and what function it is to carry out.

2.2 The youth justice plan contains information relating to:

- a summary of achievements
- structure and governance
- resources and value for money
- partnership arrangements
- actions for meeting KPI's and improving performance
- risks to delivery

3. Background

- 3.1 Youth Offending Services/Teams (YOS/Ts) are statutory multi-agency partnerships who have a legal duty to co-operate in order to secure youth justice services appropriate to their area funded from a variety of sources including UK Government, Welsh Government and the statutory partners. (i.e. the Local Authority, Police, the National Probation Service and Health).
- 3.2 The Crime and Disorder Act 1998, Section 39(1) placed a duty on each Local Authority, acting with its statutory partners (Police, Probation and Health) to establish Youth Offending Teams in their local area to deliver youth justice services. Section 38(3) of the Act placed a duty on the Local Authority and its statutory partners to make payment towards the expenditure incurred in providing youth justice services. The purpose of the Western Bay Youth Justice and Early Intervention Service is to ensure that youth justice services are available across the Western Bay area of Bridgend, Swansea and Neath Port Talbot.
- 3.3 Bridgend, Neath Port Talbot and Swansea Youth Offending Teams have been a merged service since 29th May 2014 when the first Western Bay Youth Justice and Early Intervention Service (WBYS&EIS) Management Board was held and all local management boards ceased. The management board is chaired by the Neath Port Talbot Director of Social Services, Health and

Housing and has a membership in line with the requirements of the Crime and Disorder Act including Cabinet Members from all three local authorities.

- 3.4 As outlined above the plan has to cover several aspects of service delivery.

The summary of achievements includes:

- 3.5 The sharing of good practice across the Western Bay region from early intervention and prevention work through to resettlement and reintegration panels for high risk young people.
- 3.6 Sustaining performance through a period of uncertainty and change. Whilst the key performance indicators record an increase as opposed to the desired decrease in the number of First Time Entrants into the youth justice system, when comparing January to December 2015 against January to December 2014, this needs to be read in context. During 2015/16 the service saw 109 children and young people enter the Youth Justice System but diverted 520 children and young people away through the use of prevention programmes and non-criminal disposals. Despite an increase of six FTE's (5%) the performance of the WB service remains strong as when the number of FTE's per 100,000 10-17 population is used as a measure as opposed to percentage decrease the region has a lower FTE rate than South Wales and Wales. Western Bay has a 10-17 population of 46,307 (YJB 2014 mid-year estimates).
- 3.7 Reducing the use of custody from 15 young people receiving custodial sentences in 2014/15 to 13 custodial sentences in 2015/16.
- 3.8 The performance measures relating to accessing services ie education, training and employment, suitable accommodation, substance misuse and mental health services showed improvement. The mental health measure remains under review, so cannot be accurately reported. The number of hours accessed for education, training and employment by the children and young people at the end of their order were considered high by the YJB for both statutory and post school aged children and young people. 132 young people had a closed community based penalties, 123 (93.2%) were in suitable accommodation at the start and 124 (93.9%) at the end of their orders. 13 young people ended a custodial disposal during this period, 11 were in suitable

accommodation at start and 13 were in suitable accommodation at the end. Substance misuse services have been accessed in a timely fashion for all young people assessed as in need.

Structure and governance

- 3.9 The purpose of the Western Bay Youth Justice and Early Intervention Service is to ensure that youth justice services are available across the Western Bay area. A Youth Offending Service is the main vehicle through which youth justice services are coordinated and delivered working to reduce anti-social behaviour, offending and reoffending amongst children and young people.
- 3.10 The Western Bay Management Board, made up of senior representatives from each of the statutory partners, oversees the operation of the service including the functions it undertakes and the funding arrangements. Regular reports are provided to the individual local authorities including Cabinet members as requested.
- 3.11 The Management Board is relatively new only having formed in 2014 but is keen to be pro-active. The service is represented on all three Community Safety Partnership Boards, the Western Bay Safeguarding Children Board and the Western Bay Area Planning Board. The service manager represents South Wales YOT Managers on the South Wales Criminal Justice and Integrated Offender Management Board, MAPPA Senior Management Board and represents YOT Managers Cymru on the Youth Justice Advisory Panel.
- 3.12 The quality of the work delivered by the service has been subject to a Short Quality Screening Inspection during October 2015. This was a favourable report providing reassurance to the staff, Local Authorities and the Management Board that the service is delivering a good service but most importantly with the skills and capacity in place to grow stronger. The report and recommendations were reported to the Management Board but this report has not been seen in isolation. The thematic Inspections relating to resettlement, transition, and most recently desistance have been of particular interest to Board members as have the Laming Report (regarding looked after children in the youth justice

system) and naturally the Charlie Taylor review of youth justice services.

Resources and value for money

3.13 The amalgamation has come at a time of financial challenge. The service has managed to continue to deliver services sustaining performance whilst making savings of almost one million pounds when comparing the budget at the beginning of 2015/16 with that of the budget at the beginning of this financial year. The service has been flexible and able to work differently with less staff to achieve these savings. Commissioning, use of grants, sharing of resources and creatively managing vacancies have contributed to the savings. No compulsory redundancies have been made to date.

Risks to future delivery against the youth justice outcome measures.

3.14 The desired outcomes contained in the plan contribute directly to meeting local authority priorities held within corporate plans across the three local authorities. The priorities and outcomes mirror those of the YJB business plan 2016/17 and the YJB and WG joint strategy Children and Young People First July 2014. A well-designed partnership approach giving value for money achieving the following:

- Reduction in first time entrants through early intervention, prevention and diversion;

- Reduction in youth reoffending through appropriate interventions of the right level at the right time;

- Reduction in the use of youth custody confident that custody is a last resort and for crimes so serious no community sentence is an appropriate response;

- Access to devolved services for children and young people at risk of entering or having entered the youth justice system;

- Effective safeguarding through recognising vulnerability and improving the safety and wellbeing needs of children and young people;

- Effective public protection through risk recognition, assessment and management;
- The voice of the victim is heard;
- Successful reintegration and resettlement at the end of an intervention.
- A well supported professional workforce;
- True participation by all involved.

4. Financial Impact

There are no negative financial impacts associated with this report. However the collaborative approach has generated savings across the Western Bay region.

5. Equality Impact Assessment

- 5.1 The youth justice plan should have a positive impact on wider services provided by the Council by bringing down the number of children and young people in trouble with the police. This will in turn reduce the need for other services involvement as a result of their behaviours escalating.
- 5.2 The service focuses on diverting children and young people away from the youth justice system as much as possible and in line with the Youth Justice Board and Welsh Government youth offending strategy sees them as children and young people first and offenders second. Over 500 children and young people were diverted away from having any criminal record during 2015/16.
- 5.3 Acknowledging children and young people as a priority group in their own right as above informed the decision that a full equality impact assessment was not required.

6. Workforce Impacts

There are no workforce impacts associated with this report.

7. Legal Impacts

- 7.1 There are no legal impacts associated with this report.
- 7.2 The production of a Youth Justice Plan is a statutory duty of the Local Authority under Part 3, Section 40 of the Crime and Disorder Act 1998.

8. Risk Management

- 8.1 There are no risk management issues associated with this report.
- 8.2 The risk to delivery repeatedly referenced through the plan is that of the uncertain political environment, reducing resources and the awaited commissioned Ministry of Justice review of youth justice services by Charlie Taylor. The review was due to be published in June 2016 but this has been delayed following the recent referendum result.
- 8.3 The Council has a legal duty under Section 17 of the Crime and Disorder Act 1998 to carry out all its various functions with “due regard to the need to prevent Crime and Disorder in its area”. The planned actions contained in the Youth Justice Plan aim to have a positive impact on preventing and reducing crime.
- 8.4 Section 26 of the Counter Terrorism and Security Act 2015 places a duty on specified authorities in the exercise of their functions to have “due regard to the need to prevent people from being drawn into terrorism”. The multi-agency youth justice team through the intensive work undertaken with highly vulnerable young people within the youth justice system and at risk of offending aims to have a positive impact to prevent them being drawn into terrorism.

9. Consultation

- 9.1 There is no requirement under the Constitution for external consultation on this item. However, each of the three locality offices of Bridgend, Neath Port Talbot and Swansea have asked

children, young people, parents and carers and victims three very important questions

What should we stop doing?

What should we do more of?

What should we start doing/do differently?

- 9.2 The answers have been gathered to inform the annual delivery plan. The plan itself is shared with key partners for feedback prior to completion and agreement by the service's multi-agency management board for sign off.

10. Recommendations

That Council approve the Western Bay Youth Justice and Early intervention Youth Justice Plan 2016-2017 .

11. Reasons for Proposed Decision

The draft plan is currently going through the appropriate Cabinet and Scrutiny processes in all three Local Authorities. It has also been circulated to all Board members and Community Safety Partnerships for comment. After approval has been given by Neath Port Talbot Council, the final version of the plan has to be "signed off" by the Management Board Chair and submitted to the Youth Justice Board by 31st September 2016.

Implementation of Decision

It is proposed for implementation after the three day call in period.

Appendices

Draft Youth Justice and Early Intervention Plan 2016-2017

List of Background Papers

None.

Officer Contact

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**WESTERN BAY YOUTH JUSTICE & EARLY
INTERVENTION SERVICE**

ANNUAL PLAN

2016/17

INTRODUCTION

Youth Offending Services/Teams (YOS/Ts) are statutory multi-agency partnerships who have a legal duty to co-operate in order to secure youth justice services appropriate to their area funded from a variety of sources including UK Government, Welsh Government and the statutory partners. (i.e. the Local Authority, Police, the National Probation Service and Health).

Bridgend, Neath Port Talbot and Swansea Youth Offending Teams have been a merged service since 29th May 2014 when the first Western Bay Youth Justice and Early Intervention Service (WBYJ&EIS) Management Board was held and all local management boards ceased. The management board is chaired by the Neath Port Talbot Director of Social Services, Health and Housing and has a membership in line with the requirements of the Crime and Disorder Act including Cabinet Members from all three local authorities.

The service has gone through a period of significant change with the Local Government Reorganisation constantly in the background. This level of uncertainty has slowed progress but certainly not stopped it. It is the pace of change coupled with some uncertainty that has resulted in the Western Bay Service continuing to submit annual plans as opposed to choosing the option of a plan covering a longer period with an annual refresh.

The amalgamation has come at a time of financial challenge. The service has managed to continue to deliver services sustaining performance whilst making savings of almost one million pounds when comparing the budget at the beginning of 2015/16 with that of the budget at the beginning of this financial year. The service has been flexible and able to work differently with less staff to achieve these savings. No compulsory redundancies have been made to date.

Efforts have been concentrated on bringing consistent good practice across the region from early intervention and prevention work through to resettlement and reintegration panels. This has not been without difficulty, it has taken staff time to move from one established way of working to another especially when so many areas of their professional life is uncertain. However, the service has reviewed the early intervention work and whilst the statutory caseload may be reducing the early intervention caseloads have steadily risen. For the first year since the introduction of the Youth Inclusion Support Panels and Bureau processes there has been an increase in the number FTEs when comparing January to December 2015 against January to December 2014. This is in comparison with a 0.3% decrease in South Wales. During 2015/16 the service saw 109 children and young people enter the Youth Justice System but diverted 520 away through the use of prevention programmes and non-criminal disposals. Putting this figure into some context the number of FTE's reported for April 2009 to March 2010 were 533 compared to the current 109 figure. Despite an increase of five FTE's (5%) the performance of the WB service remains strong as when the number of FTE's per 100,000 10-17 population is used as a measure as opposed to percentage decrease the region has a lower FTE rate than South Wales and Wales. Western Bay has a 10-17 population of 46,307 (YJB 2014 mid-year estimates).

Resettlement and Reintegration Panels are now in place in all three locality teams. There is slight variation in make-up but this tailored to the individual authority. This has had a positive impact on in particular the ETE and accommodation needs being met for those young people leaving custody. Since the set up of the panels no young person has left custody without suitable accommodation and an ETE placement for immediate access. The development of the Intervention Centre currently based in the Swansea Locality which also holds the Junior Attendance Centre, the roll out across the region of the Building Skills project and concentration on improving work in Courts and partner providers has provided a greater range of sentencing options in the first instance and more robust resettlement packages when needed supported by dedicated members of staff.

Reoffending remains the biggest challenge. The reoffending cohort continues to drop in numbers but the reoffending committed by individuals continues to rise. The reoffending cohort being reported 2015/16 data has 269 in the cohort (young people who have received a substantive outcomes during April 13-March 14), 110 reoffended during the tracked period (40.9%), committing a total of 392 further offences. In order to understand delivery better the Information Officers are developing the use of the YJB reoffending toolkit but also took 12 months statistics July 2013 to June 2014 but included those young people who went through the Bureau (diversion scheme) this resulted in a very different picture. The Bureau and the PNC numbers added together resulted in 668 young people in the cohort, 184 reoffenders which is 28% reoffending. This does not include anyone over 17 who could have reoffended from Bureau. The 40.9% reoffending figure may seem high but is the 8th lowest reoffending rate when comparing across 15 Welsh YOTs. The previous years reoffending rate was 38.2% with 309 young people in the cohort, 118 reoffending committing a further 350 offences. Once again to provide some background the number of young people classed as “offenders” for April 2007 to March 2008 was 1213 compared to 241 sited above in the 2015/16 return.

The quality of the work delivered by the service has been subject to a Short Quality Screening Inspection during October 2015. This was a favourable report providing reassurance to the staff, Local Authorities and the Management Board that the service is delivering a good service but most importantly with the skills and capacity in place to grow stronger. The report and recommendations were reported to the Management Board but this report has not been seen in isolation. The thematic Inspections relating to resettlement, transition, and most recently desistance have been of particular interest to Board members as have the Laming Report and naturally the Charlie Taylor review of youth justice services. Recommendations from thematic inspections in particular are presented to the Board with any associated local actions reported upon. The full inspections of other YOT's are not presented to the Board in the same way but are referenced when presenting performance issues or developing areas of practice. The Board has been keen to not only look at Welsh YOT's but also look to English colleagues. A comparison of reoffending data was requested by the Board with inner London YOT's. This was followed by the “Persistent offending by London young people: cohort study findings” April 2016 (YJB) which the Board are keen to have a similar exercise undertaken across Western Bay during 2016/17. The Board will also be receiving a summary of the Referral Order Inspection and key areas for im

Structure and Governance

The production of a Youth Justice Plan is a statutory duty of the Local Authority under Part 3, Section 40 of the Crime and Disorder Act 1998.

The plan sets out:

- a) how youth justice services are to be provided and funded, and
- b) how the Youth Offending Service established by the Local Authority is to be composed and funded, how it will operate and what function it is to carry out.

The Crime and Disorder Act 1998, Section 39(1) placed a duty on each Local Authority, acting with its statutory partners (Police, Probation and Health) to establish Youth Offending Teams in their local area to deliver youth justice services. Section 38(3) of the Act placed a duty on the Local Authority and its statutory partners to make payment towards the expenditure incurred in providing youth justice services.

Membership of the Youth Offending Service is prescribed by the legislation. It must include a Probation Officer, Social Worker, Police Officer, Health representative and Education representative.

The purpose of the Western Bay Youth Justice and Early Intervention Service is to ensure that youth justice services are available across the Western Bay area. A YOS is the main vehicle through which youth justice services are coordinated and delivered working to reduce ASB, offending and reoffending amongst children and young people.

The YOS Management Board, made up of senior representatives from each of the statutory partners as outlined above, oversees the operation of the service including the functions it undertakes and the funding arrangements. Regular reports are provided to all three LA Cabinets and appropriate scrutiny committees as required.

The staff group across Western Bay have been through a challenging journey since 2014 but have been committed to being the best service they can be. Last year they produced the following vision;

“Youth Offending Teams aim to prevent and reduce offending, reoffending and anti-social behaviour amongst children and young people.

We strive to achieve this aim through the delivery of the right high quality services provided at the right time for and informed by children, young people, parents and carers, victims and the wider community and partners. These services will be provided cost effectively by a diverse, competent and well supported staff group.”

The Management Board is relatively new only having formed in 2014 but is keen to be pro-active. An example is the key interest that has been shown in relation to access to services with reports requested by the Board relating to for example, access to ETE focusing in on reduced timetables. The service manager and partners are held to account by not only the Board but through scrutiny processes in all three Local Authorities. Reports are regularly presented on performance but also on eg Looked After Children within the Youth Justice System. The service spanning three local authorities results in it being subject to three audit departments. During the latter part of 2015/16, the Swansea Locality team were part of a local audit specifically on the use of grant money against grant criteria, no concerns were raised. All three locality teams use the grants in the same way since the amalgamation.

The service is represented on all three Community Safety Partnership Boards, the Western Bay Safeguarding Children Board and the Western Bay Area Planning Board. The service manager represents South Wales YOT Managers on the South Wales Criminal Justice and Integrated Offender Management Board, MAPPA Senior Management Board and represents YOT Managers Cymru on the Youth Justice Advisory Panel.

The service itself has a small internal management team with representation from each locality team. This year it is planned that this year the locality managers will take on themed areas of work across the region thus breaking down any possible remaining silos of activity. Having the management team has added considerable value and strength to the management oversight processes eg the Swansea locality manager is currently undertaking the local management report for a Neath Port Talbot domestic homicide case providing a knowledgeable yet independent review. Any serious incident and the learning that follows is reported to the Management Board in addition to any other relevant forum, Safeguarding Childrens Board (SCB), Multi Agency Public Protection Arrangements (MAPPA), Community Safety Partnerships (CSP) etc. The service has also set up an audit group that will oversee not only the quality of assessments and interventions but compliance with National Standards secure estate placement information and the procedures for community safeguarding and public protection incidents for the service. The audit group use the findings of audits to inform good practice workshops.

RESOURCES AND VALUE FOR MONEY – YJB return tables B7 and B8 to be inserted when submitted in

July

	2016/2017
	<i>Actual members of Staff – Hours can vary. The staffing structure is constantly under review and subject to change.</i>
Strategic Manager	1
Operational Managers	3
Senior Practitioners	5
Restorative Approaches worker	1
Intervention centre manager	1
Social Workers	12 (1 vacant)
Probation Officers	1 (reduced from 4)
Police Officers	4
Health Workers	1 (currently on long term sick)
Education Workers (including tutors)	9 (various hours)
Substance Misuse Workers	3.5
Parenting	1
ISS, stat bail and remand, Resettlement/Transition Worker	5.5 (remaining flexible in relation to duties)
Referral Coordinators – including court and vols	2
Business Support	8 (various hours)
Prevention and Early Intervention Workers (not SW)	9 (1 vacancy)
Information Officer	3 (including one seconded)
Victim Workers	3
Reparation and unpaid work Officers	3 (1 vacancy)
Speech and Language	.5

Intervention Centre eg emotional wellbeing, CAIS Junior Attendance Centre	6
Volunteer Co-ordinator	1
Referral Order support workers (flexible duties)	3
Other including secure estate posts	3 plus sessionals and volunteers

Whilst posts are in many cases reliant on grant funding the post holders have been employed in excess of two years and so entitled to the same employment rights as those posts funded by eg the LA's. The service is continuously undergoing a redesign across the three LA's responding to opportunities and changes in demand. Tables B8 and B7 will be attached with further breakdown as submitted in the YJB returns at the end of July 2016.

FINANCE - partner contributions still to be confirmed – will be replaced by tables B7 and B8 as above.

	Budget 2016/17	
		Income £,000
Agency		
Partner combined cash contributions		54,935
Local Authority		1,469,090
Grant		
Youth Justice Board		791,029
Welsh Government (Promoting Positive Engagement of children and young people at risk of offending)		718,201
Police and Crime Commissioner		130,800
YJB - JAC		18,000

Big Lottery (Invisible Walls) HMPYOI Parc		123,224	
Total		3,326,822	

Delivery specific to grant allocation

Grant	Service delivery	WB Allocation
Police and crime commissioner	Substance Misuse services and diversionary activities	130,800
Welsh Government (Promoting Positive Engagement of children and young people at risk of offending)	Pre Court and Early Intervention including Bureau Restorative Practises in schools, residential settings and the wider community. Transition and Resettlement and Reintegration Services	718,201
Invisible Walls Big Lottery	Breaking the Cycle of offending through the supporting children of prisoners held within HMIP Parc – one support worker. For sentenced and remanded young people – one social worker and one YOT officer	123,224
Youth Justice Good Practise Grant	Delivery of the YJB and Welsh Government Priorities through the ongoing redesign of the service, sharing good practice and developing new ways of working. The focus will be on Growth of the Building Skills project, extending the use and services available within the Intervention Centre, Embedding Asset Plus, Y2A, develop the use of data currently held including the use of the reoffending toolkit and listening to the views of service users more effectively, improve the quality and range of alternatives to custody and remand, increase ROTL linked to HMPYOI Parc and Hillside LASCH, concentrate staff learning on desistance and the trauma recovery model. There is also a need to review the solution focused approaches of service delivery. Through the senior management team deliver robust management oversight and QA.	791,029

The desired outcomes contribute directly to meeting local authority priorities held within corporate plans across the three local authorities. The priorities and outcomes mirror those of the YJB business plan 2016/17 and the YJB and WG joint strategy Children and Young People First July 2014.

1. A well-designed partnership approach giving value for money achieving the following:
2. Reduction in first time entrants through early intervention, prevention and diversion.
3. Reduction in youth reoffending through appropriate interventions of the right level at the right time.
4. Reduction in the use of youth custody confident that custody is a last resort and for crimes so serious no community sentence is an appropriate response.
5. Access to devolved services for children and young people at risk of entering or having entered the youth justice system.
6. Effective safeguarding through recognising vulnerability and improving the safety and wellbeing needs of children and young people.
7. Effective Public protection through risk recognition, assessment and management.
8. The voice of the victim is heard.
9. Successful reintegration and resettlement at the end of an intervention.
10. A well supported professional workforce.
11. True participation by all involved.

Partnership arrangements and Risks to future delivery against the youth justice outcome measures

	Reduction in first time entrants
Who is better off and what does success look like?	<ul style="list-style-type: none"> -Increased opportunities for young people to reach potential -Reduction in victims -Safer communities -Reduced pressure on higher tier services -Fewer young people entering the youth justice system -Reduced levels of youth crime. -Early access to services

	<ul style="list-style-type: none"> -Increased parental responsibilities -Increased restorative practises -Increased community reassurance
What are the Funding/ Financial Implications?	This area of work has been brought together and funded by Welsh Government grant money for the majority of delivery across the region for the last four years. However this area is not delivered in isolation of the wider service provision of the service including that funded by the Police & Crime Commissioner (PCC), local authority and cross cutting posts funded through all key partner contributions and YJB.
Who are our partners?	The Bureau is a pre-court disposal process developed and implemented within South Wales in collaboration between Police and Western Bay Youth Justice and Early Intervention Service as well as Cwm Taf Youth Offending Service. Following the review of the Bureau process commissioned by the Police and Crime Commissioner in 2014 the WBYJ&EIS has been working with Cwm Taf to bring a consistent delivery model. Two assessment processes are being trialed to look at proportionate assessment for early intervention cases. The wider early intervention and prevention work relies heavily on partnership working. It is important that there is good communication between EVOLVE (Targeted intervention in Swansea), Youth Engagement Progression Framework (YEPF), Team around the Family (TAF) wider youth services and third sector providers.
What risks are there to delivery?	At the time of writing this plan the result of the Charlie Taylor review of youth justice services is unknown. This review presents a major risk to youth justice services not just in relation to models of delivery in the future but also the funding of services. Changes within WG also carry risks for the funding of this area of delivery in the coming years. Local Authorities and partners may have conflicting priorities. There is an additional risk for the Bureau in that to keep bringing down numbers is difficult when such a high number of children and young people have already been diverted.

What will we do?	by when	Performance Measures	2014-15	2015-16	2016-17 Target
The steps being taken to continue to reduce FTE's is detailed within the Business case for the WG PPE grant attached. The Bureau will continue to be delivered in partnership with the Police. A screening tool is	Success of screening tool to be reviewed in September	The YJB KPI based on percentage reduction. The KPI captures numbers entering the system but not the number actually diverted away. This is	103	108	100

<p>being piloted in line with the SS&WB Act so that children and young people are not over assessed bringing proportionality. Asset Plus will still be used for those children and young people identified as needing a full assessment or not suitable for a non criminal disposal (youth restorative disposal). Effective targeting will continue to be a driver eg the link through IOM for the identification of the children of prolific offenders at risk of offending.</p> <p>Restorative Approaches continues to be delivered through the WB service through the training of staff including foster carers and residential establishments. There is the specific RA in schools project that has been reinvigorated.</p> <p>A pilot in Hillside Secure Childrens Home is planned using Restorative intervention to reduce the number of children entering the system having been challenging within the secure setting. This will be evaluated and lessons learnt to inform the wider residential settings within WB</p> <p>Further development of partnership</p>	<p>2016</p> <p>Minimum of two schools per LA to have RA in schools by March 2017</p> <p>September 2016</p> <p>Workshop</p>	<p>captured locally.</p> <p>There is a need to capture the numbers of LAC entering the system to evidence the success of RA being used by carers.</p> <p>School exclusion data will also be captured where possible.</p> <p>2014/15 – the Youth Justice service engaged with 604 young people pre court 2015/16 – the service engaged with 520 young people pre-court. It is believed that the young people worked with over last year were far more effectively targetted as those at risk of offending therefore the reduction in the number does not cause concern. The slight rise in numbers of FTE’s again does not cause concern as when looked at as per 100,000 10-17 population the figure shows good performance comparatively. Western Bay has already experienced a steep reduction and now needs to sustain low numbers.</p>			
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<p>approaches to early intervention for those at risk of entering the YJS (this is work pre – bureau) with early help partners across the region including edge of care.</p>	<p>to take place November 2016</p>				
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	<p>Reduction in reoffending</p>
<p>Who is better off and what does success look like?</p>	<ul style="list-style-type: none"> -Increased opportunities for young people to meet their potential -Safer communities -Reduced pressure on service -Victim satisfaction -Young people within the youth justice system have aspirations and achieve -Reduction in repeat offences seriousness of offending -Reduced numbers before the court -Increased successful completion of orders -Reduced LAC population -Reduction in adult offending -Restorative practises embedded in service delivery at all stages -Transition and exit strategies are in place for all young people leaving YOS involvement.
<p>What are the Funding/ Financial Implications?</p>	<p>The Youth Justice Good Practise Grant in particular but also all other areas of funding are drawn upon to deliver this area of work in line with the partnerships involved especially the Local Authority contributions. The PCC and WG contribute to elements including accessing substance misuse services and resettlement/ reintegration and transition into adulthood.</p>

<p>of workshops to help practitioners deliver the right intervention for the right person at the right time and not use a rigid approach or alternatively throw the kitchen sink at a young people. The first workshop is a profiling exercise to identify themes and difference.</p>	<p>September 2016</p>	<p>the figure is reduced to 28% reoffending.</p>			
<p>Successful transition of young people into adulthood is key if young adults are to not be over represented in crime statistics. The service aims to not only improve transition practice for those going to Probation through IOM but also through key working supported by the desistence thematic, young people will be supported through exit strategies and kept in touch with by workers who have built up a relationship with them.</p>	<p>To be reviewed in December 2016 re outcomes for those supported</p>				
<p>Review Referral Order delivery in line with the recent thematic inspection to ensure the process is as effective as possible.</p>	<p>January 2017</p>				
<p>The most common reoffence is that of violence and in response, the senior practitioners in the service are accessing specific training to inform the assessment and interventions to be delivered to achieve positive change</p>	<p>July 2016</p>				

	<p>Reduction in the use of custody</p>
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Who is better off and what does success look like?	<ul style="list-style-type: none"> -Children and young people do not lose their liberty. -Families remain together. -Young people reach their potential. -Costs of incarceration reduced. -No young people are sentenced to custody. -No offences are committed by young people that warrant custody. -Alternative approaches to the use of custody are viewed positively by all. -Increased levels of engagement in community based options by children and young people. -Effective exit strategies are in place for resettlement and reintegration.
What are the Funding/ Financial Implications?	<p>Custody carries with it huge cost implications.</p> <p>Local authorities are now responsible for the costs incurred for secure remands. Whilst there is a contribution from the YJB this is limited and can incur possible financial implications for Local Authorities (LA) should there be a lengthy or multiple remands. Legal Aid, Sentencing and Punishment of Offenders Act 2012 (LASPO) brings looked after status to any remanded child or young person and the associated costs to the LA. The Social Services and Wellbeing (Wales) Act brings responsibilities to Local Authorities with secure establishments in their area. Western Bay has both Hillside Secure Childrens Home and HMPYOI Parc.</p>
Who are our partners?	<p>Police and Courts services, Magistrates, Local Authority, Secure Estate, YJB, members of the Resettlement and Reintegration panels. Community Safety Partnerships, MAPPA, Safeguarding Childrens Board.</p>
What risk does this link to, if any?	<p>Bridgend Youth Court (Newcastle and Ogmre) is closing and the cases will be heard in Cardiff. The effect this may have on sentencing is currently unknown. The seriousness of offences being seen by the service may well impact on custody. The Charlie Taylor review is likely to advocate for secure education establishments in the future. Education is a developed service which may complicate this considerably. Is there a risk that such a development will increase the use of custody in the future? The roll-out of the review court may not be possible in Cardiff as it may be developed in the Swansea Court and not in the Cardiff Court. Will the change in court raise the risk of increased custody due to failure to attend and increased warrants.</p>

What will we do to achieve this?	by when	Performance Measures	2014-15	2015-16	2016-17
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					Target
Continued pro-active involvement with the courts. The courts have combined in Neath and Swansea with Bridgend is to combine with Cardiff. Lessons learnt from the amalgamation of Neath and Swansea courts will be used to assist in the move of Bridgend to Cardiff. There may be further changes to the court footprint which may give the opportunity for the WBYJ&EIS to work out of one regional court not two in future.	July 2016		15	13	Maintain performance and bring the number going to custody across the footprint to 12
Ongoing development of review court processes aimed at impacting on encouraging engagement, early revocation and reduction in enforcement action. Presentation to Western Bench on the process previously used in Bridgend prior to move to Cardiff	November 2016				
Improve the practice relating to the Bail period Audit the custody cases looking at – those sentenced to custody when on bail in the community compared to those remanded. – bail applications and appeals – who filled in bail asset/written or verbal address to the court/quality of bail programme	December 2016				
– does the bail period feature within the PSR	October 2016				
Pre court panel meeting process to be agreed across the service to agree the	August				

<p>recommendations and provide constructive challenge –Terms of Reference to be provided to the management team and monitoring of effectiveness</p> <p>Parenting and family support to be strengthened in ISS programmes</p> <p>Continue the development of the Resettlement & Reintegration panels with a focus on accessing services. Resettlement is key and the Intervention Centre will be central to accessing services in a timely fashion. This will focus on the positives and help young people achieve. Reducing custody will also be impacted upon through effective transition arrangements which are often discussed at the R&R panels.</p> <p>The Social Services and Wellbeing Act (Wales) is a vehicle for ensuring that young people in custody have their care and support needs met. This is particularly relevant to WB as we have Hillside Secure Unit and HMPYOI Parc in our region. The recommendation to increase the use of Release on Temporary Licence (ROTL) contained in inspections is an opportunity to create an environment where ROTL is the norm not the exception.</p>	<p>2016</p> <p>Immediate</p> <p>Project and team for ROTL through the Intervention Centre- August 2016.</p>				
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Access to education, training and employment, substance misuse services, emotional and mental

<p>Who is better off and what does success look like?</p>	<p>health services and suitable accommodation.</p> <p>WG has adopted “due regard” to the UN Convention on the rights of the child. The right to access education to a full 25 hours for those of compulsory school age is inherent to the UNCRC . The Western Bay Service will act as an advocate for young people to access education entitlements, safe accommodation and health provision including substance misuse and CAMHS treatment.</p> <ul style="list-style-type: none"> – Children, young people and families in need will receive services. – Partner providers will have appropriate well informed referrals. – Communities will benefit from a reduction in crime and ASB caused by children and young people who have not received services in the past. – All children and young people known to the service are in receipt of ETE – Live in suitable accommodation – Have their health needs assessed and receive interventions appropriate to need without delay or stigma
<p>What are the Funding/ Financial Implications?</p>	<p>Funding through, mainstream provision, partner contribution, Police and Crime Commissioner and the Youth Justice Good Practise Grant. Wider partnership funding provided to Communities First, TAF, YPEF has a positive impact upon access to services. Not all funding comes through the service but relies on how we engage and work with partners to avoid duplication and waste of resources.</p>
<p>Who are our partners?</p>	<p>Schools, colleges, secure estate, training providers, Third sector providers including, WCADA Llamau, Gwalia, local authorities, Abertawe Bro Morgannwg University Health Board, Supporting People, youth support services, Area Planning Board.</p>
<p>What risk does this link to, if any?</p>	<p>Shrinking job market for young people, shrinking resources, new emerging drugs, reduction in CAMHS contribution to the WBYJ&EI Service. The Charlie Taylor review of youth justice services and the wish to have secure colleges when education is a devolved to WG. The possibility that the Crime and Disorder Act will be replaced by new legislation that does not place a requirement on partners to contribute to multi-agency YOTs. Some projects eg Symud Ymlean/Moving Forward have already lost funding losing a training provision specifically for Looked After children and children and young people known to the the youth justice system. The service is a possible beneficiary of a lottery bid being worked through by third sector partners – there is no guarantee that this bid will be successful. The recommissioning of substance misuse services is also planned across the Western Bay region and the impact on the service is currently unknown.</p>

What will we do to achieve this?	by when	Performance Measures	2014-15	2015-16	2016-17 Target
<p>Develop a partnership team around the school approach responding to schools with high exclusion/ASB etc similar to TAF and Team around the Child (TAC), stronger links with YEPF colleagues. Clear joint approaches to be in place</p>	<p>November 2016. Informed by Management Board workshop on prevention</p>	<p>The Welsh indicators are currently under review and this makes comparison data unreliable especially in relation to mental health. However the service has set targets that reflect the fact that accessing services is an entitlement.</p>		<p>Average hours ETE.</p>	<p>Positive % change.</p>
<p>Children and young people subject to reduced timetables to be a focus of ETE workers reporting to the Management Board</p>	<p>March 2017</p>			<p>For school age the average hours were 20.4 at the start and 21.4 at the end. (43 young people with closed statutory orders)</p>	<p>When considering a measure for accessing services the only target can be that 100% of those in need access appropriate services in a timely fashion</p>
<p>Pre training training to be delivered in house and in partnership through Big Lottery Bid, the Building Skills programme, Intervention Centre developments, third sector and partners.</p>	<p>August 2016</p>			<p>For above school age the service reported a total of 9.5 hours at the start, and 16.1 at the end. (87 young people with closed statutory orders)</p>	<p>For ETE the target remains 25 hours school age and 16 hours post school age</p>
<p>Develop speech and language assessment and intervention consistently across the service. Extension of current provision to complete scoping exercise of need.</p>	<p>March 2017</p>			<p>93.2% were in suitable accommodation at the start and 93.9% at the</p>	
<p>Review substance misuse access and delivery across WB linking with the APB and Police and Crime Commissioner throughout the tiers of need.</p>	<p>In line with APB commissioning strategy</p>				
<p>Development service specification of CAMHS provision and wider health needs of children</p>	<p>January 2017</p>				

<p>and young people known to the service.</p> <p>Development of accommodation specifically for those young people known to the service through partnership approach with LA, third sector providers and carers and utilisation of YJB remand contribution. The Chair of the Management Board leading on this area.</p>	<p>March 2017</p>		<p>end. 100% of those needing a substance misuse service received on within 10 days assessment.</p>	
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RISK MANAGEMENT

Whilst there are three key agencies forming the “responsible authority” for MAPPAs (police, prisons and probation), the WBYJ&EI Service has a duty to cooperate. There is continually mention of better risk management processes within inspection reports.

The amalgamation of services across the Western Bay footprint has given an ideal opportunity to improve risk management sharing the expertise developed in the locality teams and ensuring that management oversight is robust. In order to ensure all practitioners and managers are current in their understanding of MAPPAs, the South Wales MAPPAs coordinator has delivered refresher training for staff and managers and this will be undertaken annually. The developments in relation to the role of the Probation Officer within the team will impact on risk management and hopefully improve the transition of high risk offenders. Asset plus will be closely monitored in relation to the management of risk through the service’s quality assurance group.

In 2011 there was a joint Inspection undertaken by HMI Probation and HMIC Constabulary on MAPPAs. This inspection was called ‘Putting the Pieces Together’, an inspection of Multi Agency Public Protection Arrangements. In this inspection there were a number of recommendations made, in particular, highlighting issues with level 2 and 3 Risk Management planning and assessment. Following this a project to improve this area of work was undertaken with DeMontfort University to explore using Professor Kemshall’s four pillars model to risk management within MAPPAs. This was successful and has been adopted nationally. MAPPAs “4 Pillars” training has been accessed by the team and continues to be developed in practice for the assessment and planning to address risk.

There is a manager from the service on the strategic and Local MAPPA meetings and serious incidents are able to report into the local groups where appropriate. The domestic homicide review mentioned earlier has brought lessons to be learnt that will be incorporated into an action plan that focuses on the early recognition of risk and potential perpetrators of harm.

The most common reoffence is that of violence and in response the senior practitioners are accessing specific training that will give them tools and confidence in the management of risk of violence. An exercise is underway taking case studies across the Community Safety Partnerships, analysing these across agencies to identify missed opportunities for areas of practise to be built upon.

VULNERABILITY MANAGEMENT Safety and Wellbeing

The Youth Justice Board published “Commitment to Safeguard – contributing to the safety and welfare of children and young people” in 2014. This, whils about the YJB’s commitment is a good place for us to start this section.

“All organisations whose work impacts on children have a responsibility to ensure that the actions they undertake protect the safety and welfare and promote the well being of those children, the staff who work for them and members of the public.”

A number of guiding principles are highlighted These include, that:

The **best interests of the child** are a key consideration in decisions taken.

Safeguarding is **everyone’s responsibility**; children’s safety is of paramount importance. This is collectively understood and the expectation for everyone to contribute to keeping children safe is clear.

Safeguarding is actively supported using monitoring and good practice functions to **promote learning**, support the **prevention of harm** and promote well being.

We will **listen** to children’s views about what they need to be kept safe.

Information sharing supports timely and appropriate decision making that is based on individual needs, prevents harm and supports wellbeing².

Equality of opportunity: no child or group of children is treated any less favourably than others. Access to services or the fulfilment of particular needs should not be impaired by gender, ethnicity, ability, sexuality or age.

As with risk management safeguarding relies on robust and accurate assessment and listening to what the child or young person is saying. With this in mind the service has held a whole service day focusing on the ground rules when working with children and young people coupled with how to communicate effectively. This was linked to safeguarding and in particular Child Sexual Exploitation. YOT's have always completed holistic assessment and involved parents/carers within this. Asset plus has improved on this within the assessment processes. Internal mechanisms regarding safety and wellbeing are informed by "Working Together" and the Well-being of Future Generations (Wales) Act and do not take the place of/undermine the All Wales Child Protection Procedures.

The Chair of the WBYJ&EI Management Board Service is the Chair of the Western Bay Safeguarding Children Board (WBSCB) giving a robust strategic link to the safeguarding needs of children and young people known to the Service. There are lessons to be learnt from child practise reviews and serious incidents within the community where the service has been supervising the child or young person who has become a victim or harmed themselves. A member of the management team is on the child practise review sub group of the safeguarding children board as well as the quality and performance sub group and communication sub group.. The relationship between the service and safeguarding teams is good across the region and the "step up, step down" approach to meeting the needs of children and young people is developing.

The possible reduction in CAMHS nursing time is a risk for the service and its role in safeguarding that will need to be monitored by the Management Board and there is now a refreshed work stream to address the deficits in provision. Children and young people are being consulted as part of this work stream to ensure that the new service specification takes a more holistic view of their health needs.

VICTIM ENGAGEMENT AND RESTORATIVE INTERVENTIONS

Restorative approaches is embedded in the practice of the service with a small group of trainers who are in the process of training the wider workforce across the three collaborating local authorities. The development of restorative questions being used in compliance meetings, meaningful reparation, quality services for victims, conflict resolution and family group conferencing are examples of restorative approaches in practice. The priority for the service is for this area of work to keep growing adding additional schools adopting the Restorative Approaches in schools project with teachers and pupils trained together, more community homes and carers being able to de-escalate situations, equipped to be better corporate parents (Laming). There is a partnership pilot project being run within Hillside Secure Childrens Home aiming to bring down the number of Hillside residents being arrested. Once evaluated this may roll out to the wider residential settings.

WORKFORCE DEVELOPMENT

At the time of writing this appraisals are ongoing. As well as linking the appraisal to the service delivery model and giving staff ownership of their contribution training is focused upon. Over the next twelve months the staff group will be embedding Asset plus; looking at a smarter way to work once we have one information system across the three localities which will realise efficiencies and improve quality assurance processes; developing evidence based practice through the desistance model and lessons to be learnt from the thematic inspection; receive trauma recovery training and working with violence. In addition the screening tool for pre-court will be evaluated. There is the potential for further redesign of the service and further developing the working partnership with early help services.

PARTICIPATION

Engaging young people in decision making and accepting responsibilities for their actions and future is critical to developing skills as constructive members of their community; Article 12 of the UNCRC establishes the right of young people to participate where decisions are being made that affect their future.

Adopting a methodology that confronts negative behaviour, educates the young person about the consequences of their behaviour, enables them to put right the wrong, respects and supports parental responsibility and has the capacity to reduce the risks of future offending will have a strong capacity to rehabilitate. The utilisation of restorative practices across the service maximises the future potential of young people to become successful and integrated members of our community.

Consultation regarding the content of the plan has been limited, however, each of the three locality offices of Bridgend, Neath Port Talbot and Swansea have asked children, young people, parents and carers and victims three very important questions

What should we stop doing?

What should we do more of?

What should we start doing/do differently?

We have listened to them – one particular comment request rang true for several practitioners – “stop going on at me about small stuff”. Taking into account recent awareness raising of desistance completed by the whole service we are actively trying to stop

“nagging”. Feedback on the changes we will try to make in response to their answers to the questions will be placed on a notice board in the reception area of the locality teams.

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Signed:

.....
Chair YOS Management Board

Date:

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DRAFT

Equality Impact Assessment Screening Form

Please ensure that you refer to the Screening Form Guidance while completing this form. If you would like further guidance please contact your directorate support officer or the Access to Services team (see guidance for details).

Section 1

Which service area and directorate are you from?

Service Area: Western Bay Youth Justice and Early Intervention Service

Directorate: Child and Family

Q1(a) WHAT ARE YOU SCREENING FOR RELEVANCE?

Service/ Function	Policy/ Procedure	Project	Strategy	Plan	Proposal
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(b) Please name and describe below

Western Bay Youth Justice and Early Intervention Service Annual Youth Justice Plan 2016-2017.

The plan sets out how youth justice services are to be provided and how the service established by the Local Authority is to be composed and funded and how it will operate.

Q2(a) WHAT DOES Q1a RELATE TO?

Direct front line service delivery	Indirect front line service delivery	Indirect back room service delivery
<input checked="" type="checkbox"/> (H)	<input type="checkbox"/> (M)	<input type="checkbox"/> (L)

(b) DO YOUR CUSTOMERS/CLIENTS ACCESS THIS...?

Because they need to	Because they want to	Because it is automatically provided to everyone in Swansea	On an internal basis i.e. Staff
<input checked="" type="checkbox"/> (H)	<input type="checkbox"/> (M)	<input type="checkbox"/> (M)	<input type="checkbox"/> (L)

Q3 WHAT IS THE POTENTIAL IMPACT ON THE FOLLOWING...

	High Impact (H)	Medium Impact (M)	Low Impact (L)	Don't know (H)
Children/young people (0-18) →	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other age group (18+) →	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gender reassignment →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Marriage & civil partnership →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pregnancy and maternity →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Race →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Religion or (non-)belief →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sex →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sexual Orientation →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Welsh Language →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Poverty/social exclusion →	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Carers (inc. young carers) →	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community cohesion →	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Q4 HAVE YOU / WILL YOU UNDERTAKE ANY PUBLIC CONSULTATION AND ENGAGEMENT RELATING TO THE INITIATIVE?

YES

NO

(If NO, you need to consider whether you should be undertaking consultation and engagement – please see the guidance)

Equality Impact Assessment Screening Form

If yes, please provide details below

The consultation has been limited as the plan is not one that would be considered high profile with great change associated with it but more – business as usual. However, each of the three locality offices of Bridgend, Neath Port Talbot and Swansea have asked children, young people, parents and carers and victims three very important questions

What should we stop doing?

What should we do more of?

What should we start doing/do differently?

The answers have been gathered to inform the annual delivery plan.

The plan itself is shared with key partners for feedback prior to completion and agreement by the service's multi-agency management board for sign off.

The feedback from young people was anonymous and in hindsight we should have included questions regarding gender etc. However the feedback ranged from statements asking for more activities/that they feel listened to and trust their workers/that we should change nothing to stop nagging. The stop nagging has resulted in the service looking at how we work those young people who are in the reoffending cohort because what they are saying fits with desistance theory and the link with workforce development and training within the plan. Responses reflected the age of the young people. Some comments are below

What should we do more of?

Young People

Happy with weekly contact

Want to do motor biking and boxing

Football skills

Going to the intervention centre

Opportunities for work

Help my mum

Parents

ASC has improved school attendance / attending classes again

Activities during school holidays

Working with the school

Vicki gave a stress ball to keep in his pocket to help with his anger issues. He uses ball instead of braking things. This was useful.

The work with my son has made him see things differently-keep doing that.

Weekend support

Being there for advice

Techniques to stop the arguing building

Telling me what is going on

What should we just stop doing?

Young People

Equality Impact Assessment Screening Form

Talking about my feelings

Didn't like group work / football skills with people from other places or different schools they were annoying.

Nagging about small things

Doing my head in

Giving appointments at stupid times

nothing

Parents

No comments

What should we do differently or new?

Young People

I don't know

I don't mind it as it is

Boxing

Learn more stuff, like mechanics and fixing things

More choice

Nothing

TV in reception

Parent

No comment apart from what was in the first question

Consultation is not an activity that happens to tick a box for one specific area of work, it is an ongoing process within the service with children and young people and carers involved in planning and the design of intervention delivery. The YJB requires user feedback to be submitted to them and the asset plus assessment tool has a self-assessment element. There is a parent's voice questionnaire used regularly by the parenting officer throughout interventions

The Welsh language standards are high on the agenda – however no response was given in or relating to welsh. Staff are enrolled on training courses to enable them to be more confident in the use of the welsh language but there are currently 5 Welsh speakers (first language) in the Western Bay service. The staff group is made up of 97 White British, 1 White Asian, 1 Pakistani and 1 other ethnic group and 4 with a disability. All have been involved in the design of the plan and all are involved in delivery.

Partners have welcomed the content of the plan eg the planned actions to further develop the use of speech and language therapy to improve outcomes for children and young people

Equality Impact Assessment Screening Form

Q5(a) HOW VISIBLE IS THIS INITIATIVE TO THE GENERAL PUBLIC?

High visibility <input type="checkbox"/> (H)	Medium visibility <input type="checkbox"/> (M)	Low visibility x <input checked="" type="checkbox"/> (L)
---	---	---

(b) WHAT IS THE POTENTIAL RISK TO THE COUNCIL'S REPUTATION?
(Consider the following impacts – legal, financial, political, media, public perception etc...)

High risk <input type="checkbox"/> (H)	Medium risk x <input checked="" type="checkbox"/> (M)	Low risk <input type="checkbox"/> (L)
---	--	--

Q6 Will this initiative have an impact (however minor) on any other Council service?

x Yes No

If yes, please provide details below

The youth justice plan should have a positive impact on wider children's services provided by the Council by bringing down the number of children and young people in trouble with the police. This will in turn reduce the number of children and young people in need of higher tier services as a result of their behaviours escalating.

Q7 HOW DID YOU SCORE?

Please tick the relevant box

**MOSTLY H and/or M → HIGH PRIORITY → EIA to be completed
Please go to Section 2**

**MOSTLY L → LOW PRIORITY / NOT RELEVANT → Do not complete EIA
Please go to Q8 followed by Section 2**

Q8 If you determine that this initiative is not relevant for a full EIA report, you must provide adequate explanation below. In relation to the Council's commitment to the UNCRC, your explanation must demonstrate that the initiative is designed / planned in the best interests of children (0-18 years). For Welsh language, we must maximise positive and minimise adverse effects on the language and its use. Your explanation must also show this where appropriate.

The plan as stated above is very much about business as usual, how we will deliver services. The Crime and Disorder Act places a statutory duty on the Local Authority to produce the plan under part 3, section 40 of the Act.

The service focuses on diverting children and young people away from the youth justice system as much as possible and in line with the Youth Justice Board and Welsh Government youth offending strategy sees them as children and young people first and offenders second. The priority to divert children and young people away from the system has to be in the best interest of the child. Those who enter the

Equality Impact Assessment Screening Form

system are assisted to avoid reoffending through direct offending behaviour work and accessing the services they need to move on and achieve their potential. Victims are kept informed and restorative interventions made available to repair harm. The child is never seen in isolation of their family or carers.

The low visibility is based on the fact that whilst the public may have a perception that children and young people are committing vast amounts of anti-social behaviour and offending, this is not the case. The confidential nature of the majority of the work we do is unseen. However community reparation projects etc can be publicised but this is in a positive light.

Of a Western Bay 10-17 year old population of 46,307 109 children and young people entered the youth justice system during 2015/16 (this number does not include those already within system from previous years). Over 500 children and young people were diverted away from having any criminal record during 2015/16.

The medium risk to the Council is based on the percentage of the 10-17 population who need to access the service (and the confidential nature of our involvement) coupled with the impact on the Council should one of these young people commit a serious offence while under the supervision of the service.

In line with Welsh language standards the service is offered in Welsh. This is an ongoing area of development

Section 2

NB: Please email this completed form to the Access to Services Team for agreement before obtaining approval from your Head of Service. Head of Service approval is only required via email – no electronic signatures or paper copies are needed.

Screening completed by:
Name: Caroline Dyer
Job title: Western Bay Youth Justice and Early Intervention Service Manager
Date: 4/6/16
Approval by Head of Service:
Name: Julie Thomas
Position: Head of Child and Family Service
Date: 07/07/16

Please return the completed form to accesstoservices@swansea.gov.uk

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NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

COUNCIL

REPORT OF THE CORPORATE DIRECTORS GROUP

7 SEPTEMBER 2016

SECTION A – MATTERS FOR DECISION

WARDS AFFECTED: ALL

BUDGET GUIDELINE CHANGES 2016/17

Purpose of Report

- The purpose of the report is to obtain approval for changes to the 2016/17 budget in accordance with the requirements of the Council's constitution following Cabinet commendation at its meeting of 29th July 2016.

Current Year Financial Position

- The Net Directly Controlled Budget is projected to over spend by £1.157m, but this is partly offset by a projected underspend of £934k in the other elements of the budget. The net projected over spend is therefore £223k, as outlined in the table below.

	Original budget 2016/17	Revised budget 2016/17	Projected Outturn 2016/17	Variance
	£'000	£'000	£'000	£'000
ELLL Schools	79,616	79,616	79,616	0
ELLLL other	23,592	24,225	24,580	355
SSHH	75,138	75,142	76,002	860
ENVT	31,458	31,620	31,828	208
CORP	16,635	16,577	16,311	-266
Directly controlled	226,439	227,180	228,337	1,157
Other	44,457	43,716	42,782	-934
Budget Requirement	270,896	270,896	271,119	223

Virements

- The Council's Constitution requires the prior approval of any virement that does not involve a significant variation in the level or nature of the delivery of the service agreed by Council in the Revenue Budget as follows:-

Less than £100,000 – Corporate Directors

More than £100,000 but less than £500,000 – Cabinet

More than £500,000 – Council

- Cabinet received and approved the budget monitoring report for Quarter 1 2016/17 at its meeting of the 29th July 2016. The following budget virement is commended to Council for approval in line with the above mentioned constitution values.

Direct Payments (SSHH)

- Funding for all Direct Payments was originally included against the Elderly Other Community Care budget. It is now proposed that funding is transferred to the Physical Disability and Learning Disability budgets, to reflect where costs are being incurred.
- Members should note that the amounts shown in the table below and in brackets are a reduction in that budget and transferred (vired) to the budget shown with a plus (+).

Amount	Directorate	Service
(£7,500)	SSHH	Elderly Residential Care
(£926,300)	SSHH	Elderly other community care – Direct payments/third sector
+£870,020	SSHH	Physical Disability – residential care-external provision
+£63,800	SSHH	Learning disability – external placements

Reserves

- The following reserve movements are also commended by Cabinet to Council for approval.

Amount	Reserve	Explanation
£47,493	Accommodation reserve	Transfer from reserve to fund the final residual costs relating to the Print Unit at Milland Road.
(£11,227)	LLAN ERVR reserve	Transfer surplus not required in 2016/17 to the reserve
£160,000	Digital Modernisation Reserve	Transfer from Reserve to fund the staff appointed to the Digital Modernisation Team and associated costs

Summary of Specific Reserve Movements 2016/17

	£'000
Opening balance 1/4/16	(31,465)
Budgeted contributions (to) /from reserves	1,328
Additional reserve movements this quarter	196
Estimated closing balance 31/3/17	(29,941)

8. No changes to general reserve movements are proposed this quarter

Summary of General Reserve Movements 2016/17

	£'000
Opening balance 1/4/16	(16,590)
Budgeted contributions (to) /from reserves	(755)
Additional reserve movements this quarter	0
Estimated closing balance 31/3/17	(17,345)

Equality Impact Assessment

9. There is no requirement for an equality impact assessment in respect of this item.

Workforce impacts

10. There are no additional workforce impacts in respect of this item as this report updates the budget for budget virement and reserve movements.

Legal Impacts

11. There are no legal impacts in respect of this item.

Risk Management

12. The current budget is projecting an overspend of £223k for 2016/17 and this is being actively managed by all Directorate Management Teams to come within cash limits by year end. Further reports will be forwarded to Cabinet/Council in line with the budget monitoring timetable.

Consultation

13. There is no requirement under the Constitution for external consultation on this item.

Recommendations

14. It is recommended that Council approves:-
 - the budget virements set out in paragraph 2.1
 - the reserve movements set out in paragraph 3.1.

Reason for Proposed Decision

15. To update budget guidelines as per requirements of the Council's Constitution.

Appendices

16. Appendix 1 Revenue budget summary 2016/17

Background Papers

Budget working papers 2016/17
Cabinet report 29th July 2016

Officer Contact

For further information on this report item, please contact:

Mr Hywel Jenkins – Director of Finance and Corporate Services
01639 763251
E-mail: h.jenkins@npt.gov.uk

Mr David Rees – Head of Financial Services
01639 763634
E-mail: d.rees1@npt.gov.uk

Mrs Sue Gorman, Chief Accountant - Financial Services
01639 763937
E-mail: s.gorman@npt.gov.uk

Summary at Quarter 1 2016

	Original Budget 2016/17 £	Virements Quarter 1	Quarter 2	Quarter 3	Revised Budget 2016/17 £	Projected Outturn 2016/17 £	Variance 2016/17 £	Variance 2016/17 %
Education, Leisure and Lifelong Learning - Schools	79,616,000				79,616,000	79,616,000	0	0.00%
Education, Leisure and Lifelong Learning - Other	23,592,000	633,203			24,225,203	24,579,645	354,442	1.46%
Social Services Health & Housing	75,138,000	4,200			75,142,200	76,002,059	859,859	1.14%
Environment	31,458,000	161,597			31,619,597	31,828,170	208,573	0.66%
Corporate Services	16,635,000	-57,797			16,577,203	16,310,962	-266,241	-1.61%
Directly Controlled Expenditure	226,439,000	741,203	0	0	227,180,203	228,336,836	1,156,633	0.51%
Swansea Bay Port	52,000				52,000	49,593	-2,407	-4.63%
Fire Authority	6,851,000				6,851,000	6,850,593	-407	-0.01%
Margam Crematorium	2,000				2,000	2,244	244	12.20%
Archives	97,000				97,000	89,800	-7,200	-7.42%
Magistrates Court	19,000				19,000	15,500	-3,500	-18.42%
Capital Financing	16,408,000				16,408,000	16,408,000	0	0.00%
Council Tax Support	17,404,000				17,404,000	17,005,646	-398,354	-2.29%
Management of change	800,000	-426,803			373,197	373,197	0	0.00%
Pay & Pensions Provision	1,511,000	-219,000			1,292,000	750,000	-542,000	-41.95%
Contingency	1,334,000	-95,400			1,238,600	1,238,600	0	0.00%
Cont from Fire Authority Reserve	-21,000				-21,000	-21,000	0	0.00%
Net Budget Requirement	270,896,000	0	0	0	270,896,000	271,099,009	203,009	0.07%
RSG	-163,137,000				-163,137,000	-163,137,000	0	0.00%
NNDR	-42,438,000				-42,438,000	-42,438,000	0	0.00%
Discretionary Rates Relief	209,000				209,000	229,000	20,000	0.00%
Council Tax	-65,530,000				-65,530,000	-65,530,000	0	0.00%
Total Funding	-270,896,000	0	0	0	-270,896,000	-270,876,000	20,000	-0.01%

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

CABINET

REPORT OF THE HEAD OF FINANCIAL SERVICES

29th July 2016

SECTION A – MATTERS FOR DECISION

WARDS AFFECTED – ALL

CAPITAL BUDGET MONITORING 2016/17

Purpose of Report

1. To provide Members with information in relation to delivery of the 2016/17 Capital Programme.

Background

2. On 3rd February 2016 Council approved its Capital Programme for 2016/17, the report detailed planned Capital Expenditure totalling £40.631m for the financial year.
3. The purpose of this report is to update Members as to the delivery of this Programme as at 30th June 2016 and to seek approval for a further updated budget position.

Targeted Achievements

4. As Members are aware the following achievements are being targeted during this financial year:
 - Completion of Ysgol Bae Baglan, the £40.7m '3-16' new build school at Western Avenue, Baglan Bay which will open in September 2016 and
 - Continuation of the construction and re-modelling works at the existing Ysgol Gyfun Ystalyfera site.
 - Ongoing improvements to the Council's Street Lighting Infrastructure.

- Major bridge strengthening works on the Bont Fawr Aqueduct, A474 River Bridge and Alltwen Hill into Pontardawe.
- Further investment of £3m into Disabled Facility Grants to assist people to live at home.
- Investment of £3m in Schools Capital Maintenance and Highways and Engineering Maintenance improvements.

Changes to the approved Budget

5. The updated Capital Programme now totals £48.460m with the main changes proposed being the inclusion of addition grant approvals received from the Welsh Government as detailed below:
 - Local Transport Fund - £2.044m
 - Safe Routes in Communities - £0.4m
 - Coastal Risk Management - £0.2m
 - Road Safety Grant - £0.324m
 - Transport Grant - £0.652m
 - Vibrant and Viable Places (additional allocation) - £3.056m which includes £2.7m to convert Aberafan House into 41 social housing units.

21st Century Schools Programme

6. The Council has recently received Ministerial approval from the Welsh Government for its revised Strategic Outline Programme (SOP). The revised programme involves two new build schools one being the establishment of a 3-16 new build on the Dyffryn School/Groes Primary site. Secondly, it delivers a new build, 11-16 Welsh Medium School South Campus on the site vacated by Sandfields Comprehensive and Traethmelyn Primary School.

In addition the Council has received approval for its Final Business Case submission for a new primary school in Briton Ferry. The costs and profile for this project will be built into the Capital Programme once contracts have been agreed.

2016/17 Capital Expenditure

7. Details of Capital Expenditure as at 30th June 2016 is outlined in the table on the following page

Table 1 – Capital Budget and Spend 2016/17

	Original Approved Budget £'000	Proposed Budget £'000	Actual @ 30th June 2016
Ysgol Bae Baglan	10,014	10,014	4,096
Ysgol Gyfun Ystalyfera 3-18	6,344	6,344	1,333
Schools Capital Maintenance	1,200	1,200	0
Highway and Engineering Maintenance	1,775	1,775	156
Major Bridge Strengthening	1,380	1,380	0
Health and Safety	850	850	11
Street Lighting Replacement	3,592	3,592	682
Street Lighting – LED Replacement		800	0
Vehicle Replacement Programme	1,497	1,497	253
Port Talbot Regeneration	5,580	7,056	287
Aberafan House Redevelopment		2,700	0
Neath Town Centre Regeneration	1,600	1,600	14
Bus Priority Corridors		946	21
Harbour Way – Land Compensation		652	5
Safe Routes in Communities		400	
Road Safety Grant		324	1
Disabled Facility Grants	3,000	3,000	552
Housing Renewal Area	920	920	25
Contingency	558	528	
Remaining Capital Programme	2,321	2,882	256
Total	40,631	48,460	7,692

Capital Outturn 2015/16 – Brought Forward Balances

8. An exercise is currently underway to identify whether any balances from the 2015/16 Capital Outturn position need to be carried forward into the 2016/17 financial year.

The outcome of this exercise including details of projects and associated funding will be reported to Members as part of the second quarter budget monitoring cycle.

Risk Management

9. The capital programme is actively managed by managers and the Capital Programme Steering Group to comply with all relevant planning conditions, legislation, regulations and health and safety.

There is currently a level of risk surrounding the delivery of some of the grant funded projects in the Port Talbot area. This is due to the fact that Natural Resources Wales (NRW) have designated some of the areas as subject to flooding and is impacting on the planning process

Consultation

10. There is no requirement under the Constitution for external consultation on this item.

Recommendations

11. It is recommended that Members:
 - As outlined in Table 1, approve and commend to Council the proposed 2016/17 budget totalling £48.460m
 - Note the position in relation to expenditure as at 30th June 2016.

Reason for proposed decisions

12. To update the capital programme for 2016/17 and inform Members of the current year spend to date.

Implementation of Decision

13. The decisions are proposed for implementation after consultation with the Scrutiny Committee and approval by Council.

List of Background Papers

13. Capital Programme working files
14. Grant notifications

Officer Contact

15. For further information on this report item, please contact:

Mr David Rees – Head of Financial Services

Tel: 01639 763644; E-mail: d.rees1@npt.gov.uk

Mr Huw Jones – Chief Accountant - Capital and Corporate

Tel: 01639 763575; E-mail: h.jones@npt.gov.uk

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COUNCIL

REPORT OF THE HEAD OF CORPORATE STRATEGY AND DEMOCRATIC SERVICES

K.JONES

7th September 2016

MATTER FOR DECISION

WARD AFFECTED: ALL

NEATH PORT TALBOT WORKING IN PARTNERSHIP THE SINGLE INTEGRATED PLAN ANNUAL REPORT 2015-2016

Purpose of Report

To present the Single Integrated Plan Annual Report for 2015-2016 for Council to consider and endorse following on from the Local Service Board approval of the report.

Executive Summary

The Local Service Board is required to publish an annual report, providing a balanced summary of the extent to which planned priorities and outcomes have been achieved. The Annual Report attached demonstrates that the Local Service Board and the supporting partnerships have organised their efforts to focus upon the agreed priorities.

Background

This Annual Report has been prepared by the Local Service Board and concentrates on progress against the following five cross cutting priorities agreed by partners:

1. Children and Young People
2. Anti-poverty
3. Health Inequities

4. Transport
5. Community Safety

The Annual Report also makes reference to wider partnership activity that has progressed over the same period which falls under the following themes:

1. Children and young people in Neath Port Talbot are physically and emotionally healthy; adults of working age in Neath Port Talbot are physically and emotionally healthy; and older people are independent and enjoy a good quality of life.
2. Neath Port Talbot's communities and environment are sustainable
3. Neath Port Talbot has a strong and prosperous economy leading to reduced poverty
4. People in Neath Port Talbot fulfil their learning potential

The introduction of the Well-being of Future Generations (Wales) Act 2015, brings a number of changes which have seen the demise of Local Service Boards (LSBs) and the establishment of statutory Public Services Boards (PSBs) for each local authority area in Wales. Under the Act, during 2016-2017, the Neath Port Talbot Public Services Board will be required to prepare and publish a well-being assessment of the state of economic, social, cultural and environmental well-being in the area. This assessment will then inform the development of a local well-being plan (to be published by March 2018). During 2016-2017, the Public Services Board will review the priorities set out in this annual report and will determine whether or not they remain as priorities going forward.

Financial Impact

There was no additional financial impact attached to the delivery of the priorities and the wider partnership activity set out in the attached Annual Report as any financial impacts would have been identified as part of the Council and partners budget setting and planning processes for 2015-2016.

Equality Impact Assessment

An Impact Assessment was undertaken for the development of the Single Integrated Plan 2013-2023. As the Local Service Board has largely delivered what it set out to do, there are no material issues that were identified in the Impact Assessment that require further addressing here.

Workforce Impacts

The workforce implications of proposals developed by the Local Service Board in support of the LSB's priorities have been identified as part of the development work and where appropriate have been reported as part of formal proposals.

Legal Impacts

This annual report has been prepared to ensure the Local Service Board discharges the statutory duty as contained within the Local Government (Wales) Measure 2009.

Risk Management

There is a risk that the priorities set out in the Single Integrated Plan are not delivered in the transition from LSBs to PSBs. This is being mitigated by asking the PSB to formally consider the last Annual Report of the LSB (attached).

Consultation

The Local Government (Wales) Measure 2009 does not require a public consultation exercise to be conducted as part of the production of Annual Reports for Single Integrated Plans. However, an inclusive approach has been taken to the production of the Annual Report, with many partners having contributed to the final draft.

Recommendation

It is recommended that Members receive and endorse the Annual Report 2015-2016 of the Single Integrated Plan prepared by the Local Service Board.

Reason for Proposed Decision

To meet the statutory requirements of the Local Government (Wales) Measure 2009.

Implementation of Decision

The item is for information only.

Appendices

Appendix 1 – Neath Port Talbot Working in Partnership - Single Integrated Plan
Annual Report 2015-2016 Single Integrated Plan.

List of Background Papers

- Local Government (Wales) Measure 2009
- “Shared Purpose – Shared Delivery” Guidance for Single Integrated Plans and Welsh Government draft guidance on producing SIP Annual Reports

Officer Contact

Karen Jones, Head of Corporate Strategy and Democratic Services, Telephone 01639 763284, email: k.jones3@npt.gov.uk

NEATH PORT TALBOT LOCAL SERVICE BOARD

SINGLE INTEGRATED PLAN

WORKING IN PARTNERSHIP 2013-2023

ANNUAL REPORT FOR 2015-2016

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3. Health Inequities

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4. Transport

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5. Community Safety

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Section 3 - Themes - Summary of Progress 2015-2016

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1. Children and young people in Neath Port Talbot are physically and emotionally healthy; adults of working age in Neath Port Talbot are physically and emotionally healthy; and older people are independent and enjoy a good quality of life.

29

2. Neath Port Talbot's communities and environment are sustainable

35

3. Neath Port Talbot has a strong and prosperous economy leading to reduced poverty

38

4. People in Neath Port Talbot fulfil their learning potential.

47

This Single Integrated Plan Annual Report is prepared in accordance with the Local Government (Wales) Measure 2009 and the “Shared Purpose – Shared Delivery” Guidance.

The Single Integrated Plan and this Annual Report are available on the website www.npt.gov.uk.

If you require this information in larger print or in an alternative format please contact Corporate Strategy:

Telephone 01639 763675 or e-mail corporate.strategy@npt.gov.uk

Message from the Chair of the Local Service Board

The first Single Integrated Plan 2013-2023 for Neath Port Talbot was published in July 2013 which contained the Local Service Board's vision,

“Creating a Neath Port Talbot where everyone has an equal chance to be healthier, happier, safer and prosperous’.

This third annual report for the period 2015-2016, demonstrates how the Local Service Board and supporting partnerships have organised their efforts to focus on the agreed priorities which contribute to achieving the above vision and have progressed the associated work despite the difficult and financially challenging times we have faced. However, the ongoing work across the different sectors and the commitment to working in partnership set out in the Single Integrated Plan has continued to provide a robust base for partners to work together and to tackle and overcome these challenges.

Looking ahead, the introduction of the Well-being of Future Generations (Wales) Act 2015, brings a number of changes which have seen the demise of Local Service Board (LSB) and the establishment of statutory Public Services Boards (PSBs) for each local authority area in Wales. Under the Act, during 2016-2017, the Neath Port Talbot Public Services Board will be required to prepare and publish a well-being assessment of the state of economic, social, cultural and environmental well-being in the area. This assessment will then inform the development of a local well-being plan (to be published by May 2018). During 2016-2017, the Public Services Board will review the priorities set out in this annual report and will determine whether or not they remain as priorities going forward.

Councillor Ali Thomas
Chair of the LSB and Leader of the Council

Section 1 - Introduction

In July 2013, the Local Service Board approved a Plan that set out the ambition of local partners to improve the quality of life for local people over the period 2013-2023. Partners made a commitment to work together to “create a Neath Port Talbot where everyone has an equal chance to be healthier, happier, safer and prosperous”. Four priorities were selected by partners as the focus of partnership action over the short to medium term. In 2014-15 an additional priority was added, on the theme of Community Safety.

Having agreed the Single Integrated Plan, the Local Service Board (LSB) is required to publish an Annual Report, providing a balanced summary of what has been achieved in relation to the agreed priorities and targeted outcomes.

This Annual Report demonstrates that the LSB and the supporting partnerships have organised their efforts to focus on the agreed priorities and outcomes. The partnerships have come together to progress the associated work and there is evidence that partners are working towards the agreed vision of “creating a Neath Port Talbot where everyone has an equal chance to be healthier, happier, safer and prosperous”. An important dimension to the work has been the challenging financial environment that has affected every agency. This shared financial challenge has reinforced the importance of partnership working across Neath Port Talbot.

The introduction of the Well-being of Future Generations (Wales) Act 2015, brings a number of changes which have seen the demise of Local Service Boards (LSB). The Act has established statutory Public Services Boards (PSBs) for each local authority area in Wales. Under the Act, during 2016-2017, the Neath Port Talbot Public Services Board will be required to prepare and publish a well-being assessment of the state of economic, social and environmental well-being in the area. This assessment will then inform the development of a local well-being plan (to be published by May 2018). During 2016-2017, the Public Services Board will review the priorities set out in this annual report and will determine whether or not they remain as priorities going forward.

Section 2

Cross Cutting Priorities – Summary of Progress 2015-2016

This section provides a summary of progress against the Local Service Board's five cross cutting priorities during 2015-16:

1. Children and Young People
2. Anti-poverty
3. Health Inequities
4. Transport
5. Community Safety

Priority 1 - Children and Young People

What we said we wanted to do:

To work together to ensure that children and young people get the best possible start in life and achieve their potential.

Progress during 2015-16:

i) Maintain the Improvement Board but adjust its focus so that it provides effective ongoing challenge.

The focus of the Improvement Board during 2015-16 changed to reflect the changing priorities of the Children and Young People Service (CYPS). During the year, the Board continued to hold the CYPS to account for delivering results against its Strategic Plan and consistently challenged the service to ensure that progress did not plateau.

ii) The Corporate Parenting Panel will work with ABMU Health Board to focus on the health of Looked after Children, such as the uptake of vaccinations and immunisations.

During 2015-16 the Corporate Parenting Panel started to receive information on Health Services for Looked After Children. The Panel received a report on the Looked After Children's Health Team and their role in improving health outcomes for all children and young people accommodated by the Council. The role is pivotal in early identification of health needs and facilitating prompt address. The Panel also received a presentation on the School Health Nursing Service and in particular the support provided to Looked After Children. One of the main areas for school nurses is providing support in health education and promotion sessions and a key aspect is increasing self-esteem and respect. The Panel will continue to request relevant information on the health needs of Looked After Children, where appropriate.

Priority 2- Anti-Poverty

What we said we wanted to do:

To work together to support families on low incomes.

Progress during 2015-16:

i) Implement the Department of Work and Pensions (DWP) Partnership Agreement to support claimants affected by Universal Credit.

Arrangements to provide the support described in the DWP Partnership Agreement were in place prior to the introduction of Universal Credit in Neath Port Talbot and the Agreement was implemented effectively. The Agreement worked well during 2015-16 and after revisiting the Agreement to address requirements for 2016-17, a new Agreement is now in place. The support offered to claimants affected by Universal Credit has generally taken the form of providing budget advice and entitlement advice to new claimants. The advice provided was predominantly given by NPT Homes and the Credit Union. 62 people received assistance in 2015-16, although landlords may also have provided assistance outside of the Agreement.

ii) Investigate the feasibility to extend the Pontardawe pilot to other areas of the county borough.

The pilot took place for 12 months and ended in March 2014. Housing Benefit/Council Tax, NPT Homes and their Financial Inclusion Unit, Credit Union and CAB still remain with JobCentre Plus attending on an occasional basis. Since the pilot took place, the Council launched the Digital by Choice Strategy in 2015 which has overtaken the potential expansion and concept of a one stop shop, partly due to reducing the reliance on face to face provision and partly due to the plan to promote online transactions. Changing the way services are delivered in the two One Stop Shop sites in both of the Council's Civic Centres is one of the project streams in the Digital by Choice Strategy.

iii) Develop a Digital Inclusion Strategy for the County Borough.

A group of representatives from several organisations including the Council, Coastal Housing, NPT Homes, NPTCVS, Digital Communities Wales, Communities First and others have met on a number of occasions since August 2015 as part of a working group to look at digital inclusion across Neath Port Talbot.

In February 2016, Digital Communities Wales launched a Charter which calls on organisations in Wales to promote basic digital skills and to help people to get online. The Digital Inclusion Charter has been developed by the Wales Co-operative Centre which delivers the Digital Communities Wales project. The Charter includes six pledges and is a simple way for organisations to show how they are helping digitally excluded people; particularly older people, people with disabilities, unemployed people, social housing tenants and families in poverty enjoy the benefits of the internet. It is hoped that agencies within Neath Port Talbot will sign up to the Charter as commitment to the Charter will help reinforce the Council's work in this area and also promote the importance of helping more people get online, amongst partners and the wider community. There is a significant range of activities taking place across the county borough, the Charter would provide a mechanism for linking the activities and the people involved in the work together and in so doing, provide an opportunity to make the most impact at a time of shrinking human and financial resources.

The Council's commitment to tackling digital exclusion is included in its Digital By Choice Strategy which was adopted by Council in 2015.

iii) Monitor further UK Government benefit changes and examine any future partnership work needed in response.

This is a continuing project, constantly reviewing the effects of current and future welfare related changes and identifying necessary actions to deal with the effects of these changes. The Welfare Reform group meets regularly to discuss these, other issues and partnership working. The various agencies who attend the group each have their own specific areas of concentration.

Major issues which the group considered during 2015-2016 include:

- i. The transfer of claimants to Personal Independence Payments (PIP) and possible consequential loss of entitlement to Disability Living Allowance (DLA).
- ii. The introduction of a new Benefit Cap.

A future change that will need to be addressed and is also being considered under the digital inclusion work is the need to assist people to get online as the Digital Universal Credit programme will be introduced in 2017. This will mean that in Neath Port Talbot, Universal Credit claims will continue to be for single claimants only until 2017.

Priority 3 – Health Inequities

What we said we wanted to do:

To build on what we have achieved so far through our health and wellbeing partnership.

Progress during 2015-16:

i) Securing appropriate level of membership and commitment from all partners to the strategic work of the Health Social Care and Wellbeing Executive Board (HSCWB)

We renewed our partnership commitment to encourage people to take greater responsibility for their own health, particularly by reminding people of the impact poor lifestyle behaviour has on long term health and disability.

The Health Social Care and Wellbeing Executive Board has continued to meet throughout 2015-16, further embedding the Public Health Wales priorities and the early intervention and prevention agenda into local service planning and delivery wherever possible. There continues to be a commitment from all partners to align the priorities of the HSCWB Executive Board with the ABMU Health Board's Integrated Medium Term Plan and the Local Authority's Corporate Improvement Plan.

The HSCWB Executive Board membership is drawn from a senior level within NPTCBC, ABMU Health Board, Public Health Wales, NPT Council for Voluntary Service and NPT Homes. This reflects the commitment of all partners to work together to address the things that matter in people's lives, recognising that the impact on health inequalities is multi-faceted and is influenced by issues such as good access to healthcare, housing, social care and the multitude of services provided within the Third Sector and that the needs of our population

must be addressed from a multi-agency perspective in order to provide a positive outcome for our communities that is sustainable.

There is continued commitment from partners to ensure that health messages are disseminated throughout their own communication channels in house and within the communities of Neath Port Talbot. This will provide consistency of the health information being given to the public and will also ensure that staff and communities receive information in a timely manner.

ii) Co-opting members with relevant local expertise wherever necessary to advise the Board

Linda Whittaker, Chief Executive of NPT Homes is now a member of the Health Social Care and Wellbeing Executive Board strengthening the links with housing and associated health and inequality issues.

iii) Ensuring the decisions made at the HSCWB Executive Board are translated into practice at an operational level

We worked together to complete our work to integrate local health and social care services for older and disabled people, with a strong focus on enabling people to retain or regain their independence and to reduce the level of unplanned admissions to hospital and care services.

The integration of Health and Social Care teams at the former Cimla Hospital site has been embedded in operational practice during 2015-16. In terms of the Integration Agenda, much work has been done to introduce Anticipatory Care Planning in relation to those at most risk within our frail and elderly population. What this means is that on a multi-agency basis we are now identifying our most vulnerable and at risk elderly frail people

in Neath Port Talbot and working intensively together to meet their needs in order to prevent them being admitted into hospital. There have also been developments in relation to Local Area Coordination which aims to assist communities to help themselves by utilising and making better use of the assets available to them within their own communities.

We have developed services targeted at specific health needs within GP Cluster Networks in Neath Port Talbot that will have a positive outcome on the health of our population

The work that is now being progressed via GP Cluster Networks in Neath Port Talbot is having a real impact on the quality of care that is being provided via primary care and therefore is actively addressing health inequalities within Neath Port Talbot. A GP Cluster Network have taken forward work in relation to pre-diabetes and the outcomes to date during this first year of implementation are showing that the lifestyle advice given in relation to diet and exercise and the increased monitoring of those patients who have been identified as being at risk of developing diabetes is likely to slow the progression of developing the disease for a significant period of time. Upper Valleys Cluster, recognising that there is a growing demand for services for people experiencing early symptoms of depression, stress and anxiety disorder has commissioned Ystradgynlais Mind to provide a series of short-term (approx eight sessions) solution focussed interventions, including CBT (Cognitive Behavioural Therapy) and other support in cluster GP surgeries and in other locally accessible community venues to suit the needs of the client group. This initiative will provide people with the techniques and tools they need to independently sustain their future mental health and wellbeing and enable people to reach their full potential. The Neath Cluster has developed a primary care hub of shared services which includes physiotherapists, a mental health support worker and a pharmacist. The aim of the hub is to channel patients to the most appropriate professional for their condition and to free up GP time to manage more complex cases. By

accessing the service in the hub, GP practices are better able to manage the demand on their services, while patients are seen in a timely manner and in a locally accessible venue.

iv) Influencing the agenda of and reporting to the Local Service Board on relevant issues and progress

Three key documents have been published to support local partners in understanding and addressing local health inequalities: the ABMU Director of Public Health Annual Report, the ABM Public Health Strategic Framework and the ABMU Joint Strategic Needs Assessment

v) Setting out how, as a partnership, we will assist in the delivery of the Public Health priorities of tackling obesity, reducing smoking and improving vaccination and immunisation uptake.

a) Tackling obesity:

- The ABMU Health Board established a new ‘Promoting Physical Activity across ABMU’ Partnership group to develop a network of champions whose priorities, resources and vision are aligned to a local physical activity strategy which the group is developing.
- The Integrated Obesity Strategy Group has undertaken a review of local activities to support children to be a healthy weight and developed a range of initiatives and projects to prevent and address childhood obesity, including parenting programmes with local leisure services.
- Public Health Wales provided funding for the Healthy and Sustainable Pre-school scheme earmarked for obesity prevention, food and physical activity work. There has been wide agreement about the potential of parenting support work to embed nutrition and physical activity.
- Partnership working in the Healthy Schools Scheme in Neath Port Talbot around food in schools has worked well, especially briefing school governors, developing the mini Welsh Bacallaureate Challenge and promoting consistent messages with teachers.

- A booklet was produced, widely circulated and well received on local 'Nutrition, Physical Activity and Weight Management Initiatives for Children and Young People'.

b) Reduce smoking and the number of people affected by smoking:

- The work is informed by two Welsh Government targets. A prevalence target of 16% by 2020 in the ABMU Health Board area and a NHS Tier 1 target which states that 5% of the smoking population (around 4,500 smokers) should be treated through NHS smoking cessation services. Given the 2014 estimated prevalence of 21.0% in the ABMU Health Board area and assuming no new smokers, we need to see a reduction of over 19,000 smokers in order to meet the 2020 target. In September 2015, the Welsh Government wrote to all Health Board's across Wales requesting a Tier 1 Smoking Cessation Recovery and Delivery Plan demonstrating how the 5% target would be achieved by March 2016. ABMU Health Board achieved 2% of the 5% target by March 2016.
- Since April 2015, in recognition of the need for a wider range of services to support people to quit smoking, ABMU Health Board commissioned Pharmacy Level 3 smoking cessation services (where community pharmacy staff have been trained to provide 1:1 support to smokers in the community) and a hospital based service.
- Three NHS smoking cessation services have contributed to the NHS Tier 1 target in ABMU: Stop Smoking Wales, Level 3 pharmacy services and a hospital based service.
- As part of the Tobacco Recovery Plan, Public Health Wales worked with Cluster Networks to arrange a 'Making Every Contact Count' learning session to brief all Neath Port Talbot GP practice staff on making the most of contact with patients who smoke to inform them of the range of smoking cessation services available to them.
- The development of a 'Start Here' marketing campaign to sign post smokers to local community based cessation services and local promotion of the 'Stoptober' campaign to support smokers to quit.

- Good progress has been made in designing a smoking cessation service for mental health inpatients. The service has been provided in Cefn Coed Hospital and is planned for roll out across all mental health sites.
- c) Increase the uptake of immunisation, vaccination and screening services:
- The Primary Care Flu Planning Group was established by the ABM Public Health Team with the Health Board's Immunisation Coordinator and Primary Care Leads. The group supports primary care to increase flu vaccination uptake rates by identifying and sharing good practice, ensuring good communication of data throughout the system, identifying and following up low performing practices, and offering support to practices such as training for non-clinical staff. The group developed a detailed action plan to support primary care during the 2015-16 flu season. Each of the Cluster Networks has identified a Flu Champion to ensure that the uptake of vaccinations is maximised, working closely with Public Health Wales. The Health Board's Immunisation Coordinator has also taken a lead on childhood immunisations working with Health Visitors, Primary Care and Child Health to improve processes and systems.
 - Since 2014 a member of the Healthy Schools Team has fulfilled a lead role for vaccination and immunisation and, as part of the Vaccination and Immunisation Programme Team, has helped establish the role of the Healthy Schools scheme within this programme of work. Immunisation packs/ leaflets have been provided for ABM pre-school settings for parents of under-vaccinated children. Existing communication mechanisms with schools, such as e-bulletins and social media platforms, have been used to share information about relevant immunisation programmes, and the Healthy Schools Team has worked closely with the School Nursing team to support and compliment their role.
 - National communications about immunisation and vaccination from Public Health Wales were supported locally throughout 2015/16 by the Health Board and the Public Health Team.

Priority 4 - Transport

What we said we wanted to do:

To develop better transport links across the Swansea Bay City region area. We also said we would further consider the role community transport can play in enabling communities to access services because of a lack of alternative transport options.

Progress during 2015-16:

i) Transport links across the Swansea Bay City region

The new Port Talbot Parkway railway station was opened with a new commuter car park constructed on Cramic Way. Neath Port Talbot County Borough Council successfully delivered the strategic bus corridor between Port Talbot and Swansea via the Baglan Energy Park and the new University Campus. This has included new bus shelters and Electronic Information Panels for the main bus stations.

Neath Port Talbot County Borough Council will be supporting the Swansea Bay City Region's infrastructure pillar to develop transport links across the City region area and to explore European and other funding sources for the development of innovative transport solutions. The Council also liaises with the Community Transport sector and other stakeholders to assist in the development of sustainable transport solutions, and to explore service development opportunities where changes to the commercially operated network have impacted.

ii) Consider the outcome of the transport task and finish group and agree any actions to be taken away from that work

Neath Port Talbot Council for Voluntary Service has chaired, coordinated and facilitated a sub group of the Local Service Board, which includes representatives from the Council, NPT Homes, DANSA, NPT Shopmobility, Department of Work and Pensions, NPTC Group and Abertawe Bro Morgannwg University Health Board (ABMU).

The remit of the group was to:

- i. Map existing transport provision in Neath Port Talbot.
- ii. Identify current transport issues and co-ordinate the transport needs of local communities.
- iii. Work with transport providers across all sectors to encourage joint working, co-planning and co-delivery, avoid duplication in provision and make best use of resources.

The focus of the task and finish group has been;

- The economic and social needs for transport including older and disabled people and the isolation they face.
- Mapping existing transport provision including the needs of different partners.
- Mapping the travel needs of communities at a local level.
- Looking at what works elsewhere to inform the development of an action plan.
- Discussion around the impact of the outcome of the consultation on the re-modelling of day services.
- Development of a draft transport strategy and action plan.

The action plan is pending, dependent on the outcome of some significant matters that could influence any formal recommendations going forward. These include subsidised routes from the local authority, outcome of the consultation on the remodelling of day services, and further outstanding information from partners.

Priority 5 – Community Safety

What we said we wanted to do:

To improve people's safety, both real and perceived.

Progress during 2015-16:

i) Focus on reducing road collision casualties further.

In Neath Port Talbot, Mid and West Wales Fire and Rescue Service attended 137 road collisions in 2014-15 with 5 fatalities and 57 people injured. In 2015-16 there were 156 road collisions with 2 fatalities and 63 people injured.

Welsh Government Road Casualties in Wales reported an increase from 37 to 40 people killed or seriously injured on the roads in Neath Port Talbot in 2014-15. (Most of the data available is from 2014-15 due to the time lag in receiving data).

The key findings in 2014-15 from this were;

- An increase of 3 people killed or seriously injured on the previous year, but still on target to achieve a 40% reduction in this area with an overall 28% reduction based on the 2004 – 08 average.
- The increase in people killed or seriously injured is seen in the 'other' road users, motorcyclists & pedal cyclists. A significant reduction in the number of those in the car, taxi & mini bus user's category.
- Number of persons slightly injured has reduced significantly from 347 in 2013-14 to 284 in 2014-15 = 47% overall compared to 2004 – 08 figures.
- From the fire service maps, the location of the incidents they attended are on the busy junctions, intersections, roundabouts in and around the main population areas.
- The fatalities over the last 2 years are mainly on the junctions.

- The data indicates that road users are ignoring the 2 second rule when using our roads. This means they are leaving too small a gap to the vehicle in front, causing them to have a collision when the vehicle stops.

During 2015-2016, Neath Port Talbot Council delivered a number of extensive training packages which attracted a high level of participants from identified high risk road user groups; namely - Drivers 573 candidates, with a License acquisition pass rate where applicable of 82%, Motorcyclists 185 candidates and the Schools/College Education Programme has seen over 22,000 pupils receiving early road safety intervention

ii) Improve multi-agency responses to domestic abuse in the county borough and implement the Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015.

Neath Port Talbot County Borough Council (NPTCBC) is currently reviewing its Domestic Abuse arrangements and is developing a Violence Against Women (VAW) Strategy which reflects the responsibilities contained within the Violence Against Women, Domestic Abuse & Sexual Violence (Wales) Act 2015. It is anticipated that the final report will be ready late 2016.

The purpose of the Violence against Women, Domestic Abuse & Sexual Violence (Wales) Act 2015 is the improvement of:

- arrangements for the prevention of gender-based violence, domestic abuse and sexual violence;
- arrangements for the protection of victims of gender-based violence, domestic abuse and sexual violence; and
- support for people affected by gender-based violence, domestic abuse and sexual violence.

The scope of the Neath Port Talbot Violence Against Women Strategy will be to fully consider arrangements for identifying and responding to and preventing, domestic abuse, sexual violence and other forms of 'violence against women'. The commissioning arrangements both current and future are therefore an important consideration for inclusion in the Violence Against Women Strategy.

Referrals to services continue to increase with the Independent Domestic Violence Adviser (IDVA) service seeing referrals increase from 265 in 2014-15 to 344 in 2015-16. The service has been working with additional capacity with an extra part time IDVA. Similarly Multi Agency Risk Assessment Conference (MARAC) has seen an almost 20% increase in the number of referrals into the process in 2015 compared to 2014. However, the number of repeat cases discussed has reduced by around 3.5% in the same period with a steady increase in referrals from partner agencies, which is seen by SafeLives as a sign of a strong (MARAC) and good partnership working arrangements.

The number of individuals accessing services from the three main providers; Calan DVS, Port Talbot and Afan Women's Aid and Hafan Cymru remains steady with 919 accessing refuge accommodation, outreach support and healthy relationships programmes amongst other services in 2015-16. Port Talbot and Afan Women's Aid worked with 443 people and Calan DVS, 440 people.

It is important to note that opportunities to support those affected by the different forms of Violence Against Women, Domestic Abuse and Sexual Violence are changing, especially in regard to children. The only service available which works with children is the Families First funded Domestic Abuse Early Intervention and Prevention service which is linked to the Team Around the Family. This model has benefited the families involved, but a gap in raising awareness to children and young people in a broader capacity has developed, as has a gap in working with children via Social Services and within refuge, where there is currently no funded provision.

With continually tighter budgets, the importance of strong partnership working between the main providers, Community Safety Partnership and Domestic Abuse One Stop Shop, has been vital and has meant that we have continued to develop the awareness of frontline professionals and that of the public. Working together at events such as Crucial Crew allowed us to convey an important message to around 1,600 year 6 pupils regarding the importance of Healthy Relationships and at public engagement events during White Ribbon Week where over

700 people engaged face to face at various events and White Ribbon related Facebook posts were viewed 9,000 times.

Throughout these tough financial times, agencies have continued to source funding opportunities to develop new services such as the Port Talbot and Afan Women's Aid new service for mothers who have experienced domestic abuse which utilises an innovative new approach called Video Interaction Guidance (VIG). The service will aim to strengthen vital bonding and attachment with mothers and infants under the age of 2 by using video technology and reflective practice. This method has been widely approved to improve communication and relationships.

Port Talbot and Afan Women's Aid is currently piloting new work with perpetrators of domestic abuse. The organisation has delivered the Caring Dads' programme to groups of abusive fathers for the last 2 years but is now developing a behaviour change programme working with abusive individuals in a one to one setting.

The Calan DVS BIG Lottery project, BRAVE EIP, continues to develop and share approaches and resources for organisations and professionals working with young people. This includes a "Relationships Shouldn't Hurt" booklet for introducing healthy relationships and domestic abuse to young people and a toolkit for professionals working with children with additional learning needs exposed to domestic abuse, providing innovative resources to help children and young people including Art Therapy, Social Stories, comic strips and more. The project is also developing a Male Support Programme, which is a programme designed for professionals, working with male victims between the ages 18-25 who have experienced domestic abuse.

In July 2015, a new Domestic Abuse One Stop Shop (OSS) Development Manager was appointed. In that month the OSS received a single drop in. In the period September 2015 - March 2016 the OSS had 72 drop ins. This figure continues to rise along with the increase in services available to victims. The Sexual Assault Referral Centre now holds appointments at the OSS making the service more accessible to those local to Neath Port Talbot. A new counselling service is due to start in summer 2016, weekly coffee mornings have regular attendees and there are a range of ongoing advice surgeries that can be accessed.

iii) Ensure new Anti-social Behaviour arrangements are established to maintain effective response to anti-social behaviour in the county borough and to reflect changes in powers available to partners.

In consultation, through various training events and meetings with staff from the Police and Crime Commissioner's office and through internal training events, Community Safety Partnership staff and local partners have been made aware of the details contained within the new Anti-Social Behaviour legislation. In September 2015, authority was obtained from the Council's Cabinet for the delegation of authorities to enable the Head of Corporate Strategy and Democratic Services, the Head of Public Protection and Housing, the Head of Legal Services, the Head of Streetcare and the Head of Planning to exercise the powers available under the Anti-Social Behaviour Crime and Policing Act 2014 for the purposes of tackling low level crime and ASB. Staff within those services are now in a position to utilise the new powers as appropriate and managers have had the opportunity to update their knowledge through locally provided training.

iv) Review local arrangements to tackle substance misuse, prioritising action to tackle the problems surrounding supply and use of 'new psychoactive substances' and ensuring local action on wider substance misuse is co-ordinated with the Area Planning Board.

Local arrangements to tackle substance misuse are regularly reviewed. A significant number of partnership initiatives have taken place across the County Borough and issues relating to New Psychoactive Substances (NPS) have been prioritised. All secondary schools have been visited and awareness raising specifically of NPS has taken place with pupils, parents and the general public at a number of events.

The Police and Trading Standards have made a number of joint visits to premises in the County Borough to tackle the supply of NPS and these teams also regularly work together to tackle sales of alcohol to those under the legal age.

Details of work that the Police and Trading Standards have done in relation to tackling substance misuse are fed back to the Safer Neath Port Talbot Partnership Group and the Western Bay Area Planning Board.

Significant progress has been achieved in helping to restrict the supply of both NPS and alcohol to minors and public awareness has increased on the dangers of substance misuse, but particularly the dangers relating to NPS.

v) Ensure there is effective multi-agency response to the night time economy so as to tackle associated violent crime and disorder.

Multi agency initiatives through the Business Crime Reduction Partnership (BCRP) take place in both Neath and Port Talbot town centres and consist of a group of retailers, licensees, police, the Community Safety Manager, an independent person and a Safer BCRP Co-ordinator who meet once a month to discuss excluding anyone who has committed an offence whether in a retail or licensed premises. For example, an offender who has been convicted of drunk and disorderly or any offence while under the influence of alcohol can be excluded from 3 – 24 months from all the member premises. The members of the scheme are given photographs of the offenders so that they are able to identify them and stop them entering the premises.

Policing of the night time economy continues to involve focused licencing visits, increasing patrols in the town centres, and drink awareness campaigns such as ‘know the score, drink less enjoy more’ for the major sporting events and seasonal celebrations.

Night time violent crime statistics have increased by 134 reports in the last financial year from 1,203 reports in 2014-2015 to 1,337 reports in 2015-16. Incidents of violence with injury have increased by 53 reports in the same period from 545 in 2014-15 to 598 in 2015-16. The largest increases were seen in the ‘less serious’ sector of this crime category (assault without injury, harassment, public order offences). The increase in the reports of violence can be attributed to the changes in recording process as crimes are now being recorded at source.

The Violent Crime Group has successfully bid for £30k from the Police and Crime Commissioner to further develop TASC which is an alcohol awareness course offered to individuals as an alternative to prosecution for low level alcohol related violence such as causing harassment, alarm and distress to others. The scheme has been in operation for some time but take up has been very slow to date. However, the money from the Police and Crime Commissioner will enable South Wales Police to promote the scheme and encourage more attendees.

Also tackling alcohol related crime is the Drink Less Enjoy More campaign targeted at licensees and the public in relation to responsible drinking as this is clearly linked to incidents of violent crime. Again funded by the Police and Crime Commissioner and supported by the Community Safety partnership, this initiative has been widely promoted in all the pubs and clubs in Neath Port Talbot and several engagement events were held during the 6 nations campaign and will be promoted widely once again during the European football competition in June/July 2016.

vi) Establish mechanisms to combat extremism and counter terrorism threats when they are identified.

A 'gap analysis' has been completed to establish the present position of the local authority under the obligations placed upon it by the Counter Terrorism and Security Act 2015; that analysis is being examined to see how the local authority can fill any identified gaps and measures are being taken to ensure that the local authority meets its obligations under the 'Prevent' strategy established under the Government's CONTEST strategy.

A Prevent Co-ordinator has been identified and is presently working on the analysis. Many of the obligations under the 2015 Act will be fulfilled by rolling out WRAP (Workshop to Raise Awareness of Prevent) training to all appropriate departments within the local authority. Such training has already begun, but there is a far bigger programme to be established, particularly within education. Trainers to roll out such training have been identified and will be receiving the appropriate training to start these workshops by the summer of 2016.

A multi-agency panel made up of local authority and partner agencies has been established with a local authority Chair in place (as required under the legislation). This panel is called the Channel Panel which every local authority within England and Wales is required to put in place. The panel seeks to put in place interventions to assist with identified individuals who may be at risk of being drawn into any form of extremism; much of that early work to identify and assess such individuals is presently done by the Welsh Extremism and Counter Terrorism Unit (WECTU) but at several Home Office organised events attended by the Prevent Co-ordinator, it has been made clear that many of those duties being carried out by South Wales Police and WECTU will become the responsibility of the local authority. This is an expanding area of work and a pilot study of several local authority areas will be conducted between April and Sept 2016 to establish a system by which all local authorities can comply with their obligations under the legislation. Prior to the results of that pilot there is a large amount of work to do to fulfil the obligations under the Act.

vii) Support the Council's review of CCTV provision.

In February 2015, the Council's Policy and Resources Cabinet Board received a report detailing the current position within the service including costs and staffing etc. The underlying factor was the need to save £80k per annum over the next two financial years and what was needed to sustain or continue the service. A number of options were given including; providing a passive service, reducing the number of cameras, closing the service, income generation and the possibility of collaboration with a neighbouring authority. A decision was made to develop the options further to place the CCTV service on a sustainable footing.

MSC Global carried out an independent review of the service in July 2015 following a competitive procurement process. MSC concluded that the service was over resourced and that the CCTV service did not warrant the current level of resource and recommended that the service move to a demand led service with the service being provided during the weekends only. The recommendation was also to look at collaborating with Swansea CCTV to provide a joint service. Irrespective of any budget savings, a programme of decommissioning cameras has commenced in order to comply with SCC Guidelines and the Protection of Freedoms Act 2012.

Officers are working with the City & County of Swansea to establish whether a business case can be made out to establish a joint monitoring service. Members have also authorised officers to hold similar meetings with Bridgend County Borough Council. A final decision on a combined service is likely December 2016.

Section 3

Themes – Summary of Progress 2015-2016

This section provides a summary of progress against the Local Service Board's four themes during 2015-16:

1. Children and young people in Neath Port Talbot are physically and emotionally healthy; adults of working age in Neath Port Talbot are physically and emotionally healthy; and older people are independent and enjoy a good quality of life.
2. Neath Port Talbot's communities and environment are sustainable
3. Neath Port Talbot has a strong and prosperous economy leading to reduced poverty
4. People in Neath Port Talbot fulfil their learning potential

Outcome 1 - Children and young people in Neath Port Talbot are physically and emotionally healthy; adults of working age are physically and emotionally healthy; and older people are independent and enjoy a good quality of life

We said we wanted to improve the health and wellbeing of all people in Neath Port Talbot.

What happened in 2015-16?

i) Securing appropriate level of membership and commitment from all partners to the strategic work of the Health Social Care and Wellbeing Executive Board (HSCWB)

We renewed our partnership commitment to encourage people to take greater responsibility for their own health, particularly by reminding people of the impact poor lifestyle behaviour has on long term health and disability.

The Health Social Care and Wellbeing Executive Board has continued to meet throughout 2015-16, further embedding the Public Health Wales priorities and the early intervention and prevention agenda into local service planning and delivery wherever possible. There continues to be a commitment from all partners to align the priorities of the HSCWB Executive Board with the ABMU Health Board's Integrated Medium Term Plan and the Local Authority's Corporate Improvement Plan.

The HSCWB Executive Board membership is drawn from a senior level within NPTCBC, ABMU Health Board, Public Health Wales, NPT Council for Voluntary Service and NPT Homes. This reflects the commitment of all partners to work together to address the things that matter in people's lives, recognising that the impact on health inequalities is multi-faceted and is influenced by issues such as good access to healthcare, housing, social care and the multitude of services provided within the Third Sector and that the needs of our population must be addressed from a multi-agency perspective in order to provide a positive outcome for our communities that is sustainable.

There is continued commitment from partners to ensure that health messages are disseminated throughout their own communication channels in house and within the communities of Neath Port Talbot. This will provide consistency of the health information being given to the public and will also ensure that staff and communities receive information in a timely manner.

ii) Co-opting members with relevant local expertise wherever necessary to advise the Board

Linda Whittaker, Chief Executive of NPT Homes is now a member of the Health Social Care and Wellbeing Executive Board strengthening the links with housing and associated health and inequality issues.

iii) Ensuring the decisions made at the HSCWB Executive Board are translated into practice at an operational level

We worked together to complete our work to integrate local health and social care services for older and disabled people, with a strong focus on enabling people to retain or regain their independence and to reduce the level of unplanned admissions to hospital and care services.

The integration of Health and Social Care teams at the former Cimla Hospital site has been embedded in operational practice during 2015/16. In terms of the Integration Agenda, much work has been done to introduce Anticipatory Care Planning in relation to those at most risk within our frail and elderly population. What this means is that on a multi-agency basis we are now identifying our most vulnerable and at risk elderly frail people in Neath Port Talbot and working intensively together to meet their needs in order to prevent them being admitted into hospital. There have also been developments in relation to Local Area Coordination which aims to assist communities to help themselves by utilising and making better use of the assets available to them within their own communities.

We have developed services targeted at specific health needs within GP Cluster Networks in Neath Port Talbot that will have a positive outcome on the health of our population

The work that is now being progressed via GP Cluster Networks in Neath Port Talbot is having a real impact on the quality of care that is being provided via primary care and therefore is actively addressing health inequalities within Neath Port Talbot. A GP Cluster Network have taken forward work in relation to pre-diabetes and the outcomes to date during this first year of implementation are showing that the lifestyle advice given in relation to diet and exercise and the increased monitoring of those patients who have been identified as being at risk of developing diabetes is likely to slow the progression of developing the disease for a significant period of time. Upper Valleys Cluster, recognising that there is a growing demand for services for people experiencing early symptoms of depression, stress and anxiety disorder has commissioned Ystradgynlais Mind to provide a series of short-term (approx eight sessions) solution focussed interventions, including CBT (Cognitive Behavioural Therapy) and other support in cluster GP surgeries and in other locally accessible community venues to suit the needs of the client group. This initiative will provide people with the techniques and tools they need to

independently sustain their future mental health and wellbeing and enable people to reach their full potential. The Neath Cluster has developed a primary care hub of shared services which includes physiotherapists, a mental health support worker and a pharmacist. The aim of the hub is to channel patients to the most appropriate professional for their condition and to free up GP time to manage more complex cases. By accessing the service in the hub, GP practices are better able to manage the demand on their services, while patients are seen in a timely manner and in a locally accessible venue.

iv) Influencing the agenda of and reporting to the Local Service Board on relevant issues and progress

Three key documents have been published to support local partners in understanding and addressing local health inequalities: the ABMU Director of Public Health Annual Report, the ABM Public Health Strategic Framework and the ABMU Joint Strategic Needs Assessment

v) Setting out how, as a partnership, we will assist in the delivery of the Public Health priorities of tackling obesity, reducing smoking and improving vaccination and immunisation uptake.

a) Tackling obesity:

- The ABMU Health Board established a new 'Promoting Physical Activity across ABMU' Partnership group to develop a network of champions whose priorities, resources and vision are aligned to a local physical activity strategy which the group is developing.
- The Integrated Obesity Strategy Group has undertaken a review of local activities to support children to be a healthy weight and developed a range of initiatives and projects to prevent and address childhood obesity, including parenting programmes with local leisure services.

- Public Health Wales provided funding for the Healthy and Sustainable Pre-school scheme earmarked for obesity prevention, food and physical activity work. There has been wide agreement about the potential of parenting support work to embed nutrition and physical activity.
- Partnership working in the Healthy Schools Scheme in Neath Port Talbot around food in schools has worked well, especially briefing school governors, developing the mini Welsh Bacallaureate Challenge and promoting consistent messages with teachers.
- A booklet was produced, widely circulated and well received on local 'Nutrition, Physical Activity and Weight Management Initiatives for Children and Young People'.

b) Reduce smoking and the number of people affected by smoking:

- The work is informed by two Welsh Government targets. A prevalence target of 16% by 2020 in the ABMU Health Board area and a NHS Tier 1 target which states that 5% of the smoking population (around 4,500 smokers) should be treated through NHS smoking cessation services. Given the 2014 estimated prevalence of 21.0% in the ABMU Health Board area and assuming no new smokers, we need to see a reduction of over 19,000 smokers in order to meet the 2020 target. In September 2015, the Welsh Government wrote to all Health Board's across Wales requesting a Tier 1 Smoking Cessation Recovery and Delivery Plan demonstrating how the 5% target would be achieved by March 2016. ABMU Health Board achieved 2% of the 5% target by March 2016. Since April 2015, in recognition of the need for a wider range of services to support people to quit smoking, ABMU Health Board commissioned Pharmacy Level 3 smoking cessation services (where community pharmacy staff have been trained to provide 1:1 support to smokers in the community) and a hospital based service.
- Three NHS smoking cessation services have contributed to the NHS Tier 1 target in ABMU: Stop Smoking Wales, Level 3 pharmacy services and a hospital based service.
- As part of the Tobacco Recovery Plan, Public Health Wales worked with Cluster Networks to arrange a 'Making Every Contact Count' learning session to brief all Neath Port Talbot GP practice staff on making the most of contact with patients who smoke to inform them of the range of smoking cessation services available to them.

- The development of a 'Start Here' marketing campaign to sign post smokers to local community based cessation services and local promotion of the 'Stoptober' campaign to support smokers to quit.
- Good progress has been made in designing a smoking cessation service for mental health inpatients. The service has been provided in Cefn Coed Hospital and is planned for roll out across all mental health sites.

c) Increase the uptake of immunisation, vaccination and screening services:

- The Primary Care Flu Planning Group was established by the ABM Public Health Team with the Health Board's Immunisation Coordinator and Primary Care Leads. The group supports primary care to increase flu vaccination uptake rates by identifying and sharing good practice, ensuring good communication of data throughout the system, identifying and following up low performing practices, and offering support to practices such as training for non-clinical staff. The group developed a detailed action plan to support primary care during the 2015-16 flu season. Each of the Cluster Networks has identified a Flu Champion to ensure that the uptake of vaccinations is maximised, working closely with Public Health Wales. The Health Board's Immunisation Coordinator has also taken a lead on childhood immunisations working with Health Visitors, Primary Care and Child Health to improve processes and systems.
- Since 2014 a member of the Healthy Schools Team has fulfilled a lead role for vaccination and immunisation and, as part of the Vaccination and Immunisation Programme Team, has helped establish the role of the Healthy Schools scheme within this programme of work. Immunisation packs/ leaflets have been provided for ABM pre-school settings for parents of under-vaccinated children. Existing communication mechanisms with schools, such as e-bulletins and social media platforms, have been used to share information about relevant immunisation programmes, and the Healthy Schools Team has worked closely with the School Nursing team to support and compliment their role.
- National communications about immunisation and vaccination from Public Health Wales were supported locally throughout 2015/16 by the Health Board and the Public Health Team.

Outcome 2 - Neath Port Talbot's communities and environment are sustainable

We said we wanted to improve the sustainability of our communities and environment.

What happened in 2015-16?

i) Continue to pursue enforcement action against fly tippers wherever possible.

Neath Port Talbot Council continues to be one of the most active local authorities in Wales with regards to dealing with waste offences. Offenders were more likely to have action taken against them in Neath Port Talbot than anywhere else in Wales, with 824 (over two thirds) of fly tips being investigated in 2015-16.

ii) Continue to target communications and raise awareness regarding recycling services in areas of lower participation based on participation survey data.

The Council participated in a number of recycling awareness campaigns which included;

- i. Attended 60 schools providing awareness raising sessions to all year groups, arranged recycling centre visits and waste audits, and visited after school clubs and Brownie/Scouts troops
- ii. Organised and attended 20 Recycle+ road shows for those residents moving onto the new and improved Recycle+ scheme.

- iii. Attended or organised 25 residential engagement events such as coffee mornings, 'door knocking' events and road shows for sheltered accommodation.

iii) Promote food waste collections generally

The Council organised and attended 15 community events, including the Neath Food Festival, food waste road shows and Keep Wales Tidy Events. Where possible at these events, officers worked in partnership with elected members, South Wales Police, Mid and West Wales Fire and Rescue Service and members of the Safer Neath Port Talbot Community Safety Partnership. In addition, access to additional recycling equipment was also made easier by introducing an online facility to order additional recycling equipment.

iv) Continue to roll-out the new 'Recycle +' kerb-sort recycling collection service

Following the initial introduction of the new collection service, trials were undertaken in various communities during 2015-16 on the use of alternative and more suitable recycling containers. The use of a smaller collection vehicle was also trialled by collection crews in areas with restricted access. The results of the trials have informed the remaining roll out of the service which is scheduled for completion by the end of March 2017. 7 additional kerb-sort recycling vehicles were delivered to the Council at the end of 2015-16 for the next phase of the roll out completed in April/May 2016. The new service has helped the Council achieve the statutory reuse, recycling and composting target of 58%.

v) Tender a contract for management of the council's recyclables, organic waste and residual waste at the MREC.

The procurement process is on-going and expected to be completed by the end of 2016.

vi) Draft and consult on a Flood Risk Management Plan to be submitted to Natural Resources Wales by the end of the year.

- i. The Flood Risk Management Plan (FRMP) was consulted upon from the 21st September for a 6 week period. Following the consultation period the Plan was completed and submitted to Natural Resources Wales for reporting to Europe by the deadline of the 15th December 2015. The FRMP sets out county wide and local community measures to reduce the risk of flooding across the county borough. The multiple benefits that will be realised as the measures are undertaken have been reported to Welsh Government in our 2015-16 spending plan and quarterly grant claims. The primary outcome of having a FRMP is that a proactive approach will be taken to manage and reduce flood risk as opposed to reacting to flood events once they have occurred, improving the resilience and sustainability of our communities.

Outcome 3 - Neath Port Talbot has a strong and prosperous economy leading to reduced poverty

We said we wanted to improve our local economy and help reduce poverty

What happened in 2015-16?

i) Continue to develop key sites, projects and infrastructure to maintain and attract investment into the local economy by supporting the work being taken forward through the Infrastructure strategic aim of the Swansea Bay City Region and by maximising Welsh Government Regeneration programmes such as “Vibrant & Viable Places” to benefit Neath Port Talbot.

This has been achieved through leading on the Distinctive Places and Competitive Infrastructure strategic aim of the Swansea Bay City Region Economic Regeneration Strategy. Progress includes:

- Co-ordinated regional prioritisation of schemes under;
 - Visit Wales Destination Attractor project.
 - Building for the Future (includes developments in Neath and Port Talbot i.e. Plaza, Wind Street and Magistrate’s Court).
 - Commenced the development of a package of Strategic Employment Site projects to submit to WEFO including Harbourside.
- Commenced the development of the business plan to secure European funding for the Port Talbot Integrated Transport Hub.

- Bid for £500m City Deal for the region submitted to Welsh and UK Governments as part of the Swansea Bay City Region.
- Secured adoption of the Local Development Plan which sets out the land use and planning aspirations of the Council until 2026.
- Facilitated the opening of the Swansea Bay Campus by working in partnership with Swansea University and its associated innovation centre which will support the Council's vision of developing a knowledge economy.
- Drafted and consulted upon the first cross boundary Supplementary Planning Guidance (SPG) with the City and County of Swansea. The SPG will drive the strategic regeneration of the Fabian Way Corridor and will help deliver the shared aspirations of both councils.
- Brought forward Enterprise Zone Status for Port Talbot Waterfront to encourage Inward Investment.

ii) Work with Welsh European Funding Office to ensure 2014-2020 European Structural Investment funds are maximised.

Secured funding for the Workways+ project and key regeneration activities and explored European funding to support the City Deal proposal.

iii) Support tourism related businesses/organisations in the area to deliver tourism infra-structure and business development projects.

Supported seven projects of which four were new businesses and three existing businesses. These created a new group accommodation facility, restaurants, a coffee shop and tea room. Two businesses were supported with digital projects to introduce new services.

Projects supported totalled £216,933.28 in value and generated £172,457.36 in private sector investment. 49.5 jobs were created and 35 safeguarded.

In addition, a LEADER funded project to support tourism businesses in the rural areas of the County Borough was approved in December 2015. The project will run for three years from mid-2016 and will focus on identifying business development opportunities within the local tourism sector and providing a range of advice, guidance and developmental support to enable projects to proceed. The overall aim of the project will be to increase the contribution that the tourism sector makes to the local economy.

Finalised and published the Neath Port Talbot Destination Management Plan. The Economic Development team continued to work closely with Visit Wales and Tourism Swansea Bay on business engagement events and will now manage the Destination Management Plan.

iv) Create high quality jobs and economic growth across the County Borough through development and investment through the delivery of high quality business support services

The Economic Development Team supported 93 applications for funding from local businesses to support capital investment and business growth opportunities. This helped create 184 new jobs, safeguard 185 existing jobs and levered nearly £500,000 of private sector investment.

v) Maximise European and Rural Development Plan funding to develop projects that build stronger local and regional communities.

The new Programme of RDP funding officially started on 1st July 2015. Yet before the new Programme officially opened, work had already started on developing the Local Development Strategy and suitable projects with community organisations, public sector bodies and private businesses. As a result of our Local Development Strategy being approved, we have been successful in bringing in £2.156m of RDP revenue funding to the local authority. Since July, the Local Action Group has been working through a number of applications and has formally approved 8 projects so far. These are detailed below:

Cognition – Bike Give Sustain (3 year project) - project will employ a part-time project officer to ensure the future sustainability of the mountain bike trails and associated infrastructure. The Bike Give Sustain project will raise income to support on-going maintenance and new features on the mountain bike trails. Research has shown that riders are willing to donate if they are fully confident that the income raised is supporting the sport they love. Working with bikers, businesses and volunteers the project will ensure that donation is easy and accessible, and that raised income and volunteer support will maintain the trails and develop new features along the trail.

BayTrans – Access to the Countryside (1 year project) - principal aim is to attract many more visitors to the area using public transport through marketing, information and interpretation to create a ‘must see, must do’ desire in visitors to the brilliant countryside of Neath Port Talbot for long stay outdoor leisure holidays and short stay visits.

Whitehead-Ross Ltd – The Engagement Retreat (2 year project) - project will engage with young people (aged 14 – 18) from rural wards through ten exhilarating overnight retreats involving outdoor pursuits and activities. The retreats will support the young people to gain qualifications, develop their confidence, motivation, team working and communication skills. In addition the project will provide a platform for young people to meet with other young people from across Neath Port Talbot.

NPTCBC – Green Business (1 year project) - intended that this project will deliver an innovative report that will aim to inform best practice nationally in relation to providing a strategic approach to biodiversity compensation.

This will aim to enable business development and therefore investment in NPT through reducing the burden on investors whilst developing a new green business approach that would deliver benefits for both the natural heritage of NPT and local rural residents and landowners throughout the county borough.

NPTCBC – Tourism Business Support (3 year project) - project will employ a Business Development Officer to provide advice, guidance and development support to tourism related businesses within the rural wards of Neath Port Talbot. The project will focus on the development of tourist sector related training. The project will support, encourage and promote projects that increase the contribution that the tourism industry makes to the local economy.

NPTCVS, Glynneath Training Centre & DOVE Workshop – Growing Healthy Together (1 year project) - aim of the project is to develop a thriving food economy in Neath Port Talbot. The project will deliver increased access to fresh, local food across the rural wards of NPT by increasing the supply of locally produced food; improve nutrition and diets and increase demand, knowledge and sales of local produce. The outcome of which will be a cluster of local high quality food producers that will create local employment opportunities and contribute to the tourist industry in Wales, particularly Neath Port Talbot.

South Wales Miner’s Museum – Past to Present (3 and a half year project) - project wishes to employ a Heritage Office and Collections officer to collaborate on an innovative approach to deliver information on culture and heritage by means of an interactive guided tour. This project will be supported by a combination of funding sources such as Heritage Lottery Foundation, Tower Colliery Fund and LEADER (RDP) funding to purchase the Info-Point devices and promotional material. This innovative project is at the heart of the museum’s development to attract a broader audience and add value to local identity, promoting natural and cultural resources.

Age Connect – Go For I.T. (3 year project) - project will employ one project officer who will train 10 ‘volunteer mentors’ who will in turn, offer ICT training classes for rural residents aged over 50, in a variety of community buildings in rural areas. The aim is to give older persons more confidence when using digital technology and assist them to do more things online as opposed to travelling to do them face-to-face.

vi) Utilise the Regional Economic Regeneration Strategy to deliver regional collaborative projects in relation to Inward Investment, Procurement, Place Marketing and Business Development through the Growing Business strategic aim projects of the Swansea Bay City Region.

Supported the establishment of a Regional Marketing Suite for Swansea Bay City Region. This includes the development of a Regional 3D Map and new 'invest' website to support a regional inward investment team endorsed by the Swansea Bay City Region Board.

vii) Attract high quality business investment to purpose built accommodation such at the Research and Development Village in Port Talbot Harbourside, The Baglan Bay Innovation Centre and Baglan Energy Park.

Research & Development Village at Harbourside is now fully occupied by high quality companies including TWI, Tata Steel and ThyssenKrupp. The Regeneration and Economic Development Team also maintain contact with tenants at the Baglan Bay Innovation Centre, introduce new tenants and raise awareness of space when this becomes available. The Team have also worked with developers to bring forward 13,000 sq. ft. of new office space at Brunel Park and helped identify the first tenant.

viii) Support the development of social enterprises, as an alternative business model where appropriate.

Grow your own was part of the Western Valley Communities First prosperity delivery plan. The project aimed to promote self-employment and encourage social enterprise. Three social enterprises were established during 2015-16 offering various learning and development opportunities for the community including IT skills. Three additional self-employment opportunities were developed in the Neath Cluster. The team also supported community organisations when required and administered a small core fund for the third sector to support activities in the local area.

ix) Maximise the number of people accessing employment opportunities by addressing barriers to work and provide a strong support network to help individuals manage Welfare Reform changes.

Across the County Borough, the Prosperity Teams in Communities First have been working in partnership with Neath Port Talbot Credit Union, local solicitors, local voluntary organisations and social landlords to offer financial support and advice to residents. Workshops have been organised to inform individuals of the potential impact they may face with the welfare reform changes and referrals have been made to Welfare Rights when benefit checks are necessary as well as using digital inclusion for money saving advice and Turn 2 us for online benefit checks. Total number engaged 896 (Afan, Neath and Western Clusters).

x) Reduce unemployment and inactivity levels through key employment support initiatives including, Workways +, DWP's Communities for Work, other Jobcentre Plus initiatives, and employability projects such as Communities First and the LIFT project.

Communities First Prosperity Teams including LIFT organised various employment support projects including job clubs, accredited and non-accredited training sessions, work and life skills and demand led job specific training based on the local need and identified skills gap. Referrals have been made to both internal thematic teams and external partners to support individuals to overcome barriers in confidence and mental health. Volunteering is also used as a route to employment by supporting various digital inclusion and job sessions whereby volunteers are trained to assist in the delivery of projects with many finding employment as a direct result of their participation. In addition, the Communities For Work programme is currently being developed. Total number of people engaged 787. Total job entries 207 (Afan, Neath and Western Clusters).

Funding has also now been secured for the new Workways+ project and Neath Port Talbot will be the lead authority for the delivery of this regional project. Recruitment for the regional and local teams is nearing completion with both teams operating from their offices at Sandfields Business Centre.

xi) Promote self-employment opportunities through Enterprise Clubs and the facilities available at Sandfields Business Centre.

Promoted the Enterprise Clubs run at Sandfields Business Centre through local job centres, employment support projects, etc. The Clubs provide the local community with a range of support and advice on establishing and running a small business. 126 enquiries were received from individuals seeking business information and support with starting a business during 2015-2016 with 69 of those individuals requiring more in depth support and business start-up information who then attended an Enterprise Club business start-up session.

Over 85% occupancy was achieved at Sandfields Business Centre throughout 2015-16. New applications for space have now been received which could result in over 95% being achieved by the end of the first quarter of 2016-17.

xii) Maximise community benefit clauses in all contracts and the planning process to increase local jobs and benefits to local businesses.

Four construction projects were completed during 2015-16 which achieved more than 86% spend with contractors in Wales. In addition, 75 local people were helped to get back into work; over 3000 apprenticeship training weeks, traineeships and work experience opportunities were completed and 90 local businesses secured contract opportunities. Community benefits were also secured in relation to a number of renewable energy developments which have resulted in funds being created for various communities adjacent to these developments throughout the County Borough.

xiii) Encourage supply chain development, community investment and local employment and training opportunities by working in partnership with Neath Port Talbot Homes, Gwalia and Coastal Housing who are delivering substantial investment programmes within the County Borough.

NPT Employer and Participatory Support Groups have been set up which is a network of organisations whose partners include local colleges, training providers, local authority and voluntary sector organisations. The Get Online digital inclusion project is a collaboration of partners including NPT Homes, Coastal Housing, Digital Communities Wales, local voluntary groups and Communities First to address digitally excluded tenants and residents in the county and support their development. Total number of participants engaged in Digital Inclusion 235 (Afan, Western and Neath Clusters).

xiv) Continue to raise awareness of European funding opportunities under the 2014-2020 programmes and provide project development support.

The European and External Funding team continue to raise awareness of European funding opportunities under the 2014-2020 programmes and provide project development support to develop bids. Support was provided to: Workways+; Cynnydd; Port Talbot Integrated Transport Hub ; Strategic Employment Sites package of projects; and Building for the Future projects.

Outcome 4 - People in Neath Port Talbot fulfil their learning potential

We said we would support children and young people to fulfil their learning potential

What happened in 2015-16*?

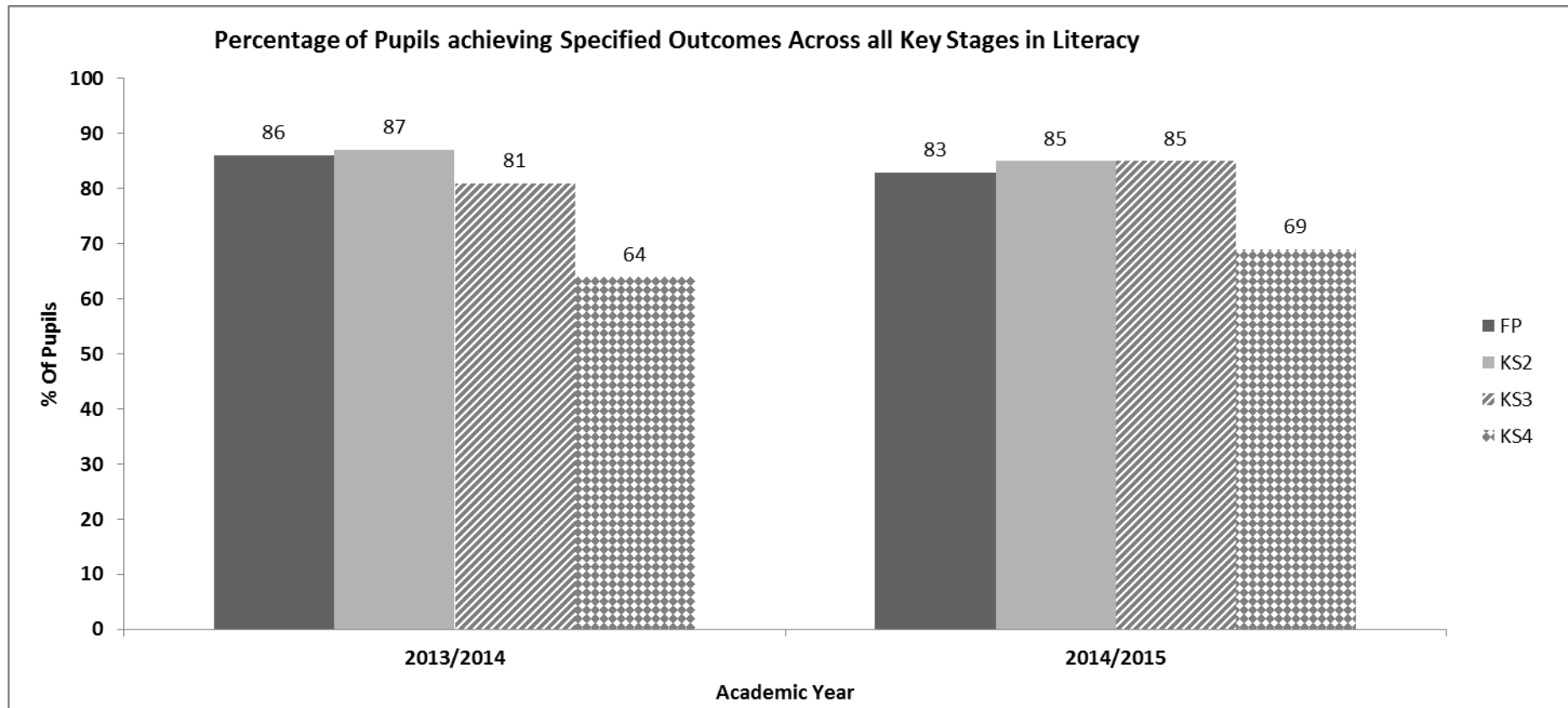
i) Improve Literacy and Numeracy outcomes (*figures quoted are for the 2014-2015 academic year*)

Schools have been supported and enabled to support each other in implementing the National Literacy and Numeracy Framework to improve literacy and numeracy outcomes across all key stages (years 2, 6, 9 & 11).

Note: Foundation Stage = 6/7 year old pupils, key stage 2 = Year 6 pupils (final year of primary school), key stage 3 = Year 9 pupils (secondary school), key stage 4 = Year 11 pupils (final year of compulsory education in secondary school).

Two of the four key stage literacy measures improved (key stages 3 and 4) and were at least 3% above their forecast performance for the year. Two measures did not achieve forecast performance for the year (foundation phase and key stage 2). Two of the four key stage numeracy measures have improved (key stage 3 and 4). One measure met its forecast performance for the year (key stage 3) and three measures did not achieve forecast performance for the year (foundation phase and key stages 2 and 4). On-going work on improvement is continuing via the STAP (Securing Teacher Assessment Program) process, Schools Challenge Cymru, best practice on leadership courses and use of the lesson observation intelligence to identify need for support.

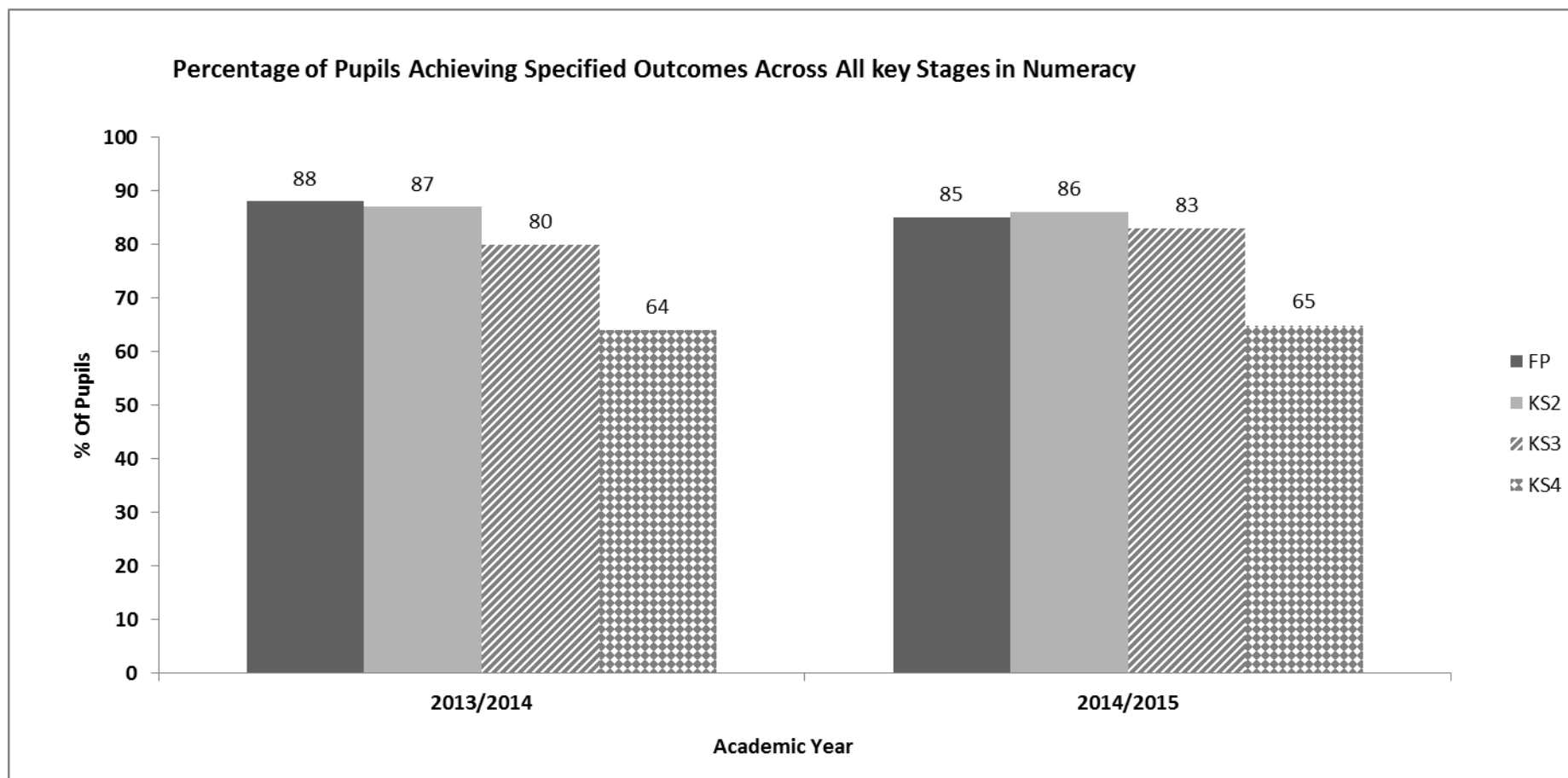
****figures quoted are for the 2014-2015 academic year***



FP - % of pupils achieving outcome 5 in language, literacy and communication skills at the end of the foundation phase

KS2 - % of pupils achieving level 4 in language, literacy and communication skills at the end of KS2

KS3 - % of pupils achieving level 5 at the end of key stage 3 in language, literacy and communication skills
KS4 - % of pupils achieving level 2 at the end of key stage 4 in language, literacy and communication skills

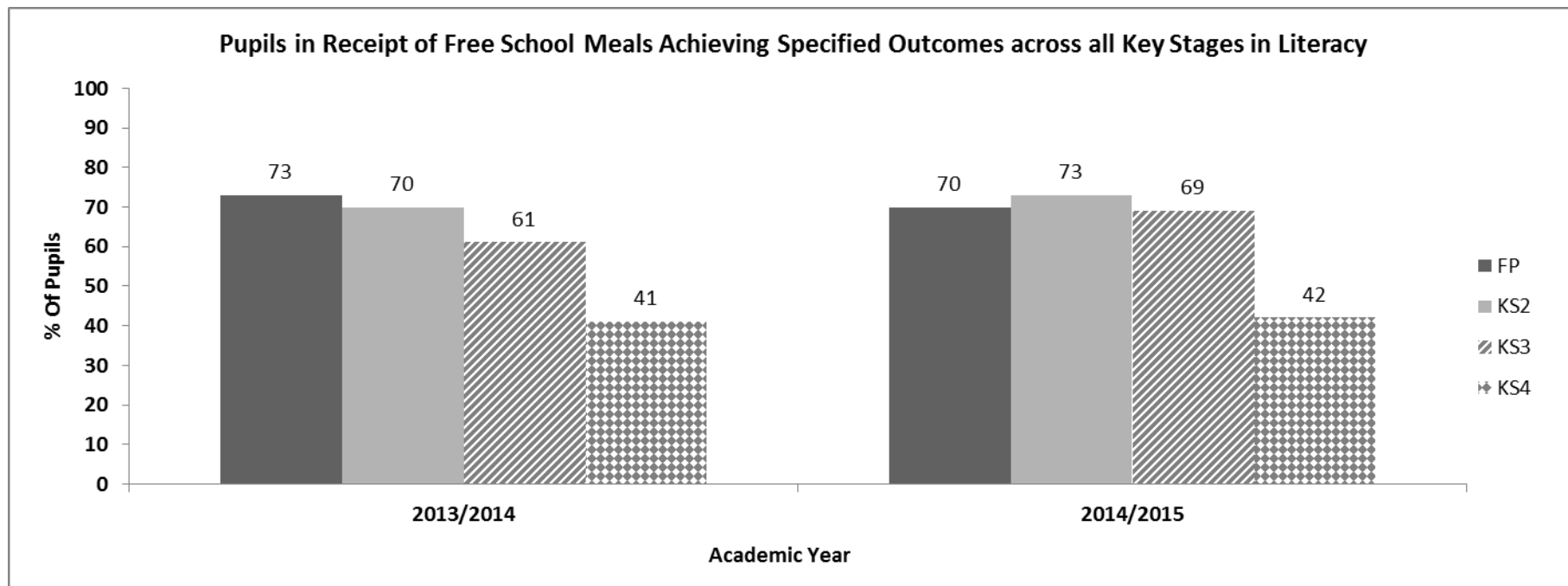


FP - % of pupils achieving outcome 5 in numeracy skills at the end of the foundation phase
KS2 - % of pupils achieving level 4 in numeracy skills at the end of KS2
KS3 - % of pupils achieving level 5 at the end of key stage 3 numeracy skills

KS4 - % of pupils achieving level 2 at the end of key stage 4 in numeracy skills

ii) Narrow the performance gap: to reduce inequalities in the health, education and economic outcomes for children living in poverty, by improving outcomes of the poorest.

Six of the eight measures improved (literacy and numeracy levels amongst children in receipt of free school meals for key stages 2,3 and 4) and two measures saw a drop in performance (literacy and numeracy levels amongst children in receipt of free schools in foundation phase). Five of the measures exceeded their forecast performance (literacy levels amongst children in receipt of free schools in key stages 2 and 3 and numeracy levels amongst children in receipt of free schools in key stages 2,3 and 4) but three of the measures did not achieve forecast performance for the 2014-15 academic year (literacy levels amongst children in receipt of free schools in foundation phase and key stage 4 and numeracy levels amongst children in receipt of free school meals in foundation phase).

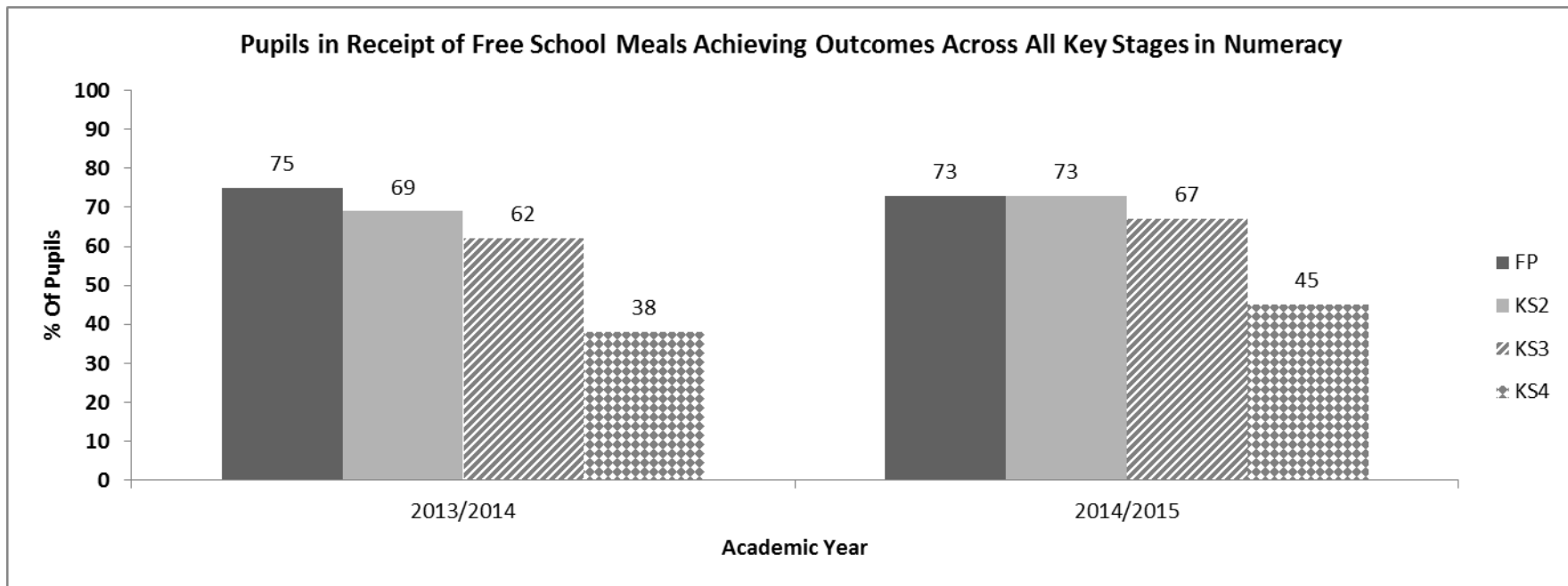


FP - % of pupils achieving outcome 5 in language, literacy and communication skills at the end of the foundation phase

KS2 - % of pupils achieving level 4 in language, literacy and communication skills at the end of KS2

KS3 - % of pupils achieving level 5 at the end of key stage 3 in language, literacy and communication skills

KS4 - % of pupils achieving level 2 at the end of key stage 4 in language, literacy and communication skills



FP - % of pupils achieving outcome 5 in numeracy skills at the end of the foundation phase

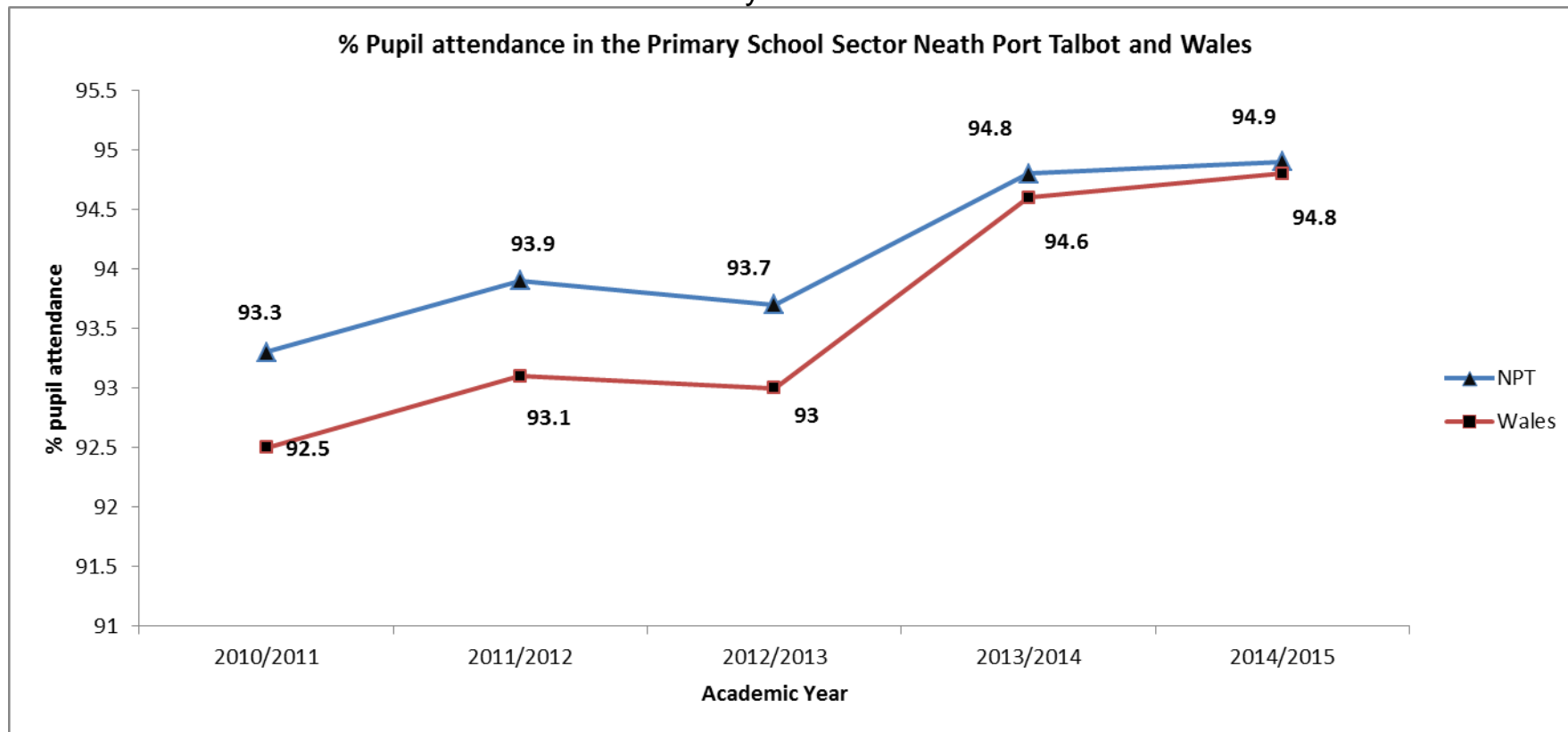
KS2 - % of pupils achieving level 4 in numeracy skills at the end of KS2

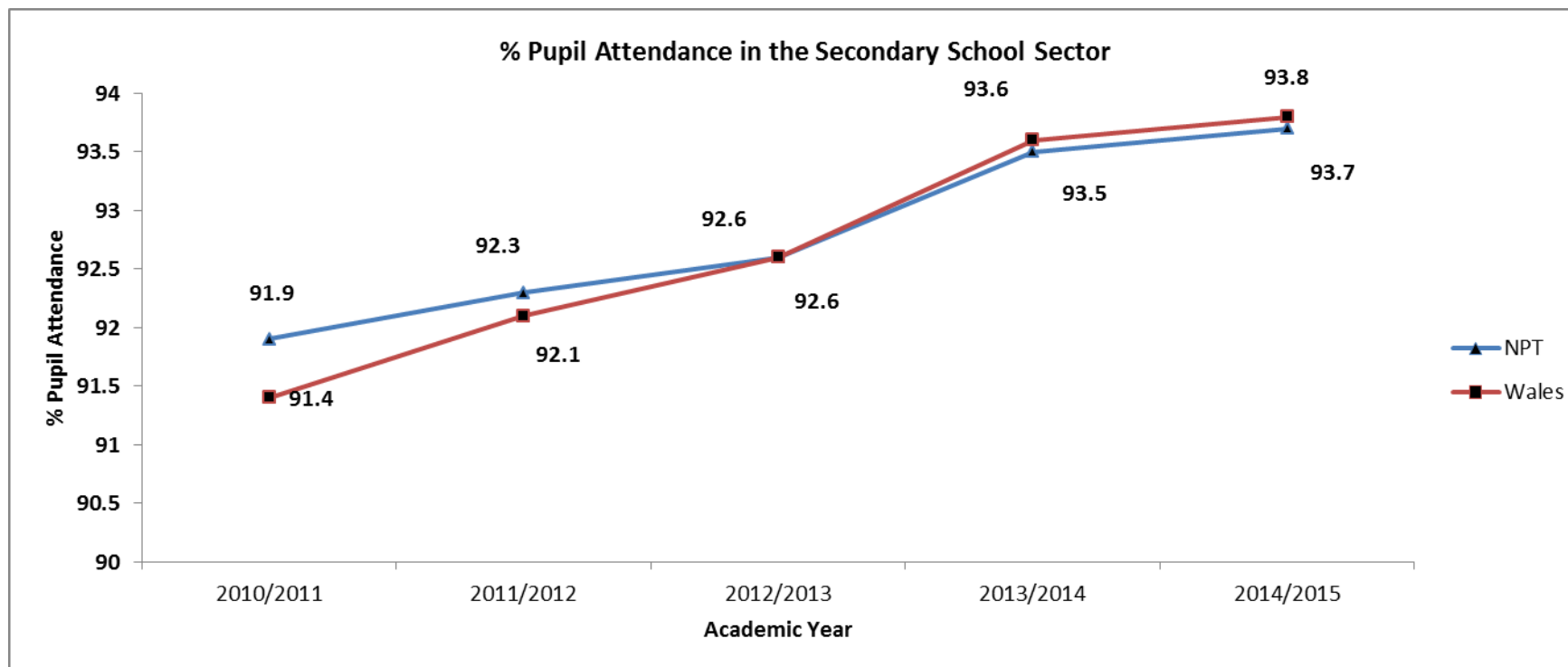
KS3 - % of pupils achieving level 5 at the end of key stage 3 numeracy skills

KS4 - % of pupils achieving level 2 at the end of key stage 4 in numeracy skills

iii) Improve Pupil Attendance.

In the 2014-15 academic year, we made improvements in pupil attendance. Primary school attendance increased by 0.2% to 94.8% and secondary school attendance increased by 0.2% to 93.7%. The ongoing core visits to schools which include looking at attendance issues and schools attendance targets with an action plan and evaluation, has positively impacted on attendance levels. To put this in context (across Wales) our primary school attendance is ranked at 12th and secondary school at 14th.





iii) Continue to improve safeguarding practices and procedures.

Estyn reports for 2014-15 show that all schools meet the requirements and are not a cause for concern. We will continue to improve practice via our rolling programme of peer reviews, safe recruitment audits and stronger scrutiny of agencies supplying staff to our schools to meet our standards.

iv) Improve and enhance behaviour management.

There has been a fall in fixed and permanent exclusions in the primary and secondary sectors. For the 2014-15 academic year, the actual permanent exclusions was 9, a fall of two on the previous year. The number of days lost in the primary sector fell to 203 days (262 the previous year) and the number of days lost in the secondary

sector fell to 1,255 days (1,598 the previous year). As a priority we are still working to improve performance in this area.

v) Implement the 2015-2016 Youth Engagement Strategy to continue to build on developments from the first two years, by:

- **Extending the early identification approach within schools to include Years 7, 8, 9, 10 and 11**
The Vulnerable Assessment Profile (VAP) early identification tool extends from Reception to Year 11. Work in terms of Youth Engagement has still focused on years 7-11 and the tool, along with practitioner input, has allowed us to identify young people at risk of becoming not in education, employment or training (NEET) so that they can receive extra support from Careers Wales and other services, where resources allow. An ESF Regional bid is going to provide extra workers to support this element of the work.
- **Extending the Careers Wales 5 Tier Model to include 16-18 and 19-20 year olds**
The 5 Tier Model does give information on young people up to 18 who are NEET and at risk of becoming NEET. The monthly information for the 5 Tier Model is provided by Careers Wales and supplied to the local authority so there are no current plans to extend it to 19-20. Information sharing with JCP and different definitions of NEET are also current barriers to this. The 5 Tier information is used to allocate lead workers to support re-engagement in education, employment and training. There is not enough capacity currently to meet the needs of these young people so a further ESF Regional Bid is being developed.
- **Embedding the Local Area Prospectus, Common Application Form and Youth Guarantee**
The Local Area Prospectus mapping has been completed and work is undertaken monthly to ensure information is kept up to date. The Common Application Form is no longer a priority after it was

trialled in schools. The Youth Guarantee is embedded in terms of ensuring that all young people have a post 16 destination.

**NEATH PORT TALBOT COUNTY BOROUGH COUNCIL
CYNGOR BWRDEISTREF SIROL CASTELL-NEDD PORT TALBOT**

**COUNCIL
7th September 2016**

**REPORT OF THE HEAD OF CORPORATE STRATEGY AND
DEMOCRATIC SERVICES**

**SECTION A – MATTER FOR DECISION
WARDS AFFECTED: ALL**

OUTSIDE BODY REPRESENTATION ARRANGEMENTS

Purpose of the Report

To make amendments to the Council's Outside Body representation Arrangements.

Executive Summary and Background

To remove Councillors A.R.Lockyer and M.Harvey as the Authority's representative on Neath Inspired (formerly the Business Improvement District (BID) , as only one Council representation is required which is Councillor M.Protheroe.

Financial Impact

There is no financial impact.

Equality Impact Assessment

There is no Equality Impact.

Workforce Impacts

There are no Workforce Impacts.

Legal Powers

Section 15 of the Local Government and Housing Act 1989.

Risk Management

There are none.

Consultation

There is no requirement under the Constitution for external consultation on this item.

Recommendation:

That Council approves the above change.

Reason for Proposed Decision:

To update the Council's representation on Outside Bodies.

Implementation of Decision

The decision is for immediate implementation.

List of Background Papers

The Constitution.

Officer Contact

Karen Jones, Head of Corporate Strategy and Democratic Services
Contact: k.jones3@npt.gov.uk or telephone 01639 76328

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EXECUTIVE DECISION RECORD

CABINET

25 MAY, 2016

Cabinet Members:

Councillors: A.H.Thomas, P.A.Rees, M.L.James, E.V.Latham,
Mrs.S.Miller, P.D.Richards, J.Rogers, A.J.Taylor and
A.N.Woolcock

Officers in Attendance:

H.Jenkins, A.Evans, G.Nutt, A.Jarrett, D.Michael, Mrs.K.Jones, R.George and
Mrs.A.Manchipp

1. **APPOINTMENT TO JOINT COMMITTEES FOR 2016/17**

Decision:

That the following appointments to Joint Committees for 2016/17 be made:-

Joint Resilience Committee

Councillors A.N.Woolcock, Mrs.S.M.Penry, Mrs.D.Jones, R.G.Jones and
Mrs.J.Dudley.

Margam Joint Crematorium Committee

Councillors E.V.Latham, J.S.Evans, R.G.Jones, P.Greenaway and A.Taylor.

Joint Archives Committee

Councillors P.A.Rees, M.L.James, D.W.Davies, Mrs.A.Wingrave and
Mrs.J.Dudley

South West Wales Regional Waste Management Joint Committee

E.V.Latham, Mrs.S.Miller and I.D.Williams

Reason for Decision:

To appoint Members as Council representatives to the Joint Committees in accordance with Welsh Assembly Government Regulations.

Implementation of Decision:

The decision is for immediate implementation.

2. **OTHER EXECUTIVE APPOINTMENTS TO THE OUTSIDE AND OTHER PUBLIC BODIES**

Decision:

That the remaining Executive appointments as contained in Annex G to the Minutes of the Special Council meeting of 25 May, 2016, be confirmed.

Reason for Decision:

To confirm the Executive appointments to the Outside and Other Public Bodies in accordance with Welsh Assembly Government Regulations.

Implementation of Decision:

The decision is for immediate implementation.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD - 1 JUNE 2016
CABINET

Cabinet Board Members:

Councillors: A.H.Thomas, P.A.Rees, M.L.James, E.V.Latham,
P.D.Richards, J.Rogers and A.N.Woolcock

Officers in Attendance:

S.Phillips, H.Jenkins, N. Jarman, G.Nutt, A.Thomas, Mrs.K.Jones, R.Gordon
and Mrs.A.Manchipp

1. **PROPOSAL TO OPEN A NEW PRIMARY SCHOOL TO REPLACE
BRYNYFRYD PRIMARY, LLANSAWEL PRIMARY AND
YNY SMAERDY PRIMARY SCHOOLS**

Decisions:

1. That, having due regard to the responses to the consultation and to the impact assessments in relation to equality, risk, community usage and Welsh language, and in line with Section 48 of the School Standards and Organisation (Wales) Act 2013, the statutory publication of a proposal to establish an English-medium, community primary school to replace Brynhyfryd Primary, Llansawel Primary and Ynysmaerdy Primary schools, all of which will be discontinued, be approved;
2. That the proposed date of implementation be 1 September 2018;
3. That Notice of the proposal be published in the week commencing 7 June 2016, allowing 28 days for receipt of objections.

Reasons for Decisions:

1. To comply with the formal publication requirements of the School Organisation Code and associated legislation. A draft Statutory Notice was attached to the circulated report at Appendix F;
2. Implementation of the proposal will enable the Council to promote high educational standards and the fulfillment of every child's potential. It will also enable the Council to meet its duty to secure efficient education in its area.

Implementation of decisions:

The decisions will be implemented after the 3-day call-in period.

2. **PROPOSAL TO INCREASE THE NUMBER OF PUPILS TO BE ADMITTED TO YSGOL HENDREFELIN, HEOL HENDRE, BRYNCOCH, NEATH SA10 7TY AND TO EXTEND THE AGE RANGE OF PUPILS FOR WHOM PROVISION IS MADE AT THE ASSESSMENT CENTRE**

Decisions:

1. That, having given due regard to the responses to the consultation and the impact assessments in relation to equality, risk, community usage and Welsh language, and in line with Section 48 of the School Standards and Organisation (Wales) Act 2013, the statutory publication of a proposal to increase the number of pupils to be admitted to Ysgol Hendrefelin and to extend the age range at the assessment facility, be approved;
2. The proposed date of implementation be 1 September, 2016;
3. That the Notice of the proposal be published in the week commencing 7 June 2016, allowing 28 days for receipt of objections.

Reasons for Decisions:

1. To comply with the formal publication requirements of the School Organisation Code and associated legislation. A draft Statutory Notice was attached as appendix F to the circulated report.

2. Implementation of the proposals will enable the Council to promote high educational standards and the fulfillment of every child's potential. It will also enable the Council to meet its duty to secure efficient education in its area.

Implementation of the Decisions:

The decision will be implementation after the 3-day call-in period.

CHAIRPERSON

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EXECUTIVE DECISION RECORD

CABINET

8 JUNE 2016

Cabinet Members:

Councillors: A.H.Thomas, P.A.Rees, E.V.Latham, Mrs.S.Miller,
J.Rogers, A.J.Taylor and A.N.Woolcock

Officers in Attendance:

S.Phillips, H.Jenkins, A.Evans, N. Jarman, G.Nutt, D.Michael, Mrs.K.Jones
and Mrs.A.Manchipp

1. **DOMICILIARY CARE - FUTURE PROVISION**

Decisions:

1. That Option 3 as contained in the circulated report, be approved as the way forward for the future provision of Domiciliary Care within the Authority, and that Officers commence a procurement to establish a Dynamic Purchasing System (DPS);
2. That the transfer of the functions for recruitment, training and matching of Personal Assistants to the Homecare Service, be approved, creating a "PA Academy" within the Homecare Service;
3. That the Director of Social Services, Health and Housing be given delegated authority to identify the scope of work to be retained in house, as referred to in paragraphs 102 and 125 of the circulated report.

Reason for Proposed Decisions:

To select future arrangements for providing Domiciliary Care Services which are the best fit with:-

- Sustainability of employment
- Ensuring that services are modern, efficient and responsive
- Taking account of the demands of the Council's FFP
- Conform with the Council's policy of "Digital by Choice"
- Provide objective, defensible justifications in anticipation of potential commercial challenge

Implementation of Decision:

The decision will be implemented after the three day call in period.

2. **REVENUE OUTTURN AND RESERVES POSITION STATEMENT
2015/16**

Decisions:

1. That the Revenue Outturn position for 2015/16, as contained in the circulated report, be approved;
2. That the Specific Reserves attached at Appendix 4 to the circulated report, be approved;
3. That the General Reserve attached at Appendix 5 to the circulated report, be approved;
4. That the draft Statement of Accounts incorporate these proposals.

Reason for Proposed Decisions:

To agree the revenue outturn position and reserve schedules for 2015/16.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

3. **CAPITAL PROGRAMME OUTTURN 2015/16**

Decision:

That the Capital Programme outturn position for 2015/16, as contained in the circulated report, be noted.

4. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No.5 below, the Chairman agreed that this could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No. 2290 (as amended).

Reason:

Due to the time element.

5. **MEMBER APPOINTMENT TO ERW JOINT COMMITTEE**

Decision:

That this Authority's Member representation on the ERW Joint Committee, be Councillor A.H.Thomas.

Reason for Decision:

To approve this Authority's Member representation on the ERW Joint Committee.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

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EXECUTIVE DECISION RECORD

CABINET

13 JULY 2016

Cabinet Members:

Councillors: P.A.Rees, M.L.James, E.V.Latham, Mrs.S.Miller,
P.D.Richards, J.Rogers, A.J.Taylor and A.N.Woolcock

Officers in Attendance:

S.Phillips, H.Jenkins, A.Evans, N. Jarman, G.Nutt, Mrs.S.Rees,
Mrs.A.Manchipp and Miss.C.Davies

1. **BUDGET STRATEGY**

Members discussed the need for a further in the autumn report on the following:-

- Corporate Risks including those arising from leaving the EU;
- The current position re possible Local Government Reorganisation;
- The impact of the Workforce Agreement;
- The current position regarding TATA.

Further clarity was sought in relation to the Legal Services savings proposal set out under CORP 591. Members were advised in order to deliver the savings then there must be a corresponding reduction in workload. It was further noted that the work load of the in house childcare lawyers had reduced as a result of the prevention work carried out by children's services. As a result the service had undertaken work for both Bridgend County Borough Council and the City and County of Cardiff. In addition a member of staff had transferred from childcare legal to legal services due to the workload of that service increasing as a result of the Authority disposing of many of its assets. There was a need for robust succession planning throughout the Authority and consideration would have to be given to entering into increased joint services with other local authorities.

RESOLVED: That the report be approved, options to close the budget gap be developed and that a further report be submitted to Members in the autumn as outlined above.

2. **WORKFORCE STRATEGY**

Cabinet noted that this report had been moved into open session at the earlier Cabinet Scrutiny Committee.

Members noted that the effect of the BREXIT vote to leave the European Union (EU) would have a detrimental effect on those members of staff whose posts were supported by EU grants.

- RESOLVED:**
1. That Negotiations with relevant trade unions to extend the provisions set out in the current Agreements relating to the Pay and Grading Structure and Pay Contributions beyond 31 March 2018, based on the Council's current and expected financial position, be approved;
 2. That the considerations above include how Pay Contributions can be extended, as contained in the circulated report, and undertake negotiations seeking agreement in relation to an appropriate arrangement that extends beyond 31 March 2018;
 3. That discussions in relation to Pay Contribution include the Teaching Workforce;
 4. That a comprehensive review of professional fees across the Council be carried out, in partnership with the trade unions;
 5. That a review of the Voluntary Redundancy Policy be carried out seeking agreement in relation to proposed arrangements with relevant trade unions;

6. That further discussions be held with the relevant trade unions on how Pay Contributions have affected pension benefits;
7. That discussions and negotiations be concluded and a further report be submitted to Members by 31 October 2016.

CHAIRPERSON

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EXECUTIVE DECISION RECORD

CABINET

20 JULY, 2016

Cabinet Members:

Councillors: P.A.Rees, E.V.Latham, Mrs.S.Miller, P.D.Richards,
J.Rogers, A.J.Taylor and A.N.Woolcock

Officers in Attendance:

A.Evans, N. Jarman, G.Nutt, D.Rees, A.Thomas, Crowhurst, Mrs.A.Manchipp
and Miss.C.Davies

1. **STRATEGIC SCHOOL IMPROVEMENT PROGRAMME - PROPOSAL
TO OPEN A NEW PRIMARY SCHOOL TO REPLACE BRYNYFRYD
PRIMARY, LLANSAWEL PRIMARY AND YNYSMAERDY PRIMARY
SCHOOLS**

Decision:

That, having given due regard to the equality impact assessment, the risk assessment, the community impact assessment, the Welsh language impact assessment and the relevant reports as listed in the appendices/background papers to this report, in line with Section 53 of the School Standards and Organisation (Wales) Act 2013, the following be approved:-

- a. an English-medium, community primary school to replace Brynhyfryd Primary, Llansawel Primary and Ynysmaerdy Primary schools, (all of which will be discontinued) be established and implemented as of 1 September, 2018;
- b. delegated authority be given to the Head of Transformation to implement the above proposal.

Reason for Decision:

To comply with the legislative requirements to facilitate the implementation of the proposal which will enable the Council to:

- promote high standards and the fulfilment of every child's potential;
- meet its duty to secure efficient education in its area;
- comply with legislative requirements

Implementation of the Decision:

The decision will be implemented after the 3-day call-in period.

Consultation:

Consultation has been held on this proposal as contained in the circulated report.

2. **STRATEGIC SCHOOL IMPROVEMENT PROGRAMME - PROPOSAL TO INCREASE THE NUMBER OF PUPILS TO BE ADMITTED TO YSGOL HENDREFELIN, AND TO EXTEND THE AGE RANGE OF PUPILS FOR WHOM PROVISION IS MADE AT THE ASSESSMENT CENTRE**

Decision:

That, having given due regard to the equality impact assessment, the risk assessment, the community impact assessment, the Welsh language impact assessment and the relevant reports as listed in the appendices/background papers to this report, in line with Section 53 of the School Standards and Organisation (Wales) Act 2013, the following be approved:-

- a. the number of pupils to be admitted to Ysgol Hendrefelin be increase and the age range be extended at the assessment facility, with effect from 1 September, 2016;
- b. that the Head of Transformation be given delegated authority to implement the proposal.

Reason for Decision:

To comply with the legislative requirements to facilitate the implementation of the proposal which will enable the Council to:

- promote high standards and the fulfilment of every child's potential;
- meet its duty to secure efficient education in its area;
- comply with legislative requirements

Implementation of the Decision:

The decision will be implemented after the 3-day call-in period.

Consultation:

Consultation has been held on this proposal as contained in the circulated report

CHAIRPERSON

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EXECUTIVE DECISION RECORD

CABINET BOARD - 2 JUNE 2016

CHILDREN, YOUNG PEOPLE AND EDUCATION CABINET BOARD

Cabinet Board Members:

Councillors: E.V.Latham, P.A.Rees and P.D.Richards (Chairperson)

Officers in Attendance:

A.Thomas, N. Jarman and Mrs.J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRMAN**

Agreed that Cllr. P.D.Richards be appointed Chairperson for the meeting.

2. **MEMBER'S DECLARATION OF INTEREST**

The following Member made a declaration of interest at the commencement of the meeting:-

Councillor P.A.Rees	Report of the Director of Social Services, Health and Housing – Agreement between Hillside Secure Centre and Cefn Saeson Comprehensive School as he is Chairperson of Governors at Cefn Saeson.
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3. **MINUTES OF THE PREVIOUS CHILDREN, YOUNG PEOPLE AND EDUCATION CABINET BOARD HELD ON THE 7TH APRIL AND THE 28TH APRIL 2016**

Decision:

Noted by the Committee.

4. **FORWARD WORK PROGRAMME 2016/17**

Decision:

Noted by the Committee.

5. **WESTERN BAY SAFEGUARDING CHILDREN BOARD BUSINESS PLAN 16/17 AND ANNUAL REPORT 2015**

Decision:

That the report be noted.

6. **REGIONAL ADOPTION SERVICE INTER AUTHORITY AGREEMENT**

Members noted an amendment to the recommendations which should have read Head of Legal Services and not as stated in the circulated report Head of Legal and Democratic Services.

Decision:

1. That approval be granted to adopt the Inter Agency Agreement;
2. That the lead social services officer in conjunction with the Head of Legal Services be authorised to make any further amendments to the Agreement following the Agreement being presented to the respective Cabinet meetings at Bridgend County Council and the City and County of Swansea;
3. That the lead social services officer be authorised to sign the Inter Authority Agreement on behalf of Neath Port Talbot County Borough Council.

Reason for Decision:

To enable Western Bay Adoption Service meet statutory requirements to provide an Inter-Agency Agreement.

Implementation of Decision:

The decision will be implemented after the three day call in period.

7. **GOVERNANCE ARRANGEMENTS FOR THE NEW PRIMARY SCHOOL REPLACING MELIN INFANT AND MELIN JUNIOR SCHOOLS**

Decisions:

1. That the Instrument of Government (attached as Appendix A) be approved with the incorporation date of 1st November, 2016 creating a permanent Governing Body;
2. That the school replacing Melin Infant and Melin Junior Schools be known as Melin Primary School.

Reason for Decisions:

To enable the authority to comply with legislative requirements for the establishment of a new school.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

Consultation:

There is no requirement under the Constitution for external consultation on the recommendations within the report but a consultation exercise has taken place with members of the temporary governing body regarding the name. Also, internal consultation has taken place with the Head of Planning and the Education Senior Management Team.

8. **SCHOOL TERM DATES 2018/2019**

Decision:

That the consultation on the proposed 2018/2019 school term dates be approved.

Reason for Decision:

To enable the Authority to meet its statutory duties.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

10. **AGREEMENT BETWEEN HILLSIDE SECURE CENTRE AND CEFN SAESON COMPREHENSIVE SCHOOL**

Cllr. P.A.Rees re-affirmed his interest at this point and withdrew from the meeting. Cllr. E.V.Latham substituted.

Decision:

1. That Rule 2 of the Contract Procedure rules be excluded and that the Council be authorised to enter into a Collaboration Agreement in respect of educational services at Hillside with Cefn Season upon terms as detailed in the private circulated report;
2. That the Director of Social Services, Health and Housing, the Head of Participation and the Hillside Centre Manager, be designated to be the representatives of the Council for the purposes of the Collaboration Agreement and to carry out on behalf of the Council all the delegated powers of such a representative;
3. That the Director of Social Services, Health and Housing, the Head of Participation and the Hillside Manager be given authority to appoint an alternate or deputy for the purposes of the Collaboration Agreement;
4. That the Director of Social Services, Health and Housing be granted delegated authority in consultation with the Head of Legal Services to negotiate and settle the final terms of the Collaboration Agreement and thereafter authorise the Head of Legal Services to enter into the said Agreement and any associated documentation.

Reasons for Decisions:

To establish a Collaboration Agreement between the Authority and Cefn Saeson Comprehensive School which will enhance the provision and build upon the Estyn report recommendations. It will allow for improved management and oversight, to further enhance professional development opportunities for Hillside Education staff. A Collaboration Agreement will reduce disruption, conflict and turmoil on the needs of the service and ensure that suitable arrangements are in place for the next five years.

Implementation of Decisions:

The decision will be implemented after the three day call in period.

Consultation:

An extensive consultation process commenced on the 10th March 2016 as detailed in the private circulated report.

CHAIRPERSON

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EXECUTIVE DECISION RECORD

CABINET BOARD - 9 JUNE 2016

**CHILDREN, YOUNG PEOPLE AND EDUCATION CABINET BOARD
(SPECIAL)**

Cabinet Board Members:

Councillors: P.A.Rees and P.D.Richards

Officers in Attendance:

Mrs.A.Thomas, N.Evans and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor P.A.Rees be appointed Chairperson for the meeting.

2. **COMMISSIONING AND SUPPORT SERVICES BUSINESS PLAN 2016-17**

Decision:

That the Commissioning and Support Services Business Plan for the financial year 2016/2017, as detailed at Appendix 1 to the circulated report, be approved.

Reason for Decision:

To ensure that the division undertakes the requirements of the Council's corporate performance management framework.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

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EXECUTIVE DECISION RECORD

CABINET BOARD - 30 JUNE 2016

CHILDREN, YOUNG PEOPLE AND EDUCATION CABINET BOARD

Cabinet Board Members:

Councillors: P.A.Rees, (Chairperson) P.D.Richards and A.J.Taylor

Officers in Attendance:

J.Burge, I.Guy and Mrs.J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Cllr.P.A.Rees be appointed Chairperson for the meeting.

2. **MEMBER'S DECLARATIONS OF INTEREST**

The following Members made a declaration of interest at the commencement of the meeting:-

Councillor P.D.Richards	Report of the Head of Transformation re: Appointment and Removal of LA Governor Representatives .
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Councillor P.A.Rees	Report of the Head of Transformation re: Appointment and Removal of LA Governor Representatives.
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3. **APPOINTMENT AND REMOVAL OF LA GOVERNOR REPRESENTATIVES**

Decisions:

1. That, in line with approved policy, Local Authority Governor representatives be appointed to the existing and forthcoming

vacancies that arise up to and including the end of the Autumn Term 2016/17 set out below:

Cllr. P.D.Richards re-affirmed his interest and withdrew from the meeting for the following two schools only. Cllr. A.J.Taylor substituted.

Baglan Primary
Cllr. P.D.Richards and
Cllr. Mrs.C.Clement-Williams

Blaenbaglan Primary
Cllr.P.D. Richards
Mrs. J.Hopkins

Bryncoch Church in Wales Primary
Mr.S.Lee

Catwg Primary
Cllr.Mrs.A.Wingrave
Mrs.R.Lee

Cllr. P.A.Rees re-affirmed his interest and withdrew from the meeting for the following school only. Cllr. A.J.Taylor substituted.

Cefn Saeson Comprehensive
Cllr.Mrs.S.Penry
Cllr.A.Carter
Cllr.P.Rees
Cllr.J.Warman

Cilfrew Primary
Mrs.A.Harvey
Cllr.Mrs.D.Jones

Coedffranc Primary
Cllr.Mrs.P.Bebell

Creunant Primary
Cllr.Mrs.K.Pearson

Cwmnedd Primary
Cllr.E.E.Jones

Cwmtawe Comprehensive
Mrs.J.Mallinson
Cllr.D.Lewis
Cllr.L.Purcell

Dwr y Felin Comprehensive
Mr.P.Winstone
Mr.C.Coram
Mr.D.K.Davies

Dyffryn School
Cllr.R.G.Jones

Eastern Primary
Cllr.J.Rogers

Gnoll Primary
Cllr.A.R.Lockyer

Godre'rgraig Primary
Cllr.Mrs.R.Davies
Dr.H.R.Long

Groes Primary
Cllr.J.Rogers

Llangatwg Community School
Cllr.D.W.Davies
Cllr.Mrs.D.Jones
Cllr.Mrs.K.Pearson
Mr.T.A.Jones

LLangiwg Primary
Cllr.M.James

Llansawel Primary
Mrs.S.Davies

Maesmarchog Primary
Cllr.A.Thomas

Rhos Primary
Cllr.A.Thomas

Rhydyfro Primary
Mr.J.Davies

Sandfields Primary
Cllr.A.Taylor

St Joseph's Roman Catholic School and 6th Form
Dr.P.Barnes

Tairgwaith Primary
Cllr.A.Woolcock

Wauanceirch Primary
Mrs.B.Healey
Cllr.Mrs.J.Dudley

YGG Blaendulais
Cllr.S.K.Hunt
Mr.E.Lewis

YGG Castell-nedd
Cllr.J.Miller

YGG Cwm Nedd
Cllr.J.D.Morgan

YGG Gwaun-Cae-Gurwen
Cllr.L.Williams

YGG Pontardawe
Mr.D.Lloyd Williams

YGG Trebannws
Cllr.R.Phillips

YGG Y Wern
Cllr.A.Llewelyn

Ynysfach Primary
Mr.T.A.Jones
Cllr.D.W.Davies

2. In addition after receiving a verbal update at the meeting it was approved that:

St Joseph Junior
Mrs.B.Haines

3. That the consideration of appointment of Local Authority Representatives to the following schools, be deferred:

Blaengwrach Primary
Brynhyfryd Primary
Catwg Primary
Creunant Primary
Llansawel Primary
St Joseph's Catholic Junior
St Therese's Catholic Primary
Tairgwaith Primary
Tonnau Primary
Wauanceirch Primary
YGG Castell-nedd
YGG Gwaun-Cae-Gurwen
YGG Pontardawe
YGG Rhosafan
YGG Trebannws
YGG Y Wern
Ynysmaerdy Primary
Ysgol Gyfun Ystalyfera

Reason for Decisions:

To enable the Authority to contribute to effective school governance through representation on school governing bodies.

Implementation of Decisions:

The decision will be implemented after the three day call-in period.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
CABINET BOARD - 30 JUNE, 2016
CHILDREN, YOUNG PEOPLE AND EDUCATION

Cabinet Board Members:

Councillors: P.A.Rees (Chairperson) and P.D.Richards

Officers in Attendance:

C.Millis, J. Burge, Ms. A.Flynn , J.Hodges and Mrs.J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRMAN**

Agreed that Cllr. P.A. Rees be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS CHILDREN, YOUNG PEOPLE AND EDUCATION CABINET BOARD HELD ON THE 2 JUNE 2016**

Decision:

Noted by the Committee.

3. **FORWARD WORK PROGRAMME 2016/17**

Decision:

Noted by the Committee.

4. **CHILDREN AND YOUNG PEOPLE SERVICES END OF YEAR (2015-16) PERFORMANCE REPORT QUARTER 4**

Decision:

That the report be noted.

5. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2015-2016 -
QUARTER 4 PERFORMANCE (1ST APRIL 2015 - 31ST MARCH 2016)**

Decision:

That the report be noted.

6. **HOME TO SCHOOL TRANSPORT APPEALS PANEL**

The Head of Participation confirmed that training would be offered to all Panel Members to ensure consistency.

Decision:

That approval be granted to increase the membership of the Transport Appeal Panel to manage additional demand, as detailed in the circulated report.

Reason for Decision:

To ensure that the Panel is able to hear the appeal within 28 working days as stated in the approved process.

Implementation of Decision:

The decision will be implemented after the 3 day call in period.

7. **FAMILIES FIRST PROGRESS AND BUDGET REPORT 2015-2016**

Decision:

That the report be noted.

8. **FLYING START PROGRESS AND BUDGET REPORT 2015-2016**

Decision:

That the report be noted.

9. **PUPIL ATTENDANCE UPDATE**

Decision:

That the report be noted.

10. **MONITORING THE PERFORMANCE AND PROGRESS OF THE WESTERN BAY REGIONAL ADOPTION SERVICE**

Decision:

That the report be noted.

11. **INTEGRATED FAMILY SUPPORT SERVICE (WESTERN BAY)**

Decisions:

1. That the Western Bay Collaborative Agreement between Neath Port Talbot County Borough Council, the City and County of Swansea and Bridgend County Borough Council in relation to the finance and governance arrangements for the Western Bay Integrated Family Support Service be approved;
2. That the Head of Children's Services be granted delegated authority to enter into the Collaboration Agreement, as detailed in Appendix 1 to the circulated report.

Reason for Decisions:

To enable the Council to enter into a collaborative agreement with the City and County of Swansea and Bridgend County Borough Council which sets out the finance and governance arrangements for the Western Bay Integrated Family Support Service (Western Bay).

Implementation of Decisions:

The decision will be implemented after the three day call in period.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
CABINET BOARD - 28 JULY, 2016
CHILDREN, YOUNG PEOPLE AND EDUCATION

Cabinet Board Members:

Councillors: P.A.Rees and P.D.Richards (Chairperson)

Officers in Attendance:

A.Jarrett, Mrs.H.Lewis and Mrs.J.Woodman-Ralph

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Cllr.P.D.Richards be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS CHILDREN, YOUNG PEOPLE AND EDUCATION CABINET BOARD HELD ON THE 30 JUNE, 2016**

Decision:

Noted by the Committee.

3. **FORWARD WORK PROGRAMME 2016/17**

Decision:

Noted by the Committee.

4. **WESTERN BAY YOUTH JUSTICE AND EARLY INTERVENTION ANNUAL PLAN 2016-17**

Decision:

That the Western Bay Youth Justice and Early Intervention Youth Justice Plan 2016-2017 be commended to Council for approval.

Reason for Decision:

To enable the draft plan to go through the appropriate Cabinet and Scrutiny processes in all three Local Authorities and to be signed off by the Management Board before submission to the Youth Justice Board by 31 September, 2016.

Implementation of Decision:

The decision will be implemented after the 3 day call in period.

Consultation:

There is no requirement under the Constitution for external consultation on this item but each of the locality offices of Bridgend, Neath Port Talbot and Swansea have asked children, young people, parents, carers and victims three questions as detailed in the circulated report. These are used to inform the plan which is shared with key partners before management board sign off.

5. **SCHOOL TERM DATES 2018/19**

It was highlighted that St Joseph's Catholic Infant School would be in attendance during Holy Week, as a result their term dates would be different to those proposed by the Local Authority. All proposed dates would be submitted to the Welsh Government for final consideration.

Decision:

That the 2018/2019 school term dates as detailed in Appendix A to the circulated report, be approved and submitted to the Welsh Government.

Reason for Decision:

To enable the Authority to meet its statutory duty.

Implementation of Decision

The decision will be implemented after the 3 day call in period.

Consultation:

Consultation took place between the 8 June and 8 July 2016. Consultees included governing bodies, trade unions and other admission authorities including those in the relevant area as detailed in the circulated report.

6. **FOUNDATION APPRENTICES REPORT**

Decision:

That the report be noted.

7. **CHILDREN AND YOUNG PEOPLE SERVICES - PROPOSED 2016-17 PERFORMANCE REPORTING ARRANGEMENTS (CONTAINED WITHIN SCRUTINY PAPERS)**

Decision:

That the statutory indicators be noted and reported to Children, Young People and Education Cabinet Board on a quarterly basis.

CHAIRPERSON

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EXECUTIVE DECISION RECORD

CABINET BOARD - 9 JUNE, 2016

SOCIAL CARE, HEALTH AND HOUSING CABINET BOARD

Cabinet Board Members:

Councillors: J.Rogers (Chairperson) and P.D.Richards

Officers in Attendance:

Mrs.A.Thomas, N.Evans and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

That Councillor J.Rogers be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS SOCIAL CARE, HEALTH AND HOUSING CABINET BOARD HELD ON 12 MAY, 2016**

Noted by the Committee.

3. **COMMISSIONING AND SUPPORT SERVICES BUSINESS PLAN 2016-17**

Decision:

That the Commissioning and Support Services Business Plan for the financial year 2016/2017, as detailed at Appendix 1 to the circulated report, be approved.

Reason for Decision:

To ensure that the division undertakes the requirements of the Council's corporate performance management framework.

Implementation of Decision:

The decision will be implemented after the three day call in period.

4. **FORWARD WORK PROGRAMME 2016/17**

Decision:

That the Forward Work Programme 2016-17 be noted.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD - 14 JULY, 2016
SOCIAL CARE, HEALTH AND HOUSING CABINET BOARD

Cabinet Board Members:

Councillors: J.Rogers (Chairperson) and P.D.Richards

Officers in Attendance:

A.Jarrett, N.Evans, Miss.C.Davies and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor J.Rogers be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS SOCIAL CARE, HEALTH AND HOUSING CABINET BOARD HELD ON 9 JUNE, 2016**

Noted by the Committee.

3. **ESTABLISHMENT OF WESTERN BAY REGIONAL PARTNERSHIP BOARD AND UPDATE ON PROGRAMME OF WORK**

The Scrutiny Committee requested that additional wording be added to decision No. 2 below (highlighted in bold and italics), which Cabinet Members agreed.

Decisions:

1. That the Terms of Reference and the establishment of the Western Bay Regional Partnership Board, be approved;
2. That authority be delegated to the Chief Social Services Officer in consultation with the Head of Legal and Democratic Services and

the S.151 Officer, to make such further amendments to the Terms of Reference as are deemed necessary and are agreed between the Partnership Bodies, ***with any changes to the Terms of Reference agreed by the Partnership Bodies to be communicated back to the Social Care, Health and Housing Scrutiny Committee for information;***

3. That the position statement that provides a summary of the Western Bay programme of work (as detailed within the circulated report), be noted;
4. That the nomination of the three Members to represent Neath Port Talbot County Borough Council on the Western Bay Regional Partnership Board - these being the Leader of the Council and two Members, be approved;
5. That the appointment of the remaining non local authority and non-Local Health Board members of the Regional Partnership Board be delegated to the Members nominated in accordance with decision No. 4 above, in conjunction with representatives of the other Local Authorities and the Local Health Board, and the appointment to be reported back to the Social Care, Health and Housing Cabinet Board.

Reasons for Decisions:

1. To enable the Council to comply with the provisions of the Social Services and Wellbeing Act (2014) to establish a Regional Partnership Board;
2. To ensure that the Board has effective Terms of Reference in order to secure efficient governance and discharge of its functions;
3. To enable future flexibility to take account of future demands which may require amendment to the Terms of Reference.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

4. **IMPROVING OUTCOMES, IMPROVING LIVES - ANNUAL REPORT 2015-16**

Decision:

That the report be noted.

5. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2015-2016 - QUARTER 4**

Members discussed possible duplication of works concerning Disabled Facilities Grants and the work of NPT Homes. Members were also concerned about the possible reduction in European Funding going forward, following the result of the EU Referendum.

Decision:

That the monitoring report be noted.

6. **FORWARD WORK PROGRAMME 2016/17**

Decision:

That the Forward Work Programme 2016-17 be noted.

7. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

8. **REPAYMENT OF GRANT MONIES**

Decision:

That the full amount of grant monies (as detailed in the private circulated paper for the reasons given) be waived.

Reason for Decision:

To ensure the Authority exercises its discretion under The Private Sector Housing Renewal Strategy and Policy published in July 2003, pursuant to the Regulatory Reform (Housing Assistance) England & Wales Order 2002.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD - 29 JUNE, 2016
POLICY AND RESOURCES CABINET BOARD

Cabinet Board Members:

Councillors: A.H.Thomas and A.N.Woolcock (Chairperson)

Officers in Attendance:

H.Jenkins, S.John, Mrs.K.Jones and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.N.Woolcock be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 19 MAY 2016**

Decision:

Noted by the Committee.

3. **NEATH PORT TALBOT WELSH CHURCH ACT TRUST FUND 2015/2016**

Decisions:

1. That the Draft Annual Report and Financial Statements for the year ended 31 March 2016, as attached at Appendix 1 to the circulated report, be approved;
2. That the Draft Annual Report and Financial Statements be submitted to the Wales Audit Office for independent examination;

3. That if there are no material changes following the independent examination by the Wales Audit Office, the financial information be submitted to the Charity Commission.

Reason for Decisions:

To approve the draft annual report and financial statements for the Welsh Church Act Trust Fund 2015/16.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

4. **MISCELLANEOUS GRANTS AND WELSH CHURCH ACT FUND APPLICATIONS**

Decisions:

That the following Grant Applications be approved:

Welsh Church Act Fund Application –

- a) Saron Welsh Independent Chapel, Crynant (25% of the total costs)

Miscellaneous Grants Applications –

- a) Trustees of Aberavon Green Stars RFC (AGS). Approve for five years then subject to review in line with rent review periods;
- b) Trustees of Parc Ynysderw Sports Association. Approve for five years then subject to review in line with rent review periods;
- b) Sewing So Community Project, Cwmavon (grant of £500);
- d) Coedffranc Community Council, Grant of 90% of new rent to be provided until next rent review.

Reason for Decisions:

To decide on providing financial support in respect of the grant applications received.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

5. **PUBLIC SERVICES BOARD - TERMS OF REFERENCE**

Decision:

That the report be noted.

6. **NEATH PORT TALBOT WELSH LANGUAGE STANDARDS 2016-2017
- ANNUAL REPORT**

Members noted that the Welsh Language Standards 2016-17 Annual Report was a short one because it only covered 30 March 2016 to 31 March 2016 (30 March being the first day which the Authority was under a duty to comply with the Standards).

Decision:

That the report be noted.

7. **CLOSED CIRCUIT TELEVISION (CCTV) - UPDATE**

Decisions:

1. That the Closed Circuit Television Scheme (CCTV) as attached at Appendix 2 of the circulated report, be approved;
2. That the Head of Corporate Strategy and Democratic Services be authorised to extend discussions as to the potential of a Joint Service with Bridgend County Council;
3. That the update on the decommissioning of cameras be noted;
4. That the position in taking forward the potential of a Joint Service with the City and County of Swansea, including the changes in key personnel, be noted.

Reasons for Decisions:

1. To ensure the Council's policy framework governing CCTV complies with the relevant legislation;
2. To enable progress to be made in securing the best value for money option for the future provision of the CCTV service in Neath Port Talbot County Borough Council.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

8. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2015-2016 - 10 APRIL 2015 - 31 MARCH 2016**

Decision:

That the monitoring report be noted.

9. **REGULATION OF INVESTIGATORY POWERS ACT 2000**

Decisions:

1. That the Authority's new Regulation of Investigatory Powers (RIPA) Policy and Procedures as attached at Annex 1 to the circulated report, be approved and adopted to replace the current RIPA Policy and Guidance;
2. That Ms. Nicola Pearce, Head of Planning and Public Protection, be authorised to act as an "Authorising Officer" under RIPA for covert surveillance and as a "Designated Person" for the purposes of the Acquisition and Disclosure of Communications Data under RIPA, once she has attended a suitable RIPA training course approved by the Head of Legal Services;
3. That Ms. Nicola Pearce, Head of Planning and Public Protection, be appointed to act as the "Senior Responsible Officer" for the purpose of the Acquisition and Disclosure of Communications Data under RIPA in place of Ms. Angela Thomas;

4. That Mr. David Rees, Head of Financial Services, be designated to act as an “Authorising Officer” and “Designated Person” under RIPA for covert surveillance purposes, once he has satisfied the Head of Legal Services that he has attended a training course on RIPA;
5. That Ms. Angela Thomas and Mr. Hywel Jenkins shall hereafter cease to be designated “Authorising Officers” and “Designated Persons” under RIPA;
6. That Mr. David Michael, Head of Legal Services, shall cease to be designated as an “Authorising Officer” and “Designated Persons” for RIPA once Ms. Pearce has received RIPA training.

Reason for Decisions:

To update RIPA Policy & Procedures and Officer delegations.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

10. **ICT AND PROCUREMENT BUSINESS PLAN 2016-2017**

Decision:

That the ICT and Procurement Business Plan 2016/2017, as attached to the circulated report, be approved.

Reason for Decision:

To allow the division to operate in line with the business plan for the 2016/17 financial year.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **TREASURY MANAGEMENT MONITORING 2016/2017**

Decision:

That the monitoring report be noted.

12. **COURT REPRESENTATIONS**

Decision:

That the revised list of names as detailed in the circulated report, be approved.

Reason for Decision:

To confirm officers authorised to represent the Authority at Magistrates Court proceedings.

Implementation of Decision:

The decision will be implemented after the three day call in period.

13. **FORWARD WORK PROGRAMME 2016/17**

Decision:

That the Cabinet Board Forward Work Programme 2016/2017 be noted.

14. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No.15 below, the Chairperson agreed that it could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No.2290 (as amended).

Reason:

Due to the time element.

15. **TREASURY MANAGEMENT MONITORING - DOWNGRADING OF UK SOVEREIGN RATING**

Members received an over view of the urgent report, which was for information only, and felt it would be of benefit for the information to be reported to all Members at the next meeting of full Council.

Decision:

That the urgent report be noted.

16. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraphs 12 & 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

17. **DEBT WRITE OFFS**

Decision:

That the debt write offs as detailed in the private circulated report, be approved.

Reason for Decision:

The amounts due are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

18. **HOUSING BENEFIT WRITE OFFS**

Decision:

That the Housing Benefit write offs as detailed in the private circulated report, be approved.

Reason for Decision:

The accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

19. **HARDSHIP RELIEF**

Decision:

That the application for Business Rates Hardship Relief for the full year 2016/17 be approved, to the sum as detailed within the private circulated report.

Reason for Decision:

To decide on the application for Business Rates Hardship Relief.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD - 14 JULY 2016
POLICY AND RESOURCES CABINET BOARD

Cabinet Board Members:

Councillors: P.A.Rees and A.N.Woolcock (Chairperson)

Officers in Attendance:

Mrs.K.Jones, D.Michael, S.John, Mrs.S.Rees, Mrs. R. Headon, S. Curran and Mrs.A.Manlipp

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.N.Woolcock be appointed Chairperson for the meeting.

2. **WELSH LANGUAGE STANDARDS**

Decisions:

1. That the update provided on the status of the Council's Challenge to the Welsh Language Commissioner contained in the circulated report, be noted;
2. That the amendments to the circulated report, as contained in the amendment sheet circulated at the meeting and attached hereto, be approved;
3. That the following amendments as suggested by the Scrutiny Committee, be approved:-
 - Paragraph 32 on Page 17 be amended to be more positive
 - Paragraph 35 on Page 18 be further expanded

- Paragraph 12 on Page 61 be expanded to identify all methods of communications in Welsh such as SKYPE, etc
 - Page 81 Officers identify how the demand for training is captured and how this can be commissioned
 - Page 95 Standard 122 Officers to clarify with the Commissioner the position re the Authority's Internet home page
 - Page 101 No 6 Clarify the 130(a) is accepted and that 130(b) be not imposed
 - Page 104 No 6 that an all Wales training course be developed for all staff
 - Page 110 Standards 141-144 that the Commissioner be requested to provide the definition of a 'sign'
 - Page 116 Standard 145 Reword this to provide clarity around the imposing of a target
4. That the Chief Executive be given delegated authority to make any further minor presentational changes prior to submission of the final response to the Welsh Language Commissioner;
 5. That a copy of the final submission be circulated to all Members of the Scrutiny Committee for information.

Reason for Decision:

To authorise additional information to be provided to the Welsh Language Commissioner, together with the Council's proposals for the Final Compliance Notice to be modified in order that the Welsh Language Standards to be applied to the Council in the first instance are reasonable and proportionate.

Implementation of Decision:

The decision is an urgent one for immediate implementation, the Chair of the relevant Scrutiny Committee had agreed to this course of action and there would therefore be no call in of this decision.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD – 27, JULY 2016
POLICY AND RESOURCES CABINET BOARD

Cabinet Board Members:

Councillors: P.A.Rees and A.N.Woolcock (Chairperson)

Officers in Attendance:

Ms.C.Furlow, Mrs.T.Davies and Miss.C.Davies

1. **APPOINTMENT OF CHAIRPERSON.**

Agreed that Councillor A.N.Woolcock be appointed Chairperson for the meeting

2. **MINUTES OF THE PREVIOUS POLICY AND RESOURCES CABINET BOARD HELD ON 29 JUNE, 2016**

Decision:

Noted by the Committee

3. **CORPORATE GOVERNANCE IMPROVEMENT ACTION PLAN 2015-16**

Decision:

That the report be noted.

4. **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL STRATEGIC EQUALITY PLAN 2015-19**

Decision:

That the contents of the progress at Appendix 1 to the circulated report, be noted.

5. **TREASURY MANAGEMENT MONITORING 2016-17**

Decision:

That the report be noted.

6. **LEGAL SERVICES BUSINESS PLAN 2016-17**

Decision:

That the Legal Services Business Plan for the financial year 2016/17, be endorsed.

Reason for Decision:

To allow the section to operate in line with the business plan for the 2016/17 financial year.

Implementation of Decision:

The decision will be implemented after the three day call in period.

7. **FORWARD WORK PROGRAMME 2016-17**

Decision:

That the Forward Work Programme 2016/17, be noted.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD - 22 APRIL, 2016
ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

Cabinet Board Members:

Councillors: A.J.Taylor (Chairperson) and M.L.James

Officers in Attendance:

A.Collins, N.Thomas, P.Walker and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.J.Taylor be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD HELD ON 11 MARCH, 2016**

Noted by the Committee.

3. **COCA COLA PARKLIVES PARTNERSHIP INTER AUTHORITY SERVICES AGREEMENT**

Cabinet Members took on board the views expressed during the discussion at the Economic and Community Regeneration Scrutiny Committee, and this was reflected in the additional decision (number 3) below.

Decisions:

1. That the Head of Participation be granted delegated authority in consultation with the Head of Legal Services to negotiate and settle the final terms of a Partnership Agreement with The City and County of Swansea for the Parklives Programme;

2. That the Head of Legal Services be authorised to sign the Partnership Agreement with The City and County of Swansea for the Parklives Programme on behalf of Neath Port Talbot County Borough Council;
3. That the proposed locations of the Parklives Programme (as detailed within the circulated report) be reviewed, in relation to accessibility to the targeted audiences, in accordance with the views expressed at the Economic and Community Regeneration Scrutiny Committee, and an information report be brought back to the Scrutiny Committee following the signing of the partnership agreement.

Reason for Decisions:

To allow Neath Port Talbot County Borough Council to participate in the Coca Cola Parklives Programme with regional partners, whilst also taking into account the views of the Scrutiny Committee.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

4. **COMMUNITY DEVELOPMENT DELIVERY PLAN**

Decision:

That the Community Development Delivery Plan for 2016/2017, as detailed within the circulated report, be approved.

Reason for Decision:

To ensure best value for money, sustainability and continuity of service delivery.

Implementation of Decision:

The decision will be implemented after the three day call in period.

5. **FORWARD WORK PROGRAMME 2016/17**

Members noted that the dates attached to the Economic and Community Regeneration Cabinet Board Forward Work Programme 2016/17 were draft, and subject to agreement at the Annual Meeting of Council 2016.

Decision:

That the Forward Work Programme for 2016/17, be noted.

6. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

7. **URGENCY ACTION - 1376**

Decision:

That the following private urgency action taken by the Head of Property and Regeneration in consultation with the requisite Members, be noted:

Officer Urgency Action No: 1376. 22 March 2016

Proposed disposal of the property formerly known as Morfa Afan Day Service, Dalton Road, Port Talbot.

8. **URGENCY ACTION - 1373**

Members noted that due to a clerical error, the undermentioned private urgency action had been delayed in being reported to the Cabinet Board for information.

Decision:

That the following private urgency action taken by the Director of Environment in consultation with the requisite Members, be noted:

Officer Urgency Action No: 1373, 27 March 2015

The acquisition of Burrows Yard, Aberavon, Port Talbot.

CHAIRPERSON

EXECUTIVE DECISION RECORD
CABINET BOARD - 3 JUNE, 2016
ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

Cabinet Board Members:

Councillors: A.J.Taylor and M.L.James (Chairperson)

Officers in Attendance:

A.Collins and S. Curran

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor M.L.James be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD HELD ON 22 APRIL, 2016**

Noted by the Committee.

3. **PLANNING AND PUBLIC PROTECTION BUSINESS PLAN 2016-17**

Decision:

That the Planning and Public Protection Business Plan 2016-17, be endorsed.

Reason for Decision:

To implement the Council's performance management framework.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

Staff within the service have been consulted and have contributed towards the development of the Business Plan.

4. **NEATH PORT TALBOT LOCAL DEVELOPMENT PLAN (LDP)**

Decisions:

1. That the Parking Standards Supplementary Planning Guidance and Pollution Supplementary Planning Guidance respectively, as set out in Appendix 1 and Appendix 2 to the circulated report, be agreed as forming the basis for consultation;
2. That the publication and consultation procedures as set out in the report be implemented.

Reasons for Decisions:

1. To ensure that clear guidance is issued by the Local Authority in respect of the standards that will need to be achieved in terms of parking provision across Neath Port Talbot;
2. To ensure that clear guidance is issued by the Local Authority in respect of the pollution issues experienced across Neath Port Talbot and the matters that will need to be taken into consideration when developments are planned;
3. To ensure that a consultation exercise is undertaken so that the guidance carries full weight when planning applications and/or appeals are considered.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

This item will be subject to external consultation.

5. **FORWARD WORK PROGRAMME 2016/17**

Decision:

That the Forward Work Programme 2016-17, be noted.

6. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

7. **URGENCY ACTION - 0298**

Decision:

That the following private joint urgency action taken by the Head of Transformation and the Head of Property and Regeneration in consultation with the requisite Members, be noted:-

Officer Urgency Action No: 0298, 2 May, 2016

Taibach Community Centre Procurement.

8. **BOWLS PAVILIONS**

Decision:

That the leases/sublease of the Bowls Pavilions to the respective Bowls Clubs and Organisations on the standard terms, set out in the circulated report, be approved, subject to full compliance with the Charities Act.

Reason for Decision:

To allow the Bowls Pavilions to continue to be used in conjunction with the adjoining Bowls Greens for the benefit of the community.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item will be subject to external consultation.

9. **PROPOSED DISPOSAL OF THE FORMER PONTRHYDYFEN PRIMARY SCHOOL**

Decision:

That the highest offer (as detailed in the private circulated report), which is considered to be market value, for the property formerly known as Pontrhydyfen Primary School, be accepted.

Reason for Decision:

To provide a Capital Receipt to fund the Authority's Strategic Schools Improvement Programme.

Implementation of Decision:

The decision will be implemented after the three day call in period.

10. **PROPOSED DISPOSAL OF THE FORMER TONMAWR SCHOOL**

Decision:

That the recommended offer (as detailed in the private circulated report) for the property formerly known as Tonmawr School, be accepted.

Reason for Decision:

To enable the sale of a surplus property and to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

Consultation has taken place with the Local Ward Member.

11. **SALE OF LAND AT GROVES ROAD, NEATH**

Decision:

That the recommended offer (as detailed in the private circulated report) for the land at Groves Road, be accepted.

Reason for Decision:

To enable the sale of a surplus property and to attain a capital receipt.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

Consultation has taken place with the Local Ward Member.

CHAIRPERSON

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EXECUTIVE DECISION RECORD

CABINET BOARD - 15 JULY, 2016

ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD

Cabinet Board Members:

Councillors: A.J.Taylor (Chairperson) and Mrs.S.Miller

Officers in Attendance:

S.Brennan and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor A.J.Taylor be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ECONOMIC AND COMMUNITY REGENERATION CABINET BOARD HELD ON 3 JUNE, 2016**

Noted by the Committee.

3. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2015-2016 - QUARTER 4 (EDUCATION)**

Decision:

That the monitoring report be noted.

4. **QUARTERLY PERFORMANCE MANAGEMENT DATA 2015-2016 - QUARTER 4 (ENVIRONMENT)**

Decision:

That the monitoring report be noted.

5. **NEATH PORT TALBOT LOCAL DEVELOPMENT PLAN**

Decision:

That the Planning Obligations Supplementary Planning Guidance (SPG) (Appendix 1 to the circulated report), Affordable Housing SPG (Appendix 2 to the circulated report) and Baglan Energy Park Development Framework SPG (Appendix 3 to the circulated report), be agreed as forming the basis for consultation.

Reason for Decision:

To ensure that clear guidance is issued by the Council in respect of the approach and procedures that will apply where planning obligations are required; the standards that will need to be achieved in terms of the provision of affordable housing (delivered through the planning system) across Neath Port Talbot; and the vision, aims and objectives for the further development of the Baglan Bay Strategic Employment Site.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

6. **EUROPEAN STRUCTURAL FUNDS**

Decision:

That the offer of Grant from the Welsh European Funding Office (WEFO) in relation to the Workways+ project (as detailed and attached at Appendix I to the circulated report), be approved.

Reason for Decision:

To enable the Workways+ project to proceed and deliver according to the business plan and WEFO Grant Offer letter.

Implementation of Decision:

The decision will be implemented after the three day call in period.

7. **EUROPEAN STRUCTURAL FUNDS UPDATE FOLLOWING EU REFERENDUM RESULT**

The Scrutiny Committee Chairperson had moved this item into public as he did not feel there was sufficient need for it to be held in private session. The Scrutiny Committee also requested that the Cabinet Board Members, in their consideration, explore all options available within these unique circumstances, while considering budget proposals. An update report was requested to be brought back to a future meeting of the Scrutiny Committee for information.

Decision:

That the report be noted.

8. **PROPERTY AND REGENERATION BUSINESS PLAN 2016-17**

Members noted the following alterations to the data contained within the circulated report:

2014- 2015 Performance:	2015-2016 Performance:	2016-2017 Performance:
CM02	100%	100%
CM03	99.13%	100%
CM06		0
CM07	Awaiting new appraisal process	
CM08	Not available	
CM12	2	

Decision:

That the Property and Regeneration Business Plan for 2016/17, be approved.

Reason for Decision:

To implement the Council's Performance Management Framework.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to consultation within the Local Authority.

9. **URGENCY ACTION - 0861**

Decision:

That the following urgency action taken by the Head of Western Bay Youth Justice and Early Intervention Service in consultation with the requisite Members, be noted:-

Officer Urgency Action No: 0861, 8 June, 2016

Termination of Lease of the Community Development Centre in Bevin Avenue, to the Neath Port Talbot Youth Offending Team.

10. **FORWARD WORK PROGRAMME 2016/17**

Decision:

That the Forward Work Plan 2016-17, be noted.

11. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraphs 14 and 16 of Part 4 of Schedule 12A to the Local Government Act 1972.

12. **BAGLAN ENERGY PARK LINK BRIDGE**

Decision:

That the terms and conditions for the acquisition of the land at the Baglan Park Link Bridge and the rights for the capital consideration as set out in the private circulated report, be approved.

Reason for Decision:

The acquisition of the land and rights are required for the highway improvement scheme.

Implementation of Decision:

The decision will be implemented after the three day call in period.

13. **DIGITAL ADVERTISING BOARDS**

Decision:

That the proposal to further pursue the possibility of erecting digital advertising screens, as detailed within the private circulated report, be approved.

Reason for Decision:

To generate revenue for the Authority and to support the promotion of local businesses and community engagement.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item will be subject to external consultation.

14. **PHASE 2 WORKS AT YGG YSTALYFERA**

Decisions:

1. That rule 2.1 of the Contract Procedure Rules be suspended and the Head of Property and Regeneration be granted delegated authority to embark on negotiation of a design and build contract with the company detailed within the private circulated report, for the design and construction of works comprising Phase 2 at YGG Ystalyfera;

2. That rule 2.1 of the Contract Procedure Rules be suspended and the Head of Property and Regeneration be granted delegated authority to appoint the company detailed within the private circulated report to carry out pre-construction work to progress designs, obtain planning and other statutory consents and to prepare a detailed cost plan in conjunction with the Council in respect of works comprising Phase 2 at YGG Ystalyfera;
3. That, following the conclusion of the negotiation with the company detailed within the private circulated report and the submission of a detailed cost plan which was acceptable to the Council, rule 2.1 of the Contract Procedure Rule be suspended and that the Head of Property and Regeneration be granted delegated authority to award and enter into a contract with the company detailed within the private circulated report for the design and construction of works comprising Phase 2 at YGG Ystalyfera.

Reason for Decisions:

To help achieve a smooth transition from Phase 1 to Phase 2 of the programme of works and to achieve project efficiencies in terms of cost and programme and to help the School plan for the work involved for Phase 2.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

15. **URGENCY ACTION - 0860**

Decision:

That the following private urgency action taken by the Head of Children and Young People Services in consultation with the requisite Members, be noted:-

Officer Urgency Action No: 0860, 11 May, 2016

Lease agreement with Neath Port Talbot Centre for Voluntary Services for 36 Orchard Street, Neath, for a period of 12 months.

16. **URGENCY ACTION - 1377**

Decision:

That the following private joint urgency action taken by the Head of Property and Regeneration and the Head of Planning and Public Performance in consultation with the requisite Members, be noted:-

Officer Urgency Action No: 1377, 9 June, 2016

Proposed surrender of Leases of Units 11 and 12 Milland Road, Neath.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
CABINET BOARD - 14 APRIL 2016
ENVIRONMENT AND HIGHWAYS CABINET BOARD

Cabinet Board Members:

Councillors: E.V.Latham (Chairperson) and A.N. Woolcock

Officers in Attendance:

N.Evans and Miss G. Cirillo

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ENVIRONMENT AND HIGHWAYS CABINET BOARD HELD ON 3 MARCH, 2016**

Noted by the Committee.

3. **URGENCY ACTION - 1276**

Decision:

That the following urgency action taken by the Head of Engineering and Transport in consultation with the requisite Members, be noted:

Officer Urgency Action No:1276 8 March 2016

Port Talbot Integrated Transport Hub – Stopping Up Order and Diversion of the Highway under Section 247 of the Town and County Planning Act 1990.

4. **PARKING ENFORCEMENT AT GNOLL COUNTRY PARK**

Decision:

That the effective enforcement of charges at the Gnoll Country Park be facilitated by amending the Council's off-street parking order, and that the associated actions, as detailed in the circulated report, be undertaken.

Reason for Decision:

To protect an important income stream which supports the running of the park.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

5. **SECTION S34B AND 34C ENVIRONMENTAL PROTECTION ACT 1990**

Decisions:

1. That delegation of powers pertaining to Section 34B and 34C of the Environmental Protection Act 1990, as described in the circulated report, be given to the Director of Environment, the Head of Streetcare and the Neighbourhood Services Manager;
2. That the Constitution be updated to include the revised provisions as detailed within the circulated report.

Reason for Decisions:

To allow Officers, in conjunction with Legal Services and the Police, the ability to legally seize any vehicle, trailer or mobile plant and its contents which is suspected of being used in waste crimes.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

6. **WASTE ENFORCEMENT - UPDATE**

Decision:

That the report be noted.

7. **RECYCLING TRIAL**

Decision:

That the report be noted.

8. **PROPOSED TRAFFIC ORDERS - DALTON ROAD, SANDFIELDS**

Decision:

That the proposed Traffic Orders at Dalton Road, Sandfields, as indicated at Appendix A of the circulated report be advertised, and, subject to there being no objections, the Traffic Order be implemented.

Reason for Decision:

To prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

9. **PROPOSED TRAFFIC ORDER - PENRHIWTYN DRIVE, NEATH**

Decision:

That the proposed Traffic Order at Penrhiwtyn Drive, Neath, as indicated at Appendix A of the circulated report be advertised, and, subject to there being no objections, the Traffic Order be implemented.

Reason for Decision:

To prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call-in period

10. **PROPOSED TRAFFIC REGULATION ORDER - CRAMIC WAY, PORT TALBOT**

Decisions:

1. That the objections to the proposed Traffic Regulation Order at Cramic Way, Port Talbot, as detailed within the circulated report, be overruled, and the Traffic Regulation Order be implemented as advertised;
2. That the objectors be informed accordingly.

Reasons for Decisions:

1. To allow Businesses to continue to trade, whilst at the same time preventing indiscriminate parking in the interest of road safety within the immediate vicinity of Parkway Station.
2. To legalise the 30mph speed limit for Police enforcement.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

11. **PROPOSED TRAFFIC CALMING - GRAIG NEWYDD, GODRE'R GRAIG**

Decision:

That the proposed measures, as indicated at Appendix A of the circulated report be advertised, and, subject to there being no objections, the Traffic Calming Order be implemented.

Reason for Decision:

To reduce the speed of vehicles in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call-in period.

12. **LIST OF APPROVED CONTRACTORS**

Decisions:

1. That Contractors 1-4, as detailed in the circulated report, be included on the Approved List for the relevant categories;
2. That CRL (Concrete Repairs Ltd) be added to Category 88.

Reason for Decisions:

1. In order to keep the Approved List up to date, and as far as possible, ensure a competitive procurement process;
2. In order to supply a List of Contractors for invitation to tender within the relevant category.

Implementation of Decisions:

The decisions will be implemented after the three day call-in period.

13. **FORWARD WORK PROGRAMME 2015/16**

Decision:

That the Forward Work Programme 2015/16, be noted.

14. **URGENT ITEM**

Because of the need to deal now with the matter contained in Minute No. 15 below, the Chairperson agreed that it could be raised at today's meeting as an urgent item pursuant to Statutory Instrument 2001 No.2290 (as amended).

Reason: Due to the time element.

15. **PORT TALBOT INTEGRATED TRANSPORT HUB - BUSINESS ASSET PROTECTION AGREEMENT**

Decision:

That Authority be delegated to the Director of Environment and the Head of Engineering and Transport, to enter into a Deed with Network Rail, as set out in the circulated report.

Reasons for Decision:

1. The Deed will satisfy Network Rail's requirement for a design warranty which is part of their standard Business Asset Protection protocols;
2. The provision of the Deed will allow the submission for the Station change at Port Talbot Parkway to be submitted by Network Rail to the Department of Transport for approval of the works;
3. To promote the aims and objectives of the Economic Regeneration, Planning and Transport strategies and the Single Integrated Plan – Prosperity for All.

Implementation of Decision:

The decision is an urgent one for immediate implementation, the Chairperson of the Scrutiny Committee had agreed to this course of action and therefore there would be no call-in of this decision.

16. **ACCESS TO MEETINGS**

RESOLVED: That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

17. **URGENCY ACTION - 1275 (EXEMPT UNDER PARAGRAPH 14)**

Decision:

That the following private urgency action taken by the Head of Engineering and Transport in consultation with the requisite Members, be noted:-

Officer Urgency Action No: 1275 23 February 2016

Extension to the ATS Euromaster Ltd. Supply of Tyres and Services

CHAIRPERSON

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EXECUTIVE DECISION RECORD
CABINET BOARD - 26 MAY 2016
ENVIRONMENT AND HIGHWAYS CABINET BOARD

Cabinet Board Members:

Councillors: E.V.Latham (Chairperson) and Mrs.S.Miller

Officers in Attendance:

D.Griffiths and Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ENVIRONMENT AND HIGHWAYS CABINET BOARD HELD ON 14 APRIL, 2016.**

Noted by the Committee.

3. **ENGINEERING AND TRANSPORT BUSINESS PLAN, 2016-17**

Officers advised Members that there was an error in the circulated report at page 20 of the Business Plan. 'The management of sickness is below the corporate target due to a variety of reasons...' has been replaced with 'Sickness levels have improved overall within the division and are currently below the corporate target'.

Decision:

That the Engineering and Transport Business Plan 2016-2017 as detailed in the circulated report, be endorsed.

Reason for Decision:

To implement the Council's performance management framework

Implementation of Decision:

The decision will be implemented after the three day call in period.

4. **TRAFFIC CAPITAL PROGRAMME 2016-17 - PROPOSED TRAFFIC ORDERS**

Members received the Addendum report of the Head of Engineering and Transport, which contained an addition to the Traffic Capital Programme 2016/17.

Decisions:

1. That approval be given to Traffic Section Officers for the Traffic Schemes detailed within the Traffic Capital Programme 2016/2017, as detailed at Appendix A to the circulated report, to be advertised in accordance with the statutory requirements, and subject to no objections being received, the schemes be implemented in accordance with the relevant statutory requirements contained within the current Road Traffic Regulations.
2. That in the event of any objections being received in respect of any of the Schemes, these will be reported back to the Environment and Highways Cabinet Board for decision.

Reason for Decisions:

The schemes are necessary in the interest of road safety and providing adequate parking provisions within the County Boundary.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

Initial consultation on each scheme contained within the Traffic Capital Programme will be carried out with the Local Member(s) for each Ward

affected by a scheme prior to the formal consultation process undertaken with the public and any other affected bodies.

5. **WELSH GOVERNMENT GRANT APPROVALS - HIGHWAYS AND TRANSPORT 2016-17**

Decision:

That the report be noted.

6. **PROPOSED LOADING BAY, COOMBES ROAD, SKEWEN**

Decision:

That the proposed measures for a Loading Bay at Coombs Road, Skewen, as detailed at Appendix A to the circulated report, be advertised, and subject to there being no objections, the Order be implemented.

Reason for Decision:

To provide a loading area for a local distributor in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be carried out when the Scheme is advertised.

7. **PROPOSED SPEED LIMITS AND CUSHIONS, LONGFORD ROAD, NEATH ABBEY**

Decision:

That the Legal Orders for the implementation of 30mph, 40mph speed limits and speed cushions on Longford Road, Longford, Neath Abbey,

Neath, as detailed at Appendix A to the circulated report, be advertised, and subject to there being no objections, the Orders be implemented.

Reason for Decision:

To reduce vehicular speeds in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be carried out when the Scheme is advertised.

8. **PROPOSED TAXI RANKS, ORCHARD STREET, NEATH**

Decision:

That the Legal Order for the implementation of taxi ranks in Orchard Street, Neath, as detailed at Appendix A to the circulated report, be advertised, and subject to there being no objections, the Order be implemented.

Reason for Decision:

To provide a safe area for taxi ranks in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be carried out when the Scheme is advertised.

9. **PROPOSED TRAFFIC ORDERS, ALLTACHAM DRIVE, PONTARDAWE**

Decision:

That the Legal Orders for the implementation of a No Waiting, No Loading at Any Time Order and No Waiting, No Loading, Monday to Friday, 7am – 7pm Order on Alltacham Drive, Pontardawe, as detailed at Appendix A to the circulated report, be advertised and subject to there being no objections, the Orders be implemented.

Reason for Decision:

To prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be carried out when the Scheme is advertised.

10. **PROPOSED TRAFFIC ORDERS, CHRISTOPHER ROAD, SKEWEN**

Decision:

That the Legal Order for the revocation of a Limited Waiting Bay and implementation of a No Waiting at Any Time Order in Christopher Road, Skewen, as detailed at Appendix A to the circulated report, be advertised and subject to there being no objections, the Order be implemented.

Reason for Decision:

To provide access to off street parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be carried out when the Scheme is advertised.

11. **PROPOSED TRAFFIC ORDERS, MAES Y PERGWM AND ADDOLDY ROAD, GLYNNEATH**

Decision:

That the Legal Orders for the implementation of Prohibition of Waiting at any Time Traffic Regulation Orders at Maes y Pergwm/Addoldy Road, Glynneath, as detailed at Appendix A to the circulated report be advertised, and subject to there being no objections, the Orders be implemented.

Reason for Decision:

To prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be carried out when the Scheme is advertised.

12. **PROPOSED TRAFFIC ORDERS, PENYWERN ROAD, BRYNCOCH**

Decision:

That the Legal Order for the implementation of Prohibition of Waiting at any Time Traffic Regulation Orders at Penywern Road, Bryncoch, Neath, as detailed at Appendix A to the circulated report, be advertised and subject to there being no objections, the Orders be implemented.

Reason for Decision:

To prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be carried out when the Scheme is advertised.

13. **FORWARD WORK PROGRAMME 2016/17**

Decision:

That the Forward Work Programme 2016/17, be noted.

14. **ACCESS TO MEETINGS**

RESOLVED: That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

15. **URGENT ITEMS**

Because of the need to deal now with the matters contained in Minutes No. 16 and 17 below, the Chairman agreed that these could be raised at today's meeting as urgent items pursuant to Statutory Instrument 2001 No.2290 (as amended).

Reason: Due to the time element.

16. **PUBLIC TRANSPORT TENDERS**

Members received an updated copy of the private information concerning tender prices for local bus contracts, as the circulated copy contained incorrect information.

Decisions:

1. That Route 23 contract number NPT/001 and Route X58 contract number NPT/009 be withdrawn from the Public Transport Tender Process that commenced on the 5 March 2016;
2. That Rule 2.1 of the Contract Procedure Rules be excluded to allow the Council to carry out a mini competition for the said routes for the duration of one calendar year commencing on 1 September 2016, which shall be limited to the pool of operators who previously bid in the recent Public Transport tender process, as detailed in the private circulated report;
3. That in the event of the price for routes 23 and X58 being acceptable to the Authority, the Head of Engineering and Transport be granted delegated authority to accept the bids submitted and award a contract for the duration of one calendar year.

Reason for Decisions:

To ensure continuity of service to areas where subsidised routes were retendered.

Implementation of Decisions:

The decisions are urgent ones for immediate implementation, the Chair of the Scrutiny Committee had agreed to this course of action and therefore there would be no call-in of these decisions.

17. **SMALL TOOLS AND NON-OPERATIVE PLANT**

Decisions:

1. That the requirements of Rule 2.2 of the Council's Contracts Procedure Rules ("CPRS") be excluded;
2. That the Framework and the Framework Agreements be extended for a period of one calendar year from 31 May, 2016 to utilise any proposed National Procurement Service Framework for the eventual appointment of a contractor(s) or alternatively run its own competitive tender exercise and either of these exercises be undertaken at the same time as the extension is put in place.

Reason for Decisions:

To ensure continuity of supply of the Service pending the Authority undertaking a new procurement exercise to secure a new framework for the Service.

Implementation of Decisions:

The decisions are urgent ones for immediate implementation, the Chair of the Scrutiny Committee had agreed to this course of action and therefore there would be no call-in of these decisions.

18. **PRIVATE URGENCY ACTION - 1430**

Decision:

That the following private urgency action taken by the Head of Engineering and Transport in consultation with the requisite Members, be noted:-

Officer Urgency Action No: 1430, 31 March, 2016

Stopping and Seizing Powers under Section S34B and 34C Environmental Protection Act 1990.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
CABINET BOARD - 3 JUNE, 2016
ENVIRONMENT AND HIGHWAYS CABINET BOARD (SPECIAL)

Cabinet Board Members:

Councillors: E.V.Latham (Chairperson) and Mrs.S.Miller

Officers in Attendance:

A.Collins and Mrs S.Curran

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V Latham be appointed Chairperson for the meeting.

2. **PLANNING BUSINESS PLAN 2016-17**

Decision:

That the Planning Business Plan 2016-17, be endorsed.

Reason for Decision:

To implement the Council's performance management framework.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

Staff within the service had been consulted and had contributed towards the development of the Business Plan.

CHAIRPERSON

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EXECUTIVE DECISION RECORD
CABINET BOARD - 7 JULY, 2016
ENVIRONMENT AND HIGHWAYS CABINET BOARD

Cabinet Board Members:

Councillors: E.V.Latham (Chairperson) and Mrs.S.Miller

Officer in Attendance:

Mrs.T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor E.V.Latham be appointed Chairperson for the meeting.

2. **MINUTES OF THE PREVIOUS ENVIRONMENT AND HIGHWAYS CABINET BOARD HELD ON 26 MAY, 2016 AND THE SPECIAL MEETING HELD ON 3 JUNE, 2016**

Noted by the Committee.

3. **ENVIRONMENT AND HIGHWAYS PERFORMANCE INDICATORS FOR QUARTER 4 OF 2015/16**

Decision:

That the monitoring report be noted.

4. **ASSET SPONSORSHIP**

Decisions:

1. That rule 2.1 of the Contract Procedure Rules be excluded and that the contract with Immediate Solutions be varied to allow the trial of additional pilot schemes identified in the circulated report;
2. That delegated authority be given to the Head of Planning and Public Protection to determine what additional assets are to be included in the revised contract;
3. That a procurement exercise in parallel be agreed, to obtain a long term partner with any future contract to commence after the current contract term has expired in the summer of 2017.

Reason for Decisions:

To ensure compliance with the Public Contract Regulations 2015; to generate optimum levels of revenue in the short and long term to assist the Council in carrying out its functions; and to continue to provide businesses operating locally the opportunity to promote their identities.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

5. **ENVIRONMENTAL HEALTH AND TRADING STANDARDS -
CHANGES TO OFFICER DELEGATION**

Decisions:

1. That the delegation arrangements in respect of the Environmental Health and Trading Standards Service which are set out in version 14.08.15 of the authority's Constitution [i.e. in Part 3 - Officer of the Council Delegation Arrangements: {c} Environmental Health and Trading Standards - Schedule 1] be amended to:

[a] add the Housing [Wales] Act 2014 to the list of legislation [set out in the above referred to Schedule 1] delegated to the Director of Environment, the Head of Planning and Public Protection and the Environmental Health & Trading Standards Manager;

[b] delegate to those officers in [a] above the authority to authorise individual competent and qualified officers to act under that legislation;

[c] delegate to those officers in [a] above the authority to institute legal proceedings under the provisions contained in the Housing [Wales] Act 2015 in conjunction with the Head of Legal Services [including the signing of any cautions in accordance with Home Office Guidelines] and, where an alleged offender is being held in custody in relation to an offence, to institute proceedings by way of charge;

2. That the Head of Legal Services be authorised to seek amendment of the Constitution by the Council in due course: in order to reflect the above changes to the authority's delegation arrangements.

Reason for Decisions:

To ensure that the Constitution reflects changes that have been made to certain legislation and that identified further legislation has been added.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

6. **AWARD OF CONTRACTS - SUBSIDISED BUS ROUTES**

Decision:

That the report be noted.

7. **BUSINESS IMPROVEMENT DISTRICT**

Members agreed with the recommendation of the Scrutiny Committee that the words 'after 3pm' be added to decision No. 3 (below) in line with decision No. 1, and noted that all decisions were subject to the formal constitution of the Business Improvement District (BID).

Decisions:

1. That free car parking after 3pm on the top floor of the Neath multi-storey car park in partnership with the BID be agreed for a 12 month period;
2. That the scheme be reviewed in 12 months' time and a report be brought back for scrutiny on its benefits/dis-benefits;
3. That the enforcement of the top level of the car park during the 12 month period, after 3pm, be suspended.

Reason for Decisions:

To enhance the vitality of the Town Centre.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

8. **LIST OF APPROVED CONTRACTORS**

Decision:

That Glamorgan White Lining Ltd be included on the Approved List for category 82, as detailed in the circulated report.

Reason for Decision:

To keep the Approved List up to date and as far as possible to ensure a competitive procurement process, as well as for the purpose of supplying a List of Contractors for invitation to tender within the relevant category.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **ACCEPTANCE AND USE OF THE NEATH PORT TALBOT SPECIFICATION FOR THE CONSTRUCTIONS OF ROADS FOR ADOPTION**

Decision:

That authority be granted to accept the use of the highway specification standards, as detailed within the circulated report, and to grant delegated powers to the Director of Environment and the Head of Engineering and Transport, to make any future changes to the Neath Port Talbot Specification for the Construction of Roads for Adoption as required.

Reason for Decision:

To ensure that highway elements of a new residential or commercial development are constructed to the current highway standards that will support the health and wellbeing of the residents that live on these streets.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to consultation within the Environment Directorate of the Local Authority.

10. **RECYCLING VEHICLE RENEWAL**

Decision:

That early renewal of 2 vehicles with the purchase of 2 Romaquip short wheel base vehicles via grant money, as detailed within the circulated report, be approved.

Reason for Decision:

To continue making progress with implementing the Council's Waste Strategy, with achieving statutory targets and avoiding financial penalties for non-conformance.

Implementation of Decision:

The decision will be implemented after the three day call in period.

11. **TRAFFIC ORDERS - ABERAVON**

Decision:

That the objection received be overruled and the Traffic Orders (Prohibition of Waiting at any Time on Water Street and Afan Way, Aberavon and Prohibition of Waiting, Loading and Unloading at any Time on Water Street, Aberavon) be implemented as advertised, and the objector informed accordingly.

Reason for Decision:

The scheme is necessary to prevent indiscriminate parking in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

12. **TRAFFIC ORDERS - ABERAVON, BAGLAN & PORT TALBOT**

Decision:

That the proposed measures (a 7.5 tonne Weight Restriction Except for Access Order on A48 Pentyla Road, Baglan, a No Entry and One Way Order on Ty-Draw Hill, Port Talbot and a Prohibition of Driving Order on A4241 Seaway Parade - Rutherglen Roundabout) be advertised as detailed on the attached plans (Appendices A, B and C to the circulated report) and the Orders be implemented, subject to there being no objections.

Reason for Decision:

To control vehicular movement on the local highway network in the interest of road safety.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

A consultation exercise will be carried out when the scheme is advertised

13. **TRAFFIC CAPITAL PROGRAMME 2016/2017 - TRAFFIC ORDERS**

Decision:

That the schemes contained within the Traffic Capital Programme 2016/2017 (as detailed within the circulated report) be advertised in accordance with the statutory requirements, and subject to there being no objections received, the schemes be implemented in accordance with the relevant statutory requirements contained within the current Road Traffic Regulations - in the event of any objections being received in respect of any schemes, these will be reported back to the Environment and Highways Cabinet Board for a decision.

Reason for Decision:

The schemes are necessary in the interest of road safety within the County Boundary.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item will be subject to external consultation.

14. **INCORPORATION OF NON-OPERATIONAL COUNCIL LAND INTO THE HIGHWAY**

Decision:

That the area of land within Gwaun Cae Gurwen (as detailed within the circulated report and marked blue on the plan attached there to) be

transferred from Estates ownership to that of highway maintainable at the public expense.

Reason for Decision:

To ensure the land forming the visibility splay is under Highway Authority responsibility.

Implementation of Decision:

The decision will be implemented after the three day call in period.

15. **ALLEGED PUBLIC FOOTPATH - BLAENGWRACH**

Decision:

That a Modification Order be made to include the two lengths of paths (A-B1-C and B1-D between High Street, Empire Avenue and Heol Y Felin in the Community of Blaengwrach) as public footpaths only, and if no objections are received to confirm the same as an unopposed Order.

Reason for Decision:

To recognise the public's right of way on the above-mentioned footpaths in the Community of Blaengwrach.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

16. **ALLEGED PUBLIC FOOTPATH - MARGAM**

Decision:

That a Modification Order be made to recognise the path from Points A-H (from Water Street to Footpath No. 90 in the Community of Margam) as shown on plan no.1 to the circulated report as a public footpath, and if no objections are received, to confirm the same as an unopposed Order.

Reason for Decision:

To recognise the public's right of way on the above-mentioned footpath in the Community of Margam.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

17. **ALLEGED PUBLIC FOOTPATH - PONTARDAWE**

Decision:

That a Modification Order be made to show the paths A-B-C and B-D (from Swansea Road to Footpath No. 42 in the Community of Pontardawe) as public footpaths, and if no objections are received, to confirm the same as an unopposed Order.

Reason for Decision:

To recognise the public's right of way on the above-mentioned footpath in the Community of Pontardawe.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

18. **ALLEGED PUBLIC FOOTPATHS - BRITON FERRY AND NEATH**

Decisions:

1. That no Modification Order be made for the length of path A-C (from Gardeners Lane to Eaglesbush Valley in the Community of Neath) as a public footpath and the application be refused;
2. That no Modification Order be made for the length of path C-B-D-E-F (from Eaglesbush Valley to Ynysmaerdy Road in the Communities of Briton Ferry and Neath) as a public footpath and the application be refused.

Reason for Decisions:

The evidence does not establish that it is reasonable to allege such a public path exists.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

Consultation:

This item has been subject to external consultation.

19. **FOOT GOLF AT GNOLL COUNTRY PARK**

Members requested that the next meetings of the Environment and Highways Scrutiny Committee and Cabinet Board be held at the Gnoll Country Park.

Decision:

That Foot Golf be trialled within the Gnoll Country Park, and Officers purchase the necessary set-up and subscription, as detailed in the circulated report.

Reason for Decision:

To increase income in line with Forward Financial Plan aspirations and to encourage more visitors to the Gnoll Country Park.

Implementation of Decision:

The decision will be implemented after the three day call in period.

20. **WASTE SERVICES BUSINESS PLAN**

Decision:

That the Waste Services Operational Business Plan for 2016/17, as detailed within the circulated report, be approved.

Reason for Decision:

To implement the Council's Performance Management Framework.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to consultation within the Local Authority.

21. **NEIGHBOURHOOD SERVICES BUSINESS PLAN**

Decision:

That the Neighbourhood Services Operational Business Plan for 2016/17, as detailed within the circulated report, be approved.

Reason for Decision:

To implement the Council's Performance Management Framework.

Implementation of Decision:

The decision will be implemented after the three day call in period.

Consultation:

This item has been subject to consultation within the Local Authority.

22. **FORWARD WORK PROGRAMME 2016/17**

Decision:

That the Forward Work Programme 2016-17, be noted.

CHAIRPERSON